



Council Agenda Report

To: Mayor Uhring and the Honorable Members of the City Council

Prepared by: Tracey Rossine, Environmental Programs Manager

Reviewed by: Yolanda Bundy, Environmental Sustainability Director

Approved by: Steve McClary, City Manager

Date prepared: September 20, 2023 Meeting date: October 9, 2023

Subject: Application for California State Department of Recycling and Resources Recovery (CalRecycle) Grant Programs

RECOMMENDED ACTION: Adopt Resolution No. 23-47 authorizing the submittal of application for the California State Department of Recycling and Resources Recovery (CalRecycle) Grant Programs and related authorizations.

FISCAL IMPACT: There is no fiscal impact associated with the recommended action. The City will be eligible to receive a base grant award for outreach assistance of \$75,000 with probable additional funds based on per capita calculations.

WORK PLAN: This item was not included in the Proposed Work Plan for FY 2022-23. This is part of normal staff operations. Staff continues to work on ongoing projects and normal business while the FY 2023-24 Work Plan is finalized.

DISCUSSION: CalRecycle administers a non-competitive grant program to local jurisdictions to assist with the implementation of regulation requirements and programs associated with Senate Bill (SB) 1383 Organics Recycling. In 2022, the City was awarded a one-time grant of \$20,000 to assist education and outreach efforts including capacity planning, collection, edible food recovery, enforcement and inspection, program evaluation/gap analysis, procurement requirements and record keeping.

The City currently utilizes SB 1383 Local Assistance Grant Program funding to host organics recycling trainings and kitchen collection bin giveaway, support local food recovery organizations, and supplement administrative duties such as inspections, enforcement, reporting, and record keeping. Furthermore, staff regularly conducts community outreach through print and digital advertising materials.

On July 18, 2023, SB 1383 Local Assistance Grant, Criteria Request for Approval was presented at the CalRecycle Monthly Public Meeting. This request proposed a 2nd round of grant funds for cities, counties, and other eligible applicants.

On November 15, 2023, staff anticipates submitting a grant application for a total of \$75,000 proposing additional implementation measures as required by SB 1383. The program aims to develop further community participation through the following tasks.

- Collection (\$20,000): to support local food recovery services and organizations that collect and distribute edible food, and to purchase kitchen collection bins to encourage residents' participation in organics recycling
- Education and Outreach (\$20,000): to provide marketing, promotion, and SB 1383 outreach including social media posts, postcards, handouts, mailing, newspaper advertisements, and events
- Personnel (\$10,000): to fund consultant costs and City staff personnel time for education projects and administrative tasks such as reporting
- Upgrade/Expansion (\$10,000): additional costs can include mobile app development, mobile pantries to recover edible food, trailers, and food dehydrators
- Record Keeping (\$7,000): to support maintaining records of the organics recycling program, inspection and enforcement, contracts, agreements, tracking expenditures, and preparing payment requests
- Inspections and Enforcement (\$5,000): to conduct inspections and enforcement of SB 1383 requirements to local businesses including Tier 2 generators (restaurants, large events) beginning January 2024
- Procurement/Equipment (\$3,000): for personal protection equipment when conducting inspections, recyclable and recovered organic products such as mulch, compost, edible food, recycled paper and paper products, and other equipment

CalRecycle has changed its policy for administering grant programs to require the City to declare by resolution certain authorizations related to the administration of the grant program. In order to meet the application deadline of November 15, 2023, and receive grant funding, staff suggests that City Council adopt Resolution No. 23-47. This authorization is effective until rescinded by the Signature Authority or by the City Council.

ALTERNATIVE: Do not adopt Resolution No. 23-47 and opt out of future CalRecycle grant programs including the SB 1383 Local Assistance grant.

ATTACHMENT: Grant Resolution 23-47

RESOLUTION NO. 23-47

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MALIBU
AUTHORIZING SUBMITTAL OF APPLICATION FOR ALL CALIFORNIA
STATE DEPARTMENT OF RECYCLING AND RESOURCES RECOVERY
(CALRECYCLE) GRANT PROGRAMS AND RELATED AUTHORIZATIONS

The City Council of the City of Malibu does hereby find, order and resolve as follows:

SECTION 1. Recitals.

- A. Public Resources Code sections 48000 et seq. authorize the Department of Resources Recycling and Recovery (CalRecycle) to administer various grant programs (grants) in furtherance of the State of California's (state) efforts to reduce, recycle, and reuse solid waste generated in the state thereby preserving landfill capacity and protecting public health and safety and the environment.
- B. In furtherance of this authority CalRecycle is required to establish procedures governing the application, awarding, and management of the grants.
- C. CalRecycle grant application procedures requires, among other things, an applicant's governing body to declare by resolution certain authorizations related to the administration of CalRecycle grants.

SECTION 2. The City Council authorizes staff to submit an application to CalRecycle for any and all grants for which the City of Malibu is eligible. The City Manager, or designee, is hereby authorized and empowered to execute in the name of the City of Malibu all grant documents, including but not limited to, applications, agreements, amendments and requests for payment, necessary to secure grant funds and implement the approved grant project. This authorization is effective until rescinded by the Signature Authority or the City Council.

SECTION 3. The City Clerk shall certify to the passage and adoption of this resolution and enter it into the book of original resolutions.

PASSED, APPROVED, and ADOPTED this 9th day of October 2023.

STEVE UHRING, Mayor

ATTEST:

KELSEY PETTIJOHN, City Clerk
(seal)

APPROVED AS TO FORM:

THIS DOCUMENT HAS BEEN REVIEWED
BY THE CITY ATTORNEY'S OFFICE

TREVOR RUSIN, Interim City Attorney