



# Council Agenda Report

To: Mayor Silverstein and the Honorable Members of the City Council

Prepared by: Rob Houston, Interim Deputy City Manager

Reviewed by: Joseph D. Toney, Assistant City Manager

Approved by: Steve McClary, City Manager

Date prepared: June 7, 2023 Meeting date: June 26, 2023

Subject: City Hall Closure – July 3, 2023

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**RECOMMENDED ACTION:** Authorize closing City Hall on Monday, July 3, 2023.

**FISCAL IMPACT:** There is no fiscal impact from the recommended action. City staff would receive one additional paid holiday for July 3rd of 2023, but this would not result in additional payroll costs. City Hall would be closed one additional day in FY 2023-24.

**DISCUSSION:** The City Council appreciates the hard work and dedication that City staff have provided during an extended period of staffing shortages and high workload. There is an opportunity to create an extended July 4<sup>th</sup> weekend by closing City Hall on Monday July 3, 2023, to say thank you for this tremendous effort.

The Fourth of July holiday falls on a Tuesday in 2023. Historically, not many people come to City Hall to conduct business on the Monday before a Tuesday holiday. In 2019 the City Council also closed City Hall during the July 4th holiday weekend and provided additional holiday leave to staff. It is proposed to be for this year only. Closing City Hall on July 3, 2023, would not be disruptive to City business and is a way to show appreciation to our excellent and hardworking teams.

**ATTACHMENTS:** None



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