



Council Agenda Report

To: Mayor Silverstein and the Honorable Members of the City Council

Prepared by: Mary Linden, Executive Assistant

Approved by: Steve McClary, City Manager

Date prepared: June 5, 2023 Meeting date: June 26, 2023

Subject: Commission Work Assignments for Fiscal Year 2023-24

RECOMMENDED ACTION: Approve work assignments for the Harry Barovsky Memorial Youth Commission, Malibu Arts Commission, Parks and Recreation Commission, Public Safety Commission and Public Works Commission for Fiscal Year 2023-24.

FISCAL IMPACT: There is no fiscal impact associated with the recommended action.

WORK PLAN: This item was not included in the Adopted Work Plan for FY 2023-24. This project is part of normal staff operations.

DISCUSSION: Each year, the City Council directs the City's commissions (except the Planning Commission) to focus attention on specific work assignments. Throughout the year, the Council may choose to modify those assignments or add new assignments, if appropriate. Staff prepares commission agendas based upon these assignments. The Council is currently in the process of establishing new Work Plan priorities. It is expected that a new FY 2023-24 Work Plan will be finalized in the Fall. The commission assignments will be directed by the Council to align with established priorities within the Work Plan in order for the assignments to be worked on.

Suggested lists of assignments have been discussed by each Commission and are presented to the Council for consideration and approval.

At its Regular meeting on May 8, 2023, the City Council dissolved the Homelessness Task Force and reassigned the Task Force's unfinished Charter items to the Public Safety Commission. The following outstanding Homelessness Task Force charter items should be included in the tasks approved for assignment to the Public Safety Commission:

- Review the draft updated goals and objectives of the Homelessness Strategic Plan
- Develop a plan to mitigate public safety and environmental impacts, particularly fires related to homeless encampments
- Explore new ideas to address homelessness, research strategies used by other jurisdictions, and identify best practices that could be implemented in Malibu
- Develop a robust public engagement and outreach plan to obtain community input on proposed strategies to protect the health, safety and welfare of the community from the dangers of homelessness and provide assistance to Malibu residents experiencing homelessness

The Council is requested to approve the attached suggested assignments for each Commission. The Council may also add to or edit the suggested assignments, as appropriate.

ATTACHMENTS: Suggested Fiscal Year 2023-24 Assignments:

1. Harry Barovsky Memorial Youth Commission
2. Malibu Arts Commission
3. Parks and Recreation Commission
4. Public Safety Commission
5. Public Works Commission



City of Malibu

MEMORANDUM

To: Steve McClary, City Manager

From: Harry Barovsky Memorial Youth Commission

Date: May 5, 2023

Re: PROPOSED Harry Barovsky Memorial Youth Commission Assignments for Fiscal Year 2023 -24

At its Regular meeting on May 4, 2023, the Harry Barovsky Memorial Youth Commission recommended the following assignments for City Council approval for Fiscal Year 2023-24:

1. Each Commissioner will volunteer at two City events and provide ten hours of volunteer service
2. Co-sponsor six community service projects that benefit non-profit organizations
3. Coordinate a community movie night benefitting a non-profit organization
4. Coordinate a teen health and wellness program focusing on stress management
5. Host an informational Youth Government Summit with representatives from local government agencies and non-profit organizations
6. Develop and host a life skills program for high school students
7. Create a program to promote environmental sustainability
8. Coordinate an event or program that may include spoken word, music, dance, film, or visual art
9. Review opportunities for teen outreach and communication to increase attendance and awareness at programs and events
10. Review and provide feedback regarding City parks, programs, and projects
11. Make oral reports as needed to the City Council on Commission activities
12. Submit a mid-year written report to the City Council on Commission activity



City of Malibu

MEMORANDUM

To: Steve McClary, City Manager

From: Malibu Arts Commission

Date: May 22, 2023

Re: PROPOSED Malibu Arts Commission Assignments for Fiscal Year 2023 -24

At its Regular meeting on May 23, 2023, the Malibu Arts Commission recommended the following assignments for City Council review and approval:

1. Facilitate regular art events at City facilities and businesses
2. Review and recommend policies, procedures, and projects in accordance with the Art in Public Places Ordinance
3. Provide feedback regarding advertising, marketing, website content on the Malibu Arts Commission website and arts programs and events within Malibu and outside City limits
4. Work with staff to facilitate arts programs, screenings, and events, including Arts in Education outreach in Malibu schools and partnerships with local organizations such as the Malibu Film Society
5. Provide opportunities for and coordinate meetings with Malibu business owners and artists to promote, recognize, invest, exhibit local artists, and promote the inclusion of art in business locations (revised)
6. Provide feedback regarding updates for arts events, programs and projects
7. Review and provide feedback regarding Commission branding
8. Assist Planning staff on the development of a Zoning Text Amendment (ZTA) regarding the display of art throughout the City
9. Provide input regarding the current Temporary Use Permit process to allow temporary pop-up galleries, performances, screenings, and events in spaces in Malibu
10. Explore a Performing Arts Center and advise the City Council on Commission recommendations
11. Explore an Artist in Residence Program
12. Explore opportunities for a professional arts consultant to work with the Arts Commission
13. Explore developing relationships with commissions from other cities to exchange ideas and explore a partnership event
14. Explore the development of a Malibu creative directory
15. Coordinate with Malibu organizations and stakeholders to develop a unified approach to the arts in Malibu (new)
16. Make oral reports as needed to the City Council on Commission activities
17. Submit a mid-year written report to the City Council on Commission activity



City of Malibu

MEMORANDUM

To: Steve McClary, City Manager

From: Parks and Recreation Commission

Date: April 19, 2023

Re: PROPOSED Parks and Recreation Commission Assignments for Fiscal Year 2023 -24

At its Regular meeting on April 18, 2023, the Parks and Recreation Commission recommended the following be included in its assignments for Fiscal Year 2023-24:

1. Review and provide feedback regarding the Permanent Skate Park and fundraising efforts
2. Provide feedback and recommendations to the City Council regarding the design of the permanent snack shack
3. Provide feedback regarding the development of a multigenerational recreation center with library services and a swimming pool utilizing Library set-aside funds on the Heathercliff property
4. Provide feedback on the Legacy Park Rehabilitation Project
5. Provide oversight, feedback, and recommendations for public education, outreach, implementation, and awareness of the Earth Friendly Management Policy
6. Conduct a special meeting to tour City parks
7. Facilitate public outreach and design meetings regarding amenities and potential placement of park enhancements or equipment in City parks
8. Review and provide feedback regarding Community Services Department programs and projects
9. Nominate and recommend recipient(s) for the 2024 Jake Kuredjian Citizenship Award to City Council
10. Review the Department's program offerings and make recommendations, as appropriate, including the incorporation of various programs at local schools
11. Provide feedback on outdoor programming relating to rehabilitation or integration of native habitat
12. Review the Parks Master Plan and make recommendations regarding the priority of facilities and amenities at existing and potential future City Parks
13. Review and recommend to City Council revisions to the Park Rules, Dog Park Rules, and Municipal Code 12.08 - Parks, Beaches and Other Recreation Areas

14. Review and provide feedback and recommendations for the Charmlee Nature Center reopening, mentorship and docent programs to incorporate community leaders, retired professionals, athletes, business owners, or college students (revised)
15. Review information regarding Malibu youth sports organizations and related field space needs
16. Provide recommendations to the City Council regarding the removal of invasive species to decrease fire risk
17. Review and provide feedback regarding monthly staff updates on parks, programs, facilities, and projects
18. Make bimonthly oral reports to the City Council on Commission activity
19. Submit a midyear written report to the City Council on Commission activities



City of Malibu

MEMORANDUM

To: Steve McClary, City Manager

From: Public Safety Commission

Date: April 6, 2023

Re: PROPOSED Public Safety Commission Assignments for Fiscal Year 2023 -24

At its Regular meeting on April 5, 2023, the Public Safety Commission recommended the following be included in its assignments for Fiscal Year 2023-24:

1. Review and provide input on the City's Emergency Preparedness Program and public safety activities
2. Conduct an annual review of Fire Department and Lifeguard services, inviting Los Angeles County Beaches and Harbors to attend
3. Review the Summer Beach Enforcement Operation Summary report
4. Review the proposed Summer Beach Team deployment schedule
5. Perform post-disaster assessment of City response, as needed
6. Assist staff with planning and production of the Public Safety Expo
7. Provide feedback regarding the City's emergency alerts and advisories procedures
8. Provide suggestions to the Sheriff's Department regarding Volunteers on Patrol (VOP) responsibilities and priorities
9. Search for a permanent location for an impound site
10. Provide input and feedback on potential Fire Prevention and Hazard Mitigation grants and projects
11. Provide feedback and recommendations regarding updates to the City's Emergency Operations Plan.
12. Staff a booth at the 2024 Public Safety Expo
13. Make bimonthly oral reports to the City Council on Commission activity
14. Submit a mid-year written report to the City Council on Commission activities

The following tasks reassigned by the Council at its Regular meeting on May 8, 2023 from the Homelessness Task Force should also be included Public Safety Commission assignments for Fiscal Year 2023-24:

- Review the draft updated goals and objectives of the Homelessness Strategic Plan
- Develop a plan to mitigate public safety and environmental impacts, particularly fires related to homeless encampments
- Explore new ideas to address homelessness, research strategies used by other jurisdictions, and identify best practices that could be implemented in Malibu
- Develop a robust public engagement and outreach plan to obtain community input on proposed strategies to protect the health, safety and welfare of the community from the dangers of homelessness and provide assistance to Malibu residents experiencing homelessness



City of Malibu

MEMORANDUM

To: Steve McClary, City Manager

From: Public Works Commission

Date: March 23, 2023

Re: PROPOSED Public Works Commission Assignments for Fiscal Year 2023 -24

At its Regular meeting on March 22, 2023, the Public Works Commission recommended the following be included in its assignments for Fiscal Year 2023-24:

1. Review and make recommendations to the City Council on Capital Improvement and Disaster Projects
2. Review and make recommendations to the City Council for an updated five-year Capital Improvement Projects Plan
3. Report on the status of Los Angeles County Waterworks, District 29 infrastructure and make recommendations toward long-term solutions
4. Review utility undergrounding options within the City
5. Review parking issues citywide
6. Review and make recommendations regarding a Green Fleet Policy
7. Review and make recommendations regarding a Neighborhood Beautification Program
8. Review the maintenance and monitoring of the City's landslide assessment districts
9. Review and make recommendations on the Pavement Management Plan
10. Review the operation and maintenance of the wastewater and stormwater treatment facilities
11. Review and make recommendations on offsite Private Development mitigation measures that are constructed within the public right-of-way
12. Incorporate discussion of alternative transportation modes, such as bike lanes, in all road improvement projects
13. Receive updates on outside agencies proposed projects
14. Make bimonthly oral reports to the City Council on Commission activity
15. Submit a mid-year written report to the City Council on Commission activities