



# Council Agenda Report

To: Mayor Silverstein and the Honorable Members of the City Council

Prepared by: Joseph D. Toney, Assistant City Manager

Approved by: Steve McClary, City Manager

Date prepared: August 9, 2023 Meeting date: August 28, 2023

Subject: Amend the Salary Ranges for FY 2023-24

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**RECOMMENDED ACTION:** Adopt Resolution No. 23-38 amending the Salary Ranges for FY 2023-24.

**FISCAL IMPACT:** There is no fiscal impact associated with the recommended action.

**WORK PLAN:** This item was not included in the Adopted Work Plan for FY 2022-2023. This is part of normal staff operations. Staff continue to work on ongoing projects and normal business while the FY 2023-24 Work Plan is finalized.

**DISCUSSION:** The FY 2023-24 Budget and accompanying authorized positions and salary schedule were adopted on June 26, 2023. Included with the adoption process were the addition of two job specifications: Deputy Public Works Director-Maintenance and Operations Division, and Engineering Technician. However, the positions were accidentally omitted from Exhibit A, which included the schedule of Salary Ranges, in Resolution 23-32. In addition, the range listed for the Senior Environmental Programs Coordinator was incorrect. This amendment is simply an administrative correction for the Senior Environmental Programs Coordinator and adds the two job specifications to the Salary Ranges for FY 2023-24.

**ATTACHMENTS:** Resolution No. 23-38 – FY 2023-24 Salary Ranges

RESOLUTION NO. 23-38

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MALIBU  
RESCINDING SECTION 2 OF RESOLUTION NO. 23-32 AND APPROVING  
THE AUTHORIZED POSITIONS AND SALARY RANGES FOR FISCAL  
YEAR 2023-2024.

The City Council of the City of Malibu does hereby find, order and resolve as follows:

SECTION 1. On June 26, 2023, the City Council adopted Resolution No. 23-32 approving Authorized Position and Salary Ranges for Fiscal Year 2023-2024.

SECTION 2. Since June 26, 2023, changes to the Salary Ranges for Fiscal Year 2023-2024 are needed.

SECTION 3. Section 2 of Resolution 23-32 is hereby rescinded.

SECTION 4. The City Council has reviewed the updated Salary Ranges for Fiscal Year 2023-2024 as set forth in Exhibit A.

SECTION 5. The Salary Ranges for Fiscal Year 2023-2024 incorporated by this reference are hereby approved.

SECTION 6. The City Manager has the authority to increase a salary range as needed for authorized positions that are required to be on call for emergency services by a maximum of three percent.

SECTION 7. This resolution shall become effective on August 28, 2023.

SECTION 8. The City Clerk shall certify to the passage and adoption of this resolution and enter it into the book of original resolutions.

PASSED, APPROVED, and ADOPTED this 28<sup>th</sup> day of August 2023.

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BRUCE SILVERSTEIN, Mayor

ATTEST:

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KELSEY PETTIJOHN, City Clerk  
(seal)

**APPROVED AS TO FORM:**

THIS DOCUMENT HAS BEEN REVIEWED  
BY THE CITY ATTORNEY'S OFFICE

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TREVOR RUSIN, Interim City Attorney

## EXHIBIT A

<b>CITY OF MALIBU AUTHORIZED POSITIONS AND SALARY RANGES</b>		
<b>FY 2023-2024</b>		
<b>Classification</b>	<b>Salary Range</b>	
City Manager	260,000	
Assistant City Manager	182,117	237,621
Deputy City Manager	178,692	233,154
Environmental Sustainability Director/Building Official	173,485	226,361
Public Works Director/City Engineer	173,485	226,361
Community Services Director	161,286	210,442
Planning Director	161,286	210,442
Public Safety Director	161,286	210,442
Assistant Public Works Director/Asst City Engineer	139,332	181,798
Community Services Deputy Director	139,332	181,798
Environmental Sustainability Manager/Dep Building Official	139,332	181,798
Assistant Planning Director	139,332	181,798
Finance/Accounting Manager	135,931	177,358
Deputy Public Works Director	135,931	177,358
City Clerk	126,372	164,888
Permit Services Manager	126,372	164,888
Senior Civil Engineer	126,372	164,888
Environmental Programs Manager	122,825	160,259
Public Safety Manager	122,818	160,250
Public Works Superintendent	122,818	160,250
Code Enforcement Manager	120,357	157,040
Development and Operations Manager	120,357	157,040
Information Systems Manager	120,357	157,040
Associate Civil Engineer	109,161	142,429
Environmental Health Administrator	109,161	142,429
Human Resources Manager	109,161	142,429
Information Systems Administrator	109,161	142,429
Principal Planner	109,161	142,429
Assistant City Clerk	104,415	136,236
Assistant to the City Manager	104,415	136,236
Senior Planner	104,415	136,236
Recreation Manager	102,361	133,559
Certified Plans Examiner	99,448	129,756
Senior Environmental Programs Coordinator	99,448	129,756
Senior Administrative Analyst	96,593	126,033

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Supervising Building Inspector	96,593	126,033
Assistant Civil Engineer	94,303	123,043
Executive Assistant	91,676	119,615
Environmental Programs Coordinator	89,809	117,179
Environmental Sustainability Analyst	89,809	117,179
Financial Analyst	89,809	117,179
Associate Planner	89,603	116,911
Fire Safety Liaison	89,006	116,131
Public Safety Liaison	89,006	116,131
Media Information Officer	89,006	116,131
Recreation Supervisor	89,006	116,131
Parks Supervisor	87,778	114,531
Senior Building Inspector	87,618	114,322
Senior Code Enforcement Officer	87,617	114,321
Senior Public Works Inspector	87,507	114,178
Emergency Services Coordinator	85,948	112,142
Administrative Analyst	83,443	108,873
Grants Analyst	83,443	108,873
Human Resources Analyst	83,443	108,873
Information Systems Analyst	83,443	108,873
Media Analyst	83,443	108,873
Senior Accounting Technician	78,955	103,019
Principal Permit Services Technician	77,400	100,989
Senior Recreation Coordinator	77,400	100,989
Assistant Planner	76,370	99,647
Building Inspector	75,694	98,764
Code Enforcement Officer	75,694	98,764
Deputy City Clerk	75,694	98,764
Environmental Programs Specialist	75,317	98,271
Wastewater Management Program Specialist	75,317	98,271
Public Works Inspector	73,884	96,404
Senior Parks Maintenance Worker	73,281	95,614
Planning Technician	72,091	94,062
Engineering Technician	72,091	94,062
Senior Administrative Assistant	72,091	94,062
Senior Media Technician	72,091	94,062
Senior Permit Services Technician	72,091	94,062
Senior Public Works Maintenance Worker	72,091	94,062
Recreation Coordinator	70,367	91,813
Accounting Technician	68,659	89,584

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Human Resources Technician	68,152	88,923
Administrative Assistant	63,386	82,705
Parks Maintenance Worker	63,386	82,705
Public Works Maintenance Worker	63,386	82,705
Information Systems Technician	62,268	81,245
Graphic Artist	62,268	81,245
Media Technician	62,268	81,245
Permit Services Technician	62,268	81,245
Records Management Specialist	59,513	77,651
Public Safety Specialist	59,513	77,651
Wastewater Management Program Analyst	59,362	77,452
Senior Accounting Clerk	57,888	75,532
Senior Office Assistant	55,145	71,952
Accounting Clerk	54,211	70,731
Office Assistant	47,626	62,141
Pool Manager	42,137	54,978
<b><i>Part-Time Positions - Hourly Rates</i></b>		
Fire Safety Liaison (Part-time)	42.80	55.83
Deputy City Clerk (Part-time)	36.39	47.47
Senior Permit Services Technician (Part-time)	34.65	45.22
Recreation Assistants I (Part-time)	17.74	23.14
Recreation Assistants II (Part-time)	21.05	27.46
Media Assistant (Part-time)	21.05	27.46
Office Assistant (Part-time)	19.34	25.22
Parks Maintenance Assistant (Part-time)	17.74	23.14
Pool Manager (Part-time)	20.27	26.46
Lifeguards (Part-time)	17.74	23.14
Intern (Part-time)	17.74	23.14
Student Intern	16.90	22.05