



Council Agenda Report

To: Mayor Silverstein and the Honorable Members of the City Council

Prepared by: Joseph D. Toney, Assistant City Manager

Reviewed by: Renée Neermann, Finance Manager

Approved by: Steve McClary, City Manager

Date prepared: June 5, 2023

Meeting date: June 26, 2023

Subject: Proposed Budget for Fiscal Year 2023-24

RECOMMENDED ACTION: 1) Adopt Resolution No. 23-30 adopting the Annual Budget for Fiscal Year 2023-24; 2) Adopt Resolution No. 23-31 establishing the Appropriations Limit for Fiscal Year 2023-24; 3) Adopt Resolution No. 23-32 approving the Fiscal Year 2023-24 Authorized Positions and Salary Ranges and the Deputy Public Works Director-Maintenance and Operations, and Engineering Technician Job Specifications; 4) Adopt Resolution No. 23-33 establishing the City's CalPERS Contribution Portion; and 5) Adopt Resolution No. 23-34 amending the Personnel System Rules.

FISCAL IMPACT: The Proposed Budget totals \$81.8 million in revenue and \$93.2 million in expenses and includes General Fund annual revenue of \$57.0 million and General Fund program expenditures of \$58.2 million.

The overall budget includes nearly \$11.7 million in one-time General Fund capital project expenditures from accumulated committed fund balances. This includes \$8.6 million in General Fund committed fund balances for capital and \$2.8 million for Disaster related capital. Furthermore, the General Fund operating expenditures include \$3.3 million in committed designations or transfers-out for specific purposes that are included in the \$58.2 million, resulting in net ongoing operating expenditures of \$54.86 million. The General Fund operating revenues include nearly \$2.2 million in one-time Disaster related capital designations, resulting in an ongoing revenue of \$54.88 million. Staff have realigned transfers and expenditures to more accurately reflect where actual expenditures are occurring, but the current structure of the budget schedules do not clearly outline the committed and one-time funds. Staff are in the initial stages of implementing a new budget

system and intend on building out a modern online budget. The goal is that the new structure will be clearer and more transparent.

The City presents a balanced budget each fiscal year. For Fiscal Year (FY) 2023-24, the proposed budget is structurally balanced. The ongoing operating revenues of \$54.88 million exceed the ongoing operating expenditures of \$54.86 million, for a balanced budget with a small net General Fund impact of nearly \$20,000.

Revenue/Expense	FY 2023-24
Total Revenue	\$57,044,468
FEMA Disaster Capital	(2,164,090)
Total Ongoing Revenue	54,880,378
Total Expenditures	58,165,614
SCE Settlement Woolsey Fire	(1,500,000)
Transfers In	(1,803,547)
Total Ongoing Expenditures	54,862,067
Net General Fund	\$18,311

WORK PLAN: This item was included as item 6.a. in the Adopted Work Plan for FY 2022-23.

DISCUSSION: On April 26, 2023, the City Council conducted a Budget Workshop and reviewed the Proposed Budget for FY 2023-24. The City Council provided preliminary direction to staff, and the Administration and Finance (A&F) Subcommittee concurred with this direction on May 2, 2023. The direction from those meetings is included in the Proposed Budget. The City Council held a public hearing on May 22, 2023, to again discuss and deliberate on the Proposed Budget. The Council expressed support for the Proposed Budget as presented and requested that the Sheriff's staffing detail be included with the June 26 staff report, which is subsequently provided in this report. In addition, the Council adopted new rates for assessment districts on May 22, 2023, and the significant changes are now included in the Proposed Budget and summarized below.

Modifications to the FY 2023-24 Proposed Budget since May 22, 2023:

- Schedule of Fund Balances: the Projected Fund Balance at July 1, 2023, has been modified to align with projections as of the Third Quarter of FY 2022-23. The change has resulted in \$1.7 million less in total General Fund Fund Balance (\$1.6 million of which is Undesignated).
- Fund 290 Big Rock Mesa Landslide Maintenance District (LMD):

- Revenue Object 3116 Big Rock Mesa Assessment \$356,470, an increase of \$13,000.
- Expenditure Object 7903 Storm Drain Improvements \$82,000, an increase of \$42,000. The expenditure increase is offset by the additional revenue and existing fund balance.

The FY 2023-24 Proposed Budget is for the Council's consideration. The General Fund is structurally balanced with ongoing revenues of \$54.88 million exceeding ongoing expenditures of \$54.86 million.

On November 9, 2018, the Woolsey Fire burned through the City of Malibu. Since that time, the City Council and City staff have been committed to helping residents recover and rebuild, including waiving fees for residents rebuilding primary homes as a like-for-like or like-for-like plus 10%. On December 19, 2019, the City received a \$13.6 million settlement for the Woolsey Fire from Southern California Edison (SCE), and \$4.2 million in escrow settlement funds in May of 2022, a total of \$17.8 million. These funds have been used to cover costs associated with rebuilding efforts, including replacement of City infrastructure damaged by the fire. The settlement funds have a projected Fund Balance at June 30, 2023, of \$6.6 million, of which an estimated \$2.6 million are restricted (staff will continue to review how much may be available for unrestricted use) and \$4.0 million are available to cover any one-time related rebuilding efforts from the Planning, Building Safety and Public Works Departments. The FY 2023-24 budget includes an estimated use of \$2.1 million, projecting to end with a balance of \$4.5 million.

The City was able to manage the COVID-19 pandemic well, and anticipated fiscal impacts were alleviated. Revenues have grown and rapidly recovered as pandemic restrictions were lifted. All pandemic emergency declarations have been removed and the City is observing pre-pandemic level demands again.

The FY 2023-24 Budget proposes a starting General Fund Undesignated Reserve at July 1, 2023, of \$64.21 million, and a projected ending balance of \$64.23 million at June 30, 2024. The projected balance is 110.4% of the FY 2023-24 General Fund Program Expenditures (annual operating budget) of \$58.2 million. This exceeds the City's goal of maintaining a minimum of 50% of the operating budget in reserves and exceeds the 65% goal necessary to retain the highest credit rating for the City (per the City's underwriter). In addition, there is \$6.5 million in Fund Balance designated for contingencies. The total projected General Fund balance (including Designated and Undesignated Reserves) at June 30, 2024 is \$76.85 million. These reserves are detailed on the Schedule of Fund Balances page of the budget.

The Special Revenue Funds revenue total \$19.3 million and expenditures total \$3.8 million. Transfers of \$15.4 million to other funds will leave a projected reserve of \$12.0 million at year-end.

Revenue to the Legacy Park Project Fund totals \$1.8 million and expenditures total \$2.1 million, leaving a projected Fund Balance at June 30, 2024, of approximately \$0.7 million.

The totals for all funds are \$81.8 million in revenue and \$93.2 million in expenditures, with an overall projected fund balance of \$91.8 million.

General Fund Revenue

The Proposed Budget includes conservative growth in revenues. The City's major General Fund revenue sources are Property Tax, Transient Occupancy Tax, and Sales and Use Tax. The City was fortunate to fare well in revenues following the pandemic and is in a good position moving forward.

- Property Taxes are budgeted at \$17.9 million for FY 2023-24. During FY 2022-23, property taxes were adjusted to \$17.5 million given better than expected growth at the end of FY 2021-22. The City is budgeting a modest growth factor of 3.0% for Secured Property in FY 2023-24 over the Amended Budget, which nets to about 2.5% for all related Property Taxes.
- Transient Occupancy Tax (TOT) (100-0000-3133-01) from private rentals, or short-term rentals, is budgeted to remain flat for FY 2023-24. The budget was adjusted to align with the projected \$6.0 million which is likely a conservative floor for future years. There is the possibility that rentals will slow following the initial surge of post COVID travel.
- TOT (100-0000-3133) from hotels and motels is also budgeted to remain flat in comparison with the amended budget at an amount of \$3.5 million. The City collects TOT from six motel/hotel properties and one RV park. The City's TOT rate is 15%.
- Sales and Use Tax (100-0000-3137) displays growth of nearly \$2.0 million over FY 2022-23, to a total of \$8.4 million. This is due to the ½ cent Transactions and Use Tax (TUT) increase that was approved by voters in November of 2022. A full year of TUT is roughly estimated to net the City \$3.0 million. In consultation with the City's Sales Tax consultant, the City is projecting flat Sales Tax growth with a possible recession looming. The majority of the City's annual sales tax revenue is derived from restaurants, gas stations and grocery stores.

American Rescue Plan

On March 11, 2021, President Biden signed the American Rescue Plan Act (ARPA). This historic plan provided funding totaling \$65.1 billion to all 19,000 cities, towns, and villages in the United States. The payment to Malibu totaled \$2.8 million over two fiscal years.

During FY 2021-22, the City initiated an ARPA expenditure plan to begin using the funds towards operational, restorative, or recovery efforts in compliance with the Treasury's interim guidance. The City recognized \$0.5 million for a portion of several staff in a variety of departments in response to restoring City staffing levels. Subsequently on January 6, 2022, the Treasury provided the Final Ruling which allowed cities to claim a standard allowance of up to \$10.0 million in revenue loss for the replacement of general government services. This meant that the entire award of \$2.8 million could be claimed as revenue loss under a standard allowance. For FY 2022-23, the City has claimed the remaining \$2.3 million as revenue loss.

Due to the Final Rule revenue loss category, the City has applied all funds toward general governmental services. The FY 2023-24 Proposed Budget no longer shows related ARPA fund balance as a result of this change.

Special Revenue Funds

The Special Revenue Funds total \$19.3 million. Gas Tax revenue is projected at \$316,000. Gas Tax revenues are based, in part, on projected fuel costs and sales, and the projected amount has decreased by \$60,000 from the prior year due to decreased fuel prices. Traffic Safety revenue is projected to remain relatively flat at \$210,000. Proposition A revenue is projected at \$338,000 and Proposition C revenue is projected at \$265,000. The City is projected to receive \$420,000 from Measure W – the Los Angeles County Safe Clean Water Act. This funding can be used for stormwater related projects and maintenance. Revenue from the three Landslide Maintenance Districts, the Carbon Beach Undergrounding Community Facilities District, and the Broad Beach Undergrounding Assessment District, are also budgeted in Special Revenue funds. Revenue from the Landslide Maintenance Districts is used for operations and maintenance. Revenue from the other special districts is used to pay debt service and associated administrative costs.

The Special Revenue Funds previously included \$16.5 million for Phase Two of the Civic Center Water Treatment Facility. The project is currently delayed and will likely be planned for the FY 2024-25 Budget. Nevertheless, to help offset the project's construction costs, staff have been exploring and lobbying for grants and other state and federal infrastructure funds.

Legacy Park Project Fund

The Legacy Park Project Fund reflects revenue and expenditures associated with the City's three commercial properties, Legacy Park, and clean water projects. The Proposed Budget includes \$1.6 million of base rental income from three commercial properties. Revenue is used for debt service associated with the Legacy Park acquisition, operations and maintenance of Legacy Park, and other high priority clean water expenses. The available amount in the Legacy Park Project Fund has decreased from prior years as a result of the Civic Center Water Treatment Facility (CCWTF) Assessment District payment necessary for the commercial properties and the ongoing use of these funds for clean

water expenses. The City will be reimbursed the total amount of the CCWTF assessment from the commercial property tenants.

Expenditures

The FY 2022-23 Budget experienced re-stabilization after the COVID-19 Pandemic. The FY 2023-24 Proposed Budget continues on this positive trajectory with a structurally balanced budget that is mainly status quo over the prior year. Revenues are continuing to grow, but the budget remains conservative. The budget includes the proposed addition of a net 3.42 full-time equivalents (FTE) as detailed on pages 144-146 for the Proposed Authorized Positions. Overall salaries and benefits are increasing by February inflationary data of 5.1%.

Internal Service allocations for information technology and vehicles are assigned by department. The Proposed Budget includes an Information Technology (IT) internal service allocation of all overhead costs per FTE, resulting in \$11,204 per user. The previous amount was \$5,000, which was a fixed amount. This allocation is now formulaic and accounting for all overhead, instead of a fixed amount per user. The Fleet charges are \$6,000 per assigned vehicle.

The City's CalPERS contribution rate for FY 2023-24 will be 20.26% of payroll for Classic Employees (hired prior to 2013) and 8.00% of payroll for Public Employees' Pension Reform Act (PEPRA) Employees (hired after 2013). In Fiscal Year 2022-23, the City's contribution rate for Classic Employees was 18.61% and 7.76% for PEPRA Employees. The Proposed Budget provides for 58 Classic Employees and 43 PEPRA Employees. Part-Time Employees and Interns do not participate in CalPERS.

The City's current resolutions pertaining to the CalPERS contribution amounts (14-66 and 15-08) have a maximum rate of 20.0%. Revised resolutions to increase the limit are included with this report for consideration of budget adoption.

The City is also responsible for Other Post Employment Benefits (OPEB), which includes retiree health insurance. In 2009, the City began contributing to a Prefunding Program through CalPERS to address the City's unfunded OPEB liability. As of 2021, unlike many other cities, the City's OPEB liability is currently fully funded for benefits earned before June 30, 2021. The City will continue to budget contributions for the benefits that will accrue beyond June 30, 2021.

Woolsey Fire Impact

The City continues with efforts as a result of the 2018 Woolsey Fire impacts. Expenditures related to the Woolsey Fire continue to be reflected as a stand-alone budget program. The proposed budget includes expenditures for the ongoing rebuilding and recovery efforts for various professional services, including contract planners, inspectors, plan checking, and other services needed to facilitate the rebuilding of burned homes and recovery efforts of

the City. The proposed budget includes funds sufficient to support outreach efforts for rebuilds in process. Staff will continue to manage the high volume of document research and public records requests associated with the fire rebuilds.

As previously mentioned, the City received a \$13.6 million settlement for the Woolsey Fire from Southern California Edison (SCE) and \$4.2 million in escrow settlement funds, a total of \$17.8 million. The settlement funds have a projected FYE 2022-23 remaining balance of \$6.6 million, of which \$2.6 million are restricted and \$4.0 million are available to cover any one-time related rebuilding efforts from the Planning, Building Safety and Public Works Departments. The FY 2023-24 budget includes an estimated use of \$2.1 million of the funds, for a projected FYE 2023-24 balance of \$4.5 million.

Significant capital expenditures remain outstanding for repair and restoration projects necessary after the Woolsey Fire and the subsequent winter storms. These infrastructure and facility repair costs are detailed separately in Fund 102 – Woolsey Fire & Storm Response Capital Improvement Projects. The total amount in the projects is \$2.8 million in expenditures for FY 2023-24. For previous years, additional expenditures were as follows: \$1.1 million projected in FY 2022-23, \$0.8 million FY 2021-22; \$1.7 million in FY 2020-21; \$1.0 million in FY 2019-20; and, \$3.0 million in FY 2018-19.

A large share of these capital expenses will be covered by FEMA, CalOES and the City's insurance policy with CJPIA. In past disasters, these agencies have taken years to reimburse the City for these costs. To date, the City has received \$4.9 million in reimbursements. Staff is projecting that an additional \$1.5 million in reimbursement will be received in FY 2022-23. The disaster-related projects for FY 2023-24 include:

Project Name	FY 2023-24 Proposed
Clover Heights Storm Drain Improvements	\$ 134,161
Latigo Canyon Road and Retaining Wall	779,667
Trancas Canyon Park Improvements	856,971
Encinal Canyon Road Drainage Improvements	15,750
Westward Beach Road Shoulder Repairs	92,075
Outdoor Warning Sirens - Design	895,632
Total	\$ 2,774,256

Impacts of COVID-19

The emergency declarations at both the State and Federal levels ended in early 2023. Therefore, there are no further related expenditures planned for FY 2023-24.

Expenditures related to costs associated with the City's response to the COVID-19 pandemic are included in Program 3002-19, COVID-19 Response. These costs include expenses for personal protective equipment (PPE) and cleaning supplies, safety improvements to City facilities, professional services related to managing State and County orders. Also included were staffing costs related to developing and disseminating COVID-19-related information and organizing necessary community services.

The City began the process of requesting reimbursement for emergency response from FEMA to reimburse the City for staff overtime (not regular time) and costs for safety supplies and communication-related costs through June 30, 2022. The City initially projected costs totaling \$582,000, but review of FEMA eligibility has resulted in revised estimates of \$281,000.

Department Overviews

All departments have Salary and Benefit increases of 5.1% for Cost of Living Adjustment. In addition, as previously mentioned, the internal cost allocation of overhead costs for Information Systems increased from a fixed amount of \$5,000 per user to \$11,200.

Management and Administration

In FY 2023-24, the Management and Administration Department budget increased from the prior fiscal year by \$1.6 million. This increase is comprised of the net impact of:

- An increase of \$170,000 in City Manager primarily due to the addition of \$75,000 for a Grant Consultant. The budget also includes placeholders in professional services for efforts towards Diversity, Equity, Inclusion and Belonging as well as Process Improvement.
- An increase of \$220,000 in Finance of which about \$60,000 is for further build out of software systems for financial management and budgeting. There is also a \$30,000 increase in Professional Services related to increases in agreements for accounting and reporting services.
- Human Resources are increasing by about \$220,000 from Amended due to the addition of \$225,000 for Recruitment and Retention efforts.
- Information Systems is increasing \$200,000 due to the addition of 1.0 FTE, an Information Systems Administrator to be a project manager for systems implementation and be the lead systems support and coordinator to support systems going forward.
- The City Hall program is increasing by \$335,000, due to planned Leasehold Improvements of all carpets. Additional improvements include a Server Room Fire suppression system, and office cubicle reconfigurations as needed.

- A net increase of \$251,000, in Non-Departmental Services. This is due to a placeholder of 5%, or \$764,000, of Salaries and Benefits for potential Classification and Compensation Study impacts. The amount is offset by lower Other Post Employment Benefits (OPEB) payments of \$560,000 and properly allocating the cost allocations resulting in a reduction of allocation charges of \$180,000 to this program. Partially negating the decreases is an increase of \$300,000 in insurance premiums.

Public Safety

The Public Safety Department was separated from Management and Administration in the FY 2022-23 Budget. The overall budget for Public Safety is currently displaying a net increase of \$3.74 million due to the increases to the Sheriff contract of 7.63% as a result of increases in administrative costs, the Liability Trust Fund, and Substation staffing estimates. The current amount in the FY 2023-24 Proposed Budget is only an estimate, the final amount will not be known until later in the year when the County finalizes their budget. The Sheriff contract amounts are more specifically listed in Program 7021, Objects 5115 and 5116. The FY 2023-24 estimates are a \$4.5 million increase over FY 2022-23, increasing from \$10.4 million to \$14.9 million.

The Malibu Substation is scheduled to open on or about July 1, 2023, and will be staffed at current patrol levels, and increased to include support staff needed to operate a public counter as well as additional operational enhancements. In total, the budget for the Sheriff's Department has significant increases based on suggested service levels potentially provided at the substation. The detail of the proposed resources are listed in the table below. The potential staffing and resources are based on current discussions with the Sheriff's Department and the Sheriff's Substation Ad Hoc Committee. The goal is to have the Substation open seven days a week, with hours yet to be determined. The actual staffing and supported resources will be based on availability from the Los Angeles County Sheriff's Department and final recommendations from the Ad Hoc Committee.

Resource	Personnel	Cost	Notes
Deputy Sheriffs	18.40	\$9,170,000	56-hour continuous coverage
Mental Evaluation Team Deputy	1.00	390,000	
Motor Deputies	3.00	1,050,000	
Law Enforcement Technicians	2.21	300,000	counter support, fingerprinting
Community Service Assistants	3.0	270,000	assist with parking enforcement
Lieutenant	1.0	350,000	
Sergeants	2.0	850,000	
Watch Deputies for station	2.0	540,000	station deputy required
Special Events		100,000	contingency
Beach Team	20.0	1,300,000	varies between 8-20 personnel
Vehicles (5)		390,000	one-time purchase
DMH Clinician	1.0	200,000	in-coordination MET Deputy
	53.61	\$14,910,000	

Community Services

The Community Services budget for FY 2023-24 has a net increase of \$660,000 primarily due to the same trend observed last year with an ongoing increase in activity and associated costs of returning to pre-pandemic levels for all recreation activities. The main variances are:

- Skate Park is increasing \$121,000, mostly due to maintenance increases of \$90,000.
- Park Maintenance is increasing by \$275,000 due primarily to planned sod installation at the Malibu Bluffs Park Multipurpose Field of about \$310,000.

Environmental Sustainability

The proposed budget increases by \$2.2 million mainly due to the increased demand as a result of the Planning Department increasing contract staff to process workload.

On November 9, 2022, the Council allotted \$900,000 to the Planning Department for both Regular and Woolsey Fire Review services, and on January 23, 2023, Council allotted an additional \$600,000 for continued expedited services. As projects are approved in the Planning Department it is expected to increase the upcoming workload in the Building Division of the Building Division of the Environmental Sustainability Department (ESD). ESD currently utilizes consulting firms to provide services such as building, geotechnical, and Environmental Health plan check, and grading and drainage plan check, and inspection services. These services also include the expedited Woolsey Fire plan check and inspections.

Building Safety and Sustainability has increased Professional Services of \$2.0 million for the additional demands (\$500,000 is also increased in Woolsey Fire Professional Services, Program 3002).

At this time staff have estimated that it will cost approximately an additional \$2,500,000 to plan check these incoming homes for compliance. The costs of the plan check services will be offset by revenue generated from plan check fees.

Planning

The Planning Department's budget is increasing by \$630,000 primarily due to the addition of 3.0 FTE as outlined in the Department's three-year staffing plan that was included in the FY 2022-23 Budget. The plan included the addition of 3.0 FTE in FY 2022-23, 3.0 FTE in FY 2023-24, and 4.0 FTE in FY 2024-25; adding a total of 10.0 FTE over three fiscal years.

Public Works

The budget for Public Works has a net increase of \$390,000 across all programs.

- Street Maintenance has a net increase of \$64,000, which includes an increase of \$134,000 for Street Maintenance and Yard Rental, an increase of \$25,000 for storm response; offsets include a reduction in anticipated Equipment purchases and Storm Drain Maintenance..
- Fleet Operations are increasing by \$175,000 due to the addition of five vehicles (ESD, Planning, Public Safety, VOP, and Public Works). Two are replacements.
- Engineering is increasing by \$264,000 primarily due to a \$70,000 increase for Developing a Green Fleet Policy, and \$75,000 for potentially initiating plans for the City-owned vacant properties.
- These increases are partially offset by decreases of \$130,000 and \$9,000 in Stormwater Treatment and Landslide Maintenance, respectively. These are due to lower equipment or capital outlay needs in FY 2023-24.

The Department is also suggesting adding two additional job specifications to allow flexibility in organizational structure in the future depending on team structure and opportunity for operational efficiencies. The two positions include a Deputy Public Works Director-Operations and Maintenance, and an Engineering Technician. The two new job specifications will not have a budgetary impact and will not impact the current FTE count of the City.

Capital Projects

The Proposed Budget for FY 2023-24 includes a Capital Improvement Project (CIP) plan which is ambitious and addresses a number of critical needs. The CIP budget displays a total of \$23.0 million for Fiscal Year 2023-24. The City's five-year Capital Improvement Plan will be updated and presented to Council following adoption of the FY 2023-24 Budget. The Capital Projects for FY 2023-24 are as follows:

Project Name	FY 2023-24 Proposed
Annual Street Overlay	\$ 2,184,000
PCH Median Improvements	4,490,000
PCH Signal Synchronization System	7,100,000
City Hall Solar Power Project	4,000,000
Westward Beach Road Improvements	320,000
Permanent Skate Park	1,066,000
Malibu Bluffs Park South Walkway	130,000
Trancas Canyon Park Playground Resurfacing	95,000
PCH at Trancas Canyon Road Right Turn Lane	531,000
PCH Crosswalk Improvements-Big Rock Dr./20326 PCH	200,000
PCH Median Improvements-Paradise Cove/Zuma Beach	100,000
Kanan Dume Biofilter	500,000
City Traffic Signals Backup Power	50,000
Malibu Canyon Road Traffic Study	108,000
Harbor Vista Curb Return Modifications	100,000
PCH at Las Flores and Rambla Pacifico Intersection	160,000
Encinal Canyon 60-inch Storm Drain Repairs	1,000,000
Citywide Asphalt Concrete Berms Repairs	300,000
Bluffs and Equestrian Park Roof Replacement	400,000
Legacy Park Benches and Arbors Renovations	150,000
Total	\$ 22,984,000

Funding for most capital projects comes from outside funding sources and grants. Of note, the City is required to expend Measure R and Measure M funds before they expire.

Funding for the Permanent Skate Park comes from two sources: the Case/Crummer Designated Reserve in the amount of \$327,472, and additional funding from the General Fund Reserve for CIP in the amount of \$738,528.

Pursuant to the City's budgeting policies, unspent capital project funds will be rolled over each year until the project is completed.

Of the total \$23.0 million of capital expenditures: \$12.7 million is being funded from grants; \$0.9 million from special revenue funds; and, \$0.3 million from the Case/Crummer Designated Reserve. There are \$8.6 million in capital projects being funded from the General Fund Reserve.

Personnel

The Proposed Budget provides for 115.19 full-time equivalent (FTE) positions comprised of 102.5 full-time employees and 12.69 FTEs working as part-time employees (see pages 144-146). The FTE count does not include the 5.00 City Councilmembers.

Pending review and approval by the Council, the following changes are added in the Proposed Budget as noted in the above department discussions:

- 1.0 Information Systems Administrator (Management and Administration)
- 1.0 Administrative Assistant (Planning)
- 1.0 Assistant Planner (Planning)
- 1.0 Associate Planner (Planner)

As discussed in the department overviews, there are two new job descriptions proposed and are included as Attachment 2:

- Deputy Public Works Director-Operations and Maintenance
- Engineering Technician

The City typically provides an annual cost of living adjustment (COLA) to employees. The adjustment is derived from the Consumer Price Index (CPI) using an annual percentage from February. In Fiscal Year 2020-21, staffing levels were reduced, and the City provided 0.0% COLA for staff despite the 3.4% CPI for February 2020. In addition, the deferred compensation matching program was eliminated. For February 2021, the percentage change of the CPI was 1.0%. However, Fiscal Year 2021-22 included a COLA of 2.2% to somewhat blend the rates from February 2020 and February 2021. Additionally, the deferred compensation matching program was reinstated, although not retroactively. The COLA in FY 2022-23 was 7.4%.

The percentage change of the CPI in February 2023 was 5.1%. The Proposed Budget for FY 2023-24 includes this COLA. The cost to provide this much-needed COLA to City staff is approximately \$640,000.

The City Manager has the authority to transfer staff into previously authorized classifications provided no additional appropriations are required.

In an effort to improve recruitment and retention, the City Manager has included a placeholder of 5% of Salaries and Benefits, or \$764,000, for potential increases due to the Classification and Compensation Study as well as \$225,000 in Human Resources for general recruitment and retention efforts. The City Manager is formulating some options for Council consideration and discussion at the Work Plan Workshop to implement in the upcoming Fiscal Year.

General Fund Grant Applications

The Proposed Budget includes \$200,000 for the General Fund Grant program which is consistent with the prior fiscal year. The application deadline for General Fund Grants was March 31. The City received 22 grant applications totaling \$556,400. A list of the grant applications is provided on page 139 of the Proposed Budget. The A&F Subcommittee reviewed all applications on May 2, 2023, and recommended to the City Council the following General Fund Grant awards:

Organization	Recommended
Adamson House Foundation	\$ 10,000
Aurelia Foundation	2,000
Boys and Girls Club of Malibu	45,500
California Wildlife Center	7,500
Cavallo Foundation	8,500
Children's Lifesaving Foundation	5,000
Emily Shane Foundation	5,000
Esperance Center	1,500
Friends of Malibu Urgent Care Center	10,000
Malibu Aquatics Foundation	7,500
Malibu Community Labor Exchange	10,000
Malibu Elementary School PTA	20,000
Malibu Foundation	5,000
Malibu Friends of Music	5,000
Malibu Mountain Rescue Team, Inc.(Malibu Search and Rescue Team)	15,000
Malibu Women's Club	7,500
Poison Free Malibu	5,000
Sea Save Foundation	5,000
Webster Elementary PTA	20,000
Wishtoyo Foundation	5,000
Total	\$ 200,000

Work Plan

The City Council conducted an initial strategic priority setting workshop for the Work Plan on April 20, 2023. The Council held a second session on May 24, 2023, that was productive and directed staff to refine and further develop suggested goals with a follow-

up session to be scheduled as soon as feasible. The top areas of focus after the most recent session are below. These are not yet final and will continue to be fleshed out.

1. Day to Day operations – ensure main efforts are properly maintained to keep up with normal business.
2. Recruitment and Retention – nothing can be accomplished without the human capital. Focus will be on improving recruitment of new talent and retaining the talented staff the City currently has.
3. Public Safety – develop list of projects
4. School Separation – continue process to complete separation.
5. Vacant Land – look at the potential options with the City's vacant properties.
6. Work Plan – review, refine, and recommend a reduced Work Plan to only relevant and priority special projects.

Following the next session, an updated Work Plan will be developed and will be presented to the City Council at a future date.

Gann Appropriations Limit

Article XIII B of the California State Constitution, commonly referred to as the Gann Appropriations Limit, was adopted in 1979 and placed limits on the amount of proceeds of taxes that State and local agencies can appropriate and spend each year. The Gann Appropriations Limit was modified by Proposition 98 in 1988 and Proposition 111 in 1990.

The limit is different for each agency and changes each year. The annual limit is based on the amount of tax proceeds that were authorized to be spent in Fiscal Year 1978-1979, modified for changes in inflation and population. Inflationary adjustments are based on increases in the California per capita income or the increase in non-residential assessed valuation due to new construction. An adjustment is also made based on changes in Malibu's population. The State Department of Finance provides the population growth factor for both the City and the County and the City can calculate the appropriations limit using the higher of the two factors.

For FY 2023-24, the population growth factor for the County of Los Angeles is -0.75% and the population growth factor for the City of Malibu is -0.21%; therefore, the appropriations limit will be based on the City's factor. The California per capita personal income growth factor is 4.44%, as provided by the State Department of Finance.

The estimated tax proceeds appropriated by the City Council are under the limit. The Appropriations Limit for FY 2023-24 is \$33,457,062. This is the maximum amount of tax proceeds the City is able to appropriate and spend in FY 2023-24. The net proceeds subject to the Appropriations limit is \$28,361,193. The City is under the Limit, or remaining appropriation capacity, by \$5,095,869.

The Proposed Budget includes a total of \$42,373,641 of proceeds subject to the Appropriations Limit and \$34,998,987 of proceeds not subject to the Appropriations Limit. The appropriations subject to the Limit is reduced for eligible exclusions of \$14,012,448, netting \$28,361,193.

Section 7910 of the State Government Code requires a governing body to annually adopt, by resolution, an appropriations limit for the upcoming fiscal year. Resolution No. 23-31 establishes the Appropriations Limit of \$33,457,062 for FY 2023-24.

ATTACHMENTS:

1. Fiscal Year 2023-24 Proposed Budget
2. Resolution No. 23-30 adopting the Annual Budget for Fiscal Year 2023-24
3. Resolution No. 23-31 establishing the Appropriations Limit for Fiscal Year 2023-24
4. Resolution No. 23-32 approving the Fiscal Year 2023-24 Authorized Positions and Salary Ranges and the Deputy Public Works Director-Maintenance and Operations, and Engineering Technician Job Specifications
5. Resolution No. 23-33 establishing the City's CalPERS Contribution Portion
6. Resolution No. 23-34 amending the Personnel System Rules

City of Malibu, California

Proposed Budget

Fiscal Year 2023-2024



City Officials

Bruce Silverstein, Mayor
Steve Uhring, Mayor Pro Tem
Paul Grisanti, Councilmember
Marianne Riggins, Councilmember
Doug Stewart, Councilmember

Steven McClary, City Manager
Joseph Toney, Assistant City Manager
Rob Houston, Interim Deputy City Manager
Trevor Rusin, Interim City Attorney
Yolanda Bundy, Environmental Sustainability Director
Rob DuBoux, Public Works Director
Susan Dueñas, Public Safety Director
Richard Mollica, Planning Director
Kelsey Pettijohn, City Clerk
Kristin Riesgo, Community Services Director



CITY OF MALIBU
PROPOSED BUDGET
Fiscal Year 2023-24

TABLE OF CONTENTS

SUMMARIES

Schedule of Fund Balances.....	1
Schedule of Transfers.....	2
Revenue Summary by Fund.....	4
Revenue Detail by Fund.....	5
Expenditure Summary by Fund.....	10
Expenditure Summary by Department.....	11
Salaries and Benefits by Department.....	14

OPERATING BUDGET

Emergency and Disaster Management	15
Woolsey Fire and Storm Response Operations.....	16
COVID-19 Pandemic.....	18
Disaster Recovery Capital Improvement Projects	20
Management and Administrative Services	25
City Council.....	26
Media Operations.....	28
City Manager	30
Legal Counsel.....	32
City Clerk	34
Finance	36
Human Resources	38
Non-Departmental Services	40
Information Systems	42
Community Development Block Grant	44
City Hall Operations	46
Carbon Beach Undergrounding CFD	48
Broad Beach Undergrounding AD	50
Civic Center Wastewater Treatment Facility AD.....	52
Vacant Properties	54
Debt Service	56
Public Safety	59
Public Safety Services & Emergency Management.....	60
Community Services	63
Transportation Services	64
General Recreation	66
Aquatics	68
Outdoor Recreation.....	70
Day Camps	72
Skate Park	74
Sports	76

CITY OF MALIBU
PROPOSED BUDGET
Fiscal Year 2023-24

TABLE OF CONTENTS

Community Classes	78
Senior Adults	80
Park Maintenance	82
Special Events	84
Malibu Arts	86
Legacy Park	88
Environmental Sustainability Department	91
Building Safety and Sustainability	92
Wastewater Management	94
Clean Water Program	96
Solid Waste Management	98
Planning	101
Planning Department	102
Code Enforcement	104
Public Works	107
Street Maintenance	108
Fleet Operations	110
Stormwater Treatment Facilities	112
Public Works/Engineering	114
Civic Center Wastewater Treatment Facility	116
Landslide Maintenance Districts	118
 <u>CAPITAL BUDGET</u>	
Capital Improvement Projects	123
 <u>APPROPRIATIONS LIMIT</u>	
Appropriations Limit Calculation	135
 <u>APPENDICES</u>	
Glossary of Terms	137
Organization Chart and Proposed Authorized Positions	143
Fiscal Year 2023-24 General Fund Grant Awards	147

SCHEDULE OF FUND BALANCES FY 2023-24

Fund	Fund Balance July 1, 2023 (Projected)	Projected Revenues	Projected Expenditures	Transfers In/(Out)	Fund Balance June 30, 2024 (Projected)
General Fund - Undesignated	64,214,264	54,880,378	56,665,614	1,803,547	64,232,575
General Fund - Designated for Contingencies	6,500,000	-	-	-	6,500,000
General Fund - SCE Settlement Woolsey Fire	6,608,357	-	1,500,000	(610,176)	4,498,181
General Fund - Capital Improvement Projects	8,560,528	-	-	(8,560,528)	-
Designated for Deferred Maintenance - City Facilities	1,026,798	-	-	(443,080)	583,718
Designated for Case/Crummer Parcel	327,472	-	-	(327,472)	-
Designated for Water Quality Settlement	57,276	-	-	-	57,276
Designated for Housing Element	194,140	-	-	(65,000)	129,140
Designated for City Facilities - La Paz	500,000	-	-	-	500,000
Designated for FEMA Disaster Capital Projects	349,285	2,164,090	-	(2,164,090)	349,285
Designated for American Rescue Plan	-	-	-	-	-
Total General Fund (*)	\$ 88,338,120	\$ 57,044,468	\$ 58,165,614	\$ (10,366,799)	\$ 76,850,175
Gas Tax Fund	81,347	316,286	-	(300,000)	97,633
Traffic Safety Fund	183,035	210,000	-	(200,000)	193,035
Proposition A Fund	847,875	337,837	196,500	-	989,212
Proposition C Fund	276,315	265,172	-	(290,000)	251,487
Measure R Fund	210,100	201,129	-	(220,000)	191,229
Air Quality Management Fund	153,441	20,000	-	-	173,441
Solid Waste Management Fund	(15,575)	145,500	150,000	-	(20,075)
Parkland Development Fund	148,586	25,000	-	-	173,586
Art in Public Places Fund	36,849	1,000	-	-	37,849
Quimby Fund	3,923	100	-	-	4,023
COPS (Brulte) Grant Fund	-	165,000	165,000	-	-
Measure M Fund	352,203	233,746	-	(152,000)	433,949
Road Maintenance and Rehabilitation Fund	625,068	280,471	-	(550,000)	355,539
Community Development Block Grant	35,100	66,000	101,100	-	-
Measure W LA County Stormwater	524,579	420,000	-	(690,467)	254,112
Grants Fund	-	13,001,509	-	(12,989,000)	12,509
Civic Center Water Treatment Facility Phase One AD	8,003,090	2,684,519	2,316,716	-	8,370,893
Civic Center Water Treatment Facility Phase Two	(455,328)	49,000	-	-	(406,328)
Big Rock Mesa LMD Fund	52,364	359,470	370,519	-	41,315
Malibu Road LMD Fund	53,586	65,356	77,442	-	41,500
Calle Del Barco LMD Fund	74,345	90,050	83,632	-	80,763
Carbon Beach Undergrounding CFD Fund	474,780	243,032	235,173	-	482,639
Broad Beach Assessment District	245,328	144,710	143,168	-	246,870
Total Special Revenue Funds	\$ 11,911,011	\$ 19,324,887	\$ 3,839,249	\$ (15,391,467)	\$ 12,005,182
Capital Improvements Fund	-	-	22,984,000	22,984,000	-
Capital Improvements Fund - Disaster Projects	-	-	2,774,266	2,774,266	-
Capital Improvements Fund	\$ -	\$ -	\$ 25,758,266	\$ 25,758,266	\$ -
Legacy Park Project Fund	935,697	1,792,534	2,083,838	-	644,393
Total Legacy Fund	\$ 935,697	\$ 1,792,534	\$ 2,083,838	\$ -	\$ 644,393
Civic Center Water Treatment Facility	425,501	2,332,000	2,064,976	-	692,525
Total Civic Center Water Treatment Facility	\$ 425,501	\$ 2,332,000	\$ 2,064,976	\$ -	\$ 692,525
Vehicle Fund	209,305	124,000	84,000	-	249,305
Information Technology Fund	1,365,087	1,160,596	1,204,410	-	1,321,273
Total Internal Service Funds	\$ 1,574,392	\$ 1,284,596	\$ 1,288,410	\$ -	\$ 1,570,578
Total All Funds	\$ 103,184,721	\$ 81,778,485	\$ 93,200,353	\$ -	\$ 91,762,853

SCHEDULE OF TRANSFERS 2023-24

Transfers		Transfers		
Fund	In	(Out)	Description	Fund/ Program
<u>GENERAL FUND - CIP:</u>				
General Fund - Undesignated		-		
General Fund - Capital Improvement Projects		(8,560,528)		
General Fund - Designated Case Crummer		(327,472)		
General Fund - Escrow & SCE Settlement Woolsey Fire		(610,176)		
General Fund - Disaster Response		(2,164,090)		
Capital Improvements	1,277,000		Annual Street Overlay	310-9002
Capital Improvements	4,000,000		City Hall Solar Power Project	310-9078
Capital Improvements	320,000		Westward Beach Road Improvements	310-9082
Capital Improvements	1,066,000		Permanent Skate Park	310-9090
Capital Improvements	130,000		Malibu Bluffs Park South Walkway	310-9097
Capital Improvements	95,000		Trancas Canyon Park Playground Resurfacing	310-9098
Capital Improvements	50,000		City Traffic Signals Backup Power	310-9105
Capital Improvements	100,000		Harbor Vista Curb Return Modifications	310-9108
Capital Improvements	1,000,000		Encinal Canyon 60-inch Storm Drain Repairs	310-9109
Capital Improvements	300,000		Citywide Asphalt Concrete Berm Repairs	310-9110
Capital Improvements	400,000		Bluffs and Equestrian Park Roof Replacements	310-9111
Capital Improvements	150,000		Legacy Park Benches and Arbors Renovations	310-9112
Capital Improvements - Woolsey Fire/Storm	134,161		Clover Heights Storm Drain Improvements	102-9204
Capital Improvements - Woolsey Fire/Storm	779,677		Latigo Canyon Roadway/Retaining Wall	102-9207
Capital Improvements - Woolsey Fire/Storm	856,971		Trancas Canyon Park Improvements	102-9209/10
Capital Improvements - Woolsey Fire/Storm	15,750		Encinal Canyon Road Drainage Improvements	102-9213
Capital Improvements - Woolsey Fire/Storm	92,075		Westward Beach Road Shoulder Repairs	102-9216
Capital Improvements - Woolsey Fire/Storm	895,632		Outdoor Warning Sirens	102-9219
<hr/>				
<u>LOCAL STREETS AND ROADS FUNDS:</u>				
Gas Tax Fund 201		(300,000)		
Traffic Safety Fund 202		(200,000)		
Proposition C Fund 204 (Local Return)		(290,000)		
Measure R Fund 205 (Local Return)		(220,000)		
Measure M Fund 212 (Local Return)		(152,000)		
Measure W - LA County Stormwater		(690,467)		
Road Maintenance and Rehabilitation (RMRA)		(550,000)		
Operating Expenditures	760,000		Street Maintenance Program	100-3001
Operating Expenditures	100,000		Stormwater Treatment Facilities	100-3007
Operating Expenditures	45,000		Public Works/Engineering	100-3008
Operating Expenditures	90,467		Clean Water Program	101-3003
Capital Improvements	907,000		Annual Street Overlay	310-9002
Capital Improvements	500,000		Kanan Dume Biofilter	310-9103
<hr/>				
<u>GRANTS FUND:</u>				
Grants Fund - 225		(300,000)		
Measure M Subregional Highway Funds		(460,000)		
Measure R Highway Operational Improvement Funds		(12,121,000)		
Surface Transportation Program - Local (STP-L)		(108,000)		
Capital Improvements	200,000		PCH Crosswalk Imprvmnts-Big Rock/20326 PCH	310-9101
Capital Improvements	100,000		PCH Median Imprvmnts-Paradise Cove/Zuma	310-9102
Capital Improvements	160,000		PCH at Las Flores & Rambla Pacifico Intersctn	310-9109
Capital Improvements	4,490,000		PCH Median Improvements	310-9059
Capital Improvements	7,100,000		PCH Signal Synchronization System Imprvmnts	310-9066
Capital Improvements	531,000		PCH at Trancas Canyon Rd Right Turn Lane	310-9100
Capital Improvements	108,000		Malibu Canyon Road Traffic Study	310-9106
General Fund	300,000		Salaries and Benefits	100-3008

SCHEDULE OF TRANSFERS 2023-24

Transfers		Transfers	Description	Fund/ Program
Fund	In	(Out)		
Schedule of Transfers (Continued)				
<u>GENERAL FUND - Operating and Maintenance:</u>				
General Fund - Undesignated		(669,552)		
General Fund - Designated for Deferred Maintenance		(443,080)		
General Fund - Designated for Housing Element		(65,000)		
Operating Expenditures	443,080		Park Maintenance - Capital Outlay	100-4010
Operating Expenditures	65,000		Current/Advanced Planning	101-2001
Operating Expenditures	334,552		Solid Waste Management	207-3004
Operating Expenditures	335,000		Fleet Operations	601-3005
Totals	\$ 28,231,365	\$ (28,231,365)		

REVENUE SUMMARY BY FUND

Object	Description	2020-21 Actual	2021-22 Actual	2022-23 Amended	2022-23 Projected	2023-24 Proposed
100, 101 and 102 General Fund						
	Revenue From Property Taxes	15,106,106	16,054,850	17,506,000	17,506,000	17,946,000
	Revenue From Other Taxes	17,430,206	21,640,132	20,640,000	20,860,810	23,108,000
	Revenue From Licenses and Permits	3,688,075	3,898,632	3,909,500	4,214,104	4,062,500
	Revenue From Fines and Forfeitures	1,366,214	1,399,190	1,617,000	1,616,538	1,500,000
	Revenue From Other Governments	2,236,343	574,823	3,958,355	3,968,687	2,230,768
	Revenue From Service Charges	3,731,237	4,580,588	5,763,000	5,553,851	5,582,700
	Use of Money and Property	15,610	295,440	310,000	1,510,000	2,549,000
	Miscellaneous Revenue	602,545	4,924,548	786,000	782,500	65,500
	SCE Woolsey Fire Settlement	-	-	-	-	-
Total General Fund		\$ 44,176,336	\$ 53,368,204	\$ 54,489,855	\$ 56,012,490	\$ 57,044,468
105 Land Acquisition - COP/Grant		-	-	-	-	-
201 Gas Tax Fund		282,317	299,648	371,785	375,285	316,286
202 Traffic Safety Fund		217,408	289,569	200,900	221,500	210,000
203 Proposition A Fund		245,059	350,808	283,466	305,466	337,837
204 Proposition C Fund		204,254	247,255	235,468	239,468	265,172
205 Measure R Fund		153,644	185,003	177,101	181,101	201,129
206 Air Quality Management Fund		16,159	15,308	16,800	19,500	20,000
207 Solid Waste Management Fund		133,447	149,102	163,759	167,034	145,500
208 Parkland Development Fund		31,293	48,973	20,500	23,500	25,000
209 Quimby Fund		29	21	30	75	100
210 Law Enforcement Block Grant Fund		-	-	-	-	-
211 COPS (Brulte) Grant Fund		156,727	161,285	155,000	165,271	165,000
212 Measure M Fund		174,504	211,525	200,448	210,448	233,746
213 Road Maintenance and Rehabilitation Fund		237,297	247,144	289,738	300,238	280,471
214 Art in Public Places Fund		264	202	5,200	1,000	1,000
215 Community Development Block Grant Fund		110,597	19,690	60,000	60,000	66,000
218 Measure W Fund		380,645	391,707	380,100	411,327	420,000
225 Grants Fund		4,964,753	644,213	11,789,088	942,646	13,001,509
290 Big Rock Mesa LMD Fund		323,100	316,260	328,339	329,539	359,470
291 Malibu Road LMD Fund		58,841	60,857	60,188	61,388	65,356
292 Calle Del Barco LMD Fund		73,507	75,287	82,318	84,118	90,050
715 Civic Center Water Treatment Facility Phase 1		2,543,831	2,554,514	2,597,519	2,932,519	2,684,519
517 Civic Center Water Treatment Facility Phase 2		1,023,880	1,097,891	16,500,000	40,000	49,000
712 Carbon Beach Undergrounding CFD Fund		252,758	236,225	236,052	241,032	243,032
713 Broad Beach Assessment District		142,204	146,776	141,720	143,710	144,710
Total Special Revenue Funds		\$ 11,726,518	\$ 7,749,263	\$ 34,295,519	\$ 7,456,165	\$ 19,324,887
500 Legacy Park Fund		1,806,857	1,746,885	1,816,941	1,735,941	1,792,534
Total Legacy Park Project Fund		\$ 1,806,857	\$ 1,746,885	\$ 1,816,941	\$ 1,735,941	\$ 1,792,534
515 CCWTF Fund		1,611,145	2,237,163	2,200,000	2,220,000	2,332,000
Total CCWTF Fund		\$ 1,611,145	\$ 2,237,163	\$ 2,200,000	\$ 2,220,000	\$ 2,332,000
601 Vehicle Fund		43,118	114,392	120,000	123,000	124,000
602 Information Technology Fund		473,375	657,391	710,000	710,750	1,160,596
Total Internal Service Funds		\$ 516,493	\$ 771,783	\$ 830,000	\$ 833,750	\$ 1,284,596
Total Revenue - All Funds		\$ 59,837,349	\$ 65,873,298	\$ 93,632,315	\$ 68,258,346	\$ 81,778,485

REVENUE DETAIL BY FUND

Object	Description	2020-21 Actual	2021-22 Actual	2022-23 Amended	2022-23 Projected	2023-24 Proposed
100 and 101 General Fund						
3111	Current Year Secured Property Tax	12,405,311	13,244,706	14,660,000	14,660,000	15,100,000
3112	Current Year Unsecured Property Tax	435,423	436,936	425,000	425,000	425,000
3113	Homeowner's Exemption	58,409	59,557	60,000	60,000	60,000
3114	Prior Year Secured Property Tax	(11)	32	1,000	1,000	1,000
3115	Prior Year Unsecured Property Tax	16,295	-	10,000	10,000	10,000
3118	Property Tax In-Lieu	2,190,679	2,313,619	2,350,000	2,350,000	2,350,000
	Revenue From Property Taxes	\$ 15,106,106	\$ 16,054,850	\$ 17,506,000	\$ 17,506,000	\$ 17,946,000
3131	Documentary Transfer Tax	1,584,905	1,611,206	1,200,000	1,318,320	1,358,000
3132	Utility User's Tax	2,361,337	2,654,963	2,200,000	2,302,382	2,500,000
3133	Transient Occupancy Tax - Hotels and Motels	2,550,854	3,762,871	3,540,000	3,540,108	3,500,000
3133-01	Transient Occupancy Tax - Private Rentals	5,353,189	6,575,172	6,000,000	6,000,000	6,000,000
3134	Franchise Fees	698,275	750,710	650,000	650,000	750,000
3137	Sales and Use Tax	4,337,084	5,788,909	6,450,000	6,450,000	8,400,000
3138	Parking Occupancy Tax	544,562	496,301	600,000	600,000	600,000
	Revenue From Other Taxes	\$ 17,430,206	\$ 21,640,132	\$ 20,640,000	\$ 20,860,810	\$ 23,108,000
3201	Alarm Permits	31,977	33,344	35,000	31,888	30,000
3202	Film Permits	450,985	570,266	450,000	469,344	450,000
3203	Building Permits	1,023,859	997,904	1,197,000	1,197,146	1,200,000
3203-01	Special Investigation Fees	12,020	22,758	20,000	25,354	21,000
3204	Wastewater Treatment System Permits	45,666	38,294	35,000	45,750	40,000
3205	Plumbing Permits	155,808	150,604	115,000	171,710	170,000
3207	Mechanical Permits	120,855	94,117	90,000	142,762	120,000
3208	Electrical Permit Fees	224,229	273,739	225,000	320,050	280,000
3209	Grading/Drainage Permit Fees	92,984	87,220	80,000	91,084	90,000
3210	Miscellaneous Permits	32,142	6,781	20,000	8,692	10,000
3418	OWTS Operating Permit Fees	451,412	322,730	441,000	440,724	450,000
3420	Parking Permits	972	1,032	1,500	292	1,500
3421	Planning Review Fees	1,045,166	1,299,843	1,200,000	1,269,308	1,200,000
	Revenue From Licenses and Permits	\$ 3,688,075	\$ 3,898,632	\$ 3,909,500	\$ 4,214,104	\$ 4,062,500
3250	Parking Citation Fines	1,366,214	1,399,190	1,617,000	1,616,538	1,500,000
	Revenue From Fines and Forfeitures	\$ 1,366,214	\$ 1,399,190	\$ 1,617,000	\$ 1,616,538	\$ 1,500,000
3314	State Mandated Cost Reimbursement	-	-	-	-	-
3316	Motor Vehicle In-Lieu Fees	9,274	14,608	15,000	15,000	15,000
3318	Street Sweeping Reimbursements	51,678	51,678	51,678	50,000	51,678
3321	COVID-19 Budget Act of 2020	163,104	-	-	-	-
3322	American Rescue Plan	-	489,138	2,338,459	2,338,459	-
3313/3341	OES/FEMA Reimbursements	1,673,014	-	1,500,000	1,500,000	2,164,090
3373	Proposition A Recreation	-	-	-	12,010	-
3383	Measure A Recreation	-	-	-	-	-
3381	LA County EWMP Reimbursement	339,273	19,399	53,218	53,218	-
	Revenue From Other Governments	\$ 2,236,343	\$ 574,823	\$ 3,958,355	\$ 3,968,687	\$ 2,230,768
3408	Biology Review Fees	142,983	204,506	235,000	267,702	235,000
3409	Document Retention Fees	13,176	15,555	14,000	21,466	20,000
3410	Building Plan Check Fees	927,005	843,691	1,311,000	1,311,342	1,200,000
3410-01	Administrative Plan Check Processing Fee	42,234	49,649	50,000	71,992	45,000
3410-03	Building Plan Check Fees - Dark Sky	-	-	650,000	14,683	650,000
3411	Inspector Plan Check Fees	171,442	214,470	180,000	209,608	200,000
3412	Geo Soils Engineering Fees	870,525	1,042,307	1,111,000	1,110,640	1,000,000
3413	Other Plan Check Fees	22,662	37,327	40,000	30,054	35,000
3414	Environmental Health Review Fees	413,131	488,897	601,000	600,592	550,000
3415	Grading/Drainage Plan Review Fees	7,161	2,334	10,000	4,244	5,000
3416	Code Enforcement Investigation Fees	63,354	68,885	60,000	59,188	80,000
3419	Credit Card Fees	84,456	141,337	105,000	143,328	95,000
3422	OWTS Practitioners Fees	3,630	8,046	4,000	4,716	8,000
3425	CA Building Standards Commission Fee	868	843	3,000	3,516	1,600
3427	Technology Enhancement Fee	112,076	113,321	100,000	132,074	95,000
3431	Public Works/Engineering Fees	357,784	429,378	483,000	483,350	375,000
3432	WQMP Fees	17,214	36,432	25,000	49,000	35,000
3434	TOT Registration Fees	325	25	-	-	-

REVENUE DETAIL BY FUND

Object	Description	2020-21 Actual	2021-22 Actual	2022-23 Amended	2022-23 Projected	2023-24 Proposed
General Fund (Continued)						
3434-01	Short-Term Rental Permit Fee	76,146	121,164	100,000	149,742	150,000
3434-02	Short-Term Rental Violation Fines	34,496	2,610	2,000	-	2,000
3435	Administrative Permit Processing Fees	77,268	84,455	80,000	107,790	75,000
3436	Electric Vehicle Charger Fees	-	3,006	2,000	4,000	4,000
3441	Sale of Publications and Materials	52	47	500	-	100
3444	Returned Check Service Fees	279	120	500	190	500
3446	Vehicle Release Impound Fees	18,250	87,490	75,000	97,874	75,000
3447	Election Fees	1,814	-	1,500	2,508	1,000
3448	Subpoena Fees	1,204	365	1,000	4,000	1,000
3449	False Alarm Service Charge	13,744	13,601	12,000	11,500	12,000
3450	Residential Decals	3,015	645	2,000	580	1,000
3461	Municipal Facility Use Fees	10,939	60,424	80,000	99,520	80,000
3464	Sports Program	28,525	40,246	45,000	91,406	67,000
3464-01	Girls Youth Sports	-	4,350	7,000	7,000	7,000
3466	Aquatics Program	127,167	221,208	200,000	220,094	220,000
3467	Day Camp	71,171	126,379	50,000	40,288	75,000
3468	Senior Adult Program	480	9,203	5,000	21,610	30,000
3469	Skate Park	-	24,009	45,000	32,318	50,000
3470	Recreation/Community Class Registration	16,661	82,263	70,000	142,256	95,000
3472	Special Events	-	2,000	2,500	3,680	7,500
	Revenue From Service Charges	\$ 3,731,237	\$ 4,580,588	\$ 5,763,000	\$ 5,553,851	\$ 5,582,700
3501	Interest Earnings	15,610	270,850	300,000	1,500,000	2,529,000
3505	City Hall Use Fees	-	24,590	10,000	10,000	20,000
	Use of Money and Property	\$ 15,610	\$ 295,440	\$ 310,000	\$ 1,510,000	\$ 2,549,000
3600	Proceeds From Grants	379,340	585,805	720,000	720,000	-
3602	Proposition A Transportation Funds Exchange	-	-	-	-	-
3901	Settlements	10,000	4,239,344	5,000	5,000	2,000
3902	Legal Fees	-	-	-	-	-
3904	TOT Private Rental Penalties	120,308	39,936	25,000	25,000	25,000
3905	Miscellaneous Reimbursements	66,169	48,065	25,000	25,000	25,000
3920	Donations	20,174	-	5,000	-	5,000
3940	Sale of Surplus Property	350	-	1,000	-	1,000
3943	Miscellaneous Revenue	6,204	11,398	5,000	7,500	7,500
3946	Proceeds from Exchange of Funds	-	-	-	-	-
	Miscellaneous Revenue	\$ 602,545	\$ 4,924,548	\$ 786,000	\$ 782,500	\$ 65,500
Subtotal General Fund		\$ 44,176,336	\$ 53,368,204	\$ 54,489,855	\$ 56,012,490	\$ 57,044,468
3901-01	SCE Woolsey Fire Settlement	-	-	-	-	-
	Woolsey Fire Settlement	\$ -	\$ -	\$ -	\$ -	\$ -
Total General Fund		\$ 44,176,336	\$ 53,368,204	\$ 54,489,855	\$ 56,012,490	\$ 57,044,468
Special Revenue Funds						
201 Gas Tax Fund						
3315	Highway User's Fees	279,873	298,305	370,785	370,785	309,286
3501	Interest Earning	2,444	1,343	1,000	4,500	7,000
	Total Gas Tax Fund	\$ 282,317	\$ 299,648	\$ 371,785	\$ 375,285	\$ 316,286
202 Traffic Safety Fund						
3312	Fines & Forfeitures	215,414	288,284	200,000	215,000	200,000
3501	Interest Earnings	1,994	1,285	900	6,500	10,000
	Total Traffic Safety Fund	\$ 217,408	\$ 289,569	\$ 200,900	\$ 221,500	\$ 210,000
203 Proposition A Fund						
3371	Prop A Funds	242,367	347,276	281,466	281,466	308,837
3501	Interest Earnings	2,692	3,532	2,000	24,000	29,000
	Total Proposition A Fund	\$ 245,059	\$ 350,808	\$ 283,466	\$ 305,466	\$ 337,837

REVENUE DETAIL BY FUND

Object	Description	2020-21 Actual	2021-22 Actual	2022-23 Amended	2022-23 Projected	2023-24 Proposed
Special Revenue Funds (Continued)						
204 Proposition C Fund						
3372	Prop C Funds	201,035	245,497	233,468	233,468	256,172
3501	Interest Earnings	3,219	1,758	2,000	6,000	9,000
	Total Proposition C Fund	\$ 204,254	\$ 247,255	\$ 235,468	\$ 239,468	\$ 265,172
205 Measure R Fund						
3374	Measure R Annual Allocation	150,985	184,093	175,101	175,101	192,129
3501	Interest Earnings	2,659	910	2,000	6,000	9,000
	Total Measure R Fund	\$ 153,644	\$ 185,003	\$ 177,101	\$ 181,101	\$ 201,129
206 Air Quality Management Fund						
3377	AQMD Funds	15,304	14,610	16,000	16,000	15,000
3501	Interest Earnings	855	698	800	3,500	5,000
	Total Air Quality Management Fund	\$ 16,159	\$ 15,308	\$ 16,800	\$ 19,500	\$ 20,000
207 Solid Waste Management Fund						
3311	Solid Waste Management Surcharge	105,767	127,156	120,000	120,000	120,000
3434	Recycling Fees	17,029	17,024	17,500	17,500	17,500
3501	Interest Earnings	124	449	125	3,400	3,000
3600	Grant Proceeds	10,527	4,473	26,134	26,134	5,000
	Total Solid Waste Management Fund	\$ 133,447	\$ 149,102	\$ 163,759	\$ 167,034	\$ 145,500
208 Parkland Development Fund						
3135	Parkland Development Fees	30,254	48,323	20,000	20,000	20,000
3501	Interest Earnings	1,039	650	500	3,500	5,000
	Total Parkland Development Fund	\$ 31,293	\$ 48,973	\$ 20,500	\$ 23,500	\$ 25,000
209 Quimby Fund						
3501	Interest Earnings	29	21	30	75	100
	Total Quimby Fund	\$ 29	\$ 21	\$ 30	\$ 75	\$ 100
211 COPS (Brulte) Grant Fund						
3600	Proceeds From Grants (Brulte)	156,727	161,285	155,000	165,271	165,000
	Total COPS (Brulte) Fund	\$ 156,727	\$ 161,285	\$ 155,000	\$ 165,271	\$ 165,000
212 Measure M Fund						
3375	Measure M Annual Allocation	171,071	208,323	198,448	198,448	217,746
3501	Interest Earnings	3,433	3,202	2,000	12,000	16,000
	Total Measure M Fund	\$ 174,504	\$ 211,525	\$ 200,448	\$ 210,448	\$ 233,746
213 Road Maintenance and Rehabilitation (RMRA) Fund						
3319	SB1 Annual Allocation	234,420	244,730	288,238	288,238	265,471
3501	Interest Earnings	2,877	2,414	1,500	12,000	15,000
	Total Road Maintenance & Rehabilitation Fund	\$ 237,297	\$ 247,144	\$ 289,738	\$ 300,238	\$ 280,471
214 Art in Public Places Fund						
3135	Art in Public Places Fees	-	-	5,000	-	-
3501	Interest Earnings	264	202	200	1,000	1,000
	Total Parkland Development Fund	\$ 264	\$ 202	\$ 5,200	\$ 1,000	\$ 1,000
215 Community Development Block Grant Fund						
3600	Proceeds From Grants	63,597	19,690	15,000	15,000	66,000
3600-01	Proceeds From Grants - Disaster Recovery	47,000	-	45,000	45,000	-
	Total Comm. Dev. Block Grant Fund	\$ 110,597	\$ 19,690	\$ 60,000	\$ 60,000	\$ 66,000
218 Measure W - LA County Stormwater Fund						
3379	Measure W Annual Allocation	379,622	389,247	380,000	390,327	390,000
3501	Interest Earnings	1,023	2,460	100	21,000	30,000
	Total Measure W - LA County Stormwater Fund	\$ 380,645	\$ 391,707	\$ 380,100	\$ 411,327	\$ 420,000
225 Grants Fund						
3376	TDA Article 3	-	-	10,869	10,869	12,509
3600	Proceeds From Grants	4,964,753	644,213	11,778,219	931,777	12,989,000
	Total Grants Fund	\$ 4,964,753	\$ 644,213	\$ 11,789,088	\$ 942,646	\$ 13,001,509

REVENUE DETAIL BY FUND

Object	Description	2020-21 Actual	2021-22 Actual	2022-23 Amended	2022-23 Projected	2023-24 Proposed
Special Revenue Funds (Continued)						
290 Big Rock LMD Fund						
3116	Big Rock Mesa Assessment	322,196	315,598	327,539	327,539	356,470
3501	Interest Earnings	904	662	800	2,000	3,000
	Total Big Rock LMD Fund	\$ 323,100	\$ 316,260	\$ 328,339	\$ 329,539	\$ 359,470
291 Malibu Road LMD Fund						
3116	Malibu Road Assessment	58,058	60,405	59,388	59,388	62,356
3501	Interest Earnings	783	452	800	2,000	3,000
	Total Malibu Road LMD Fund	\$ 58,841	\$ 60,857	\$ 60,188	\$ 61,388	\$ 65,356
292 Calle Del Barco LMD Fund						
3116	Calle Del Barco Assessment	72,827	74,841	81,618	81,618	87,050
3501	Interest Earnings	680	446	700	2,500	3,000
	Total Calle Del Barco LMD Fund	\$ 73,507	\$ 75,287	\$ 82,318	\$ 84,118	\$ 90,050
517 Civic Center Water Treatment Facility - Phase Two						
3501	Interest Earnings	23,880	13,869	-	40,000	49,000
3950	CCWTF - Phase Two Construction	-	-	16,500,000	-	-
2080	CCWTF - Phase Two Contributions	1,000,000	1,084,022	-	-	-
	Total Civic Ctr Water Treatment Facility CFD	\$ 1,023,880	\$ 1,097,891	\$ 16,500,000	\$ 40,000	\$ 49,000
712 Carbon Beach Undergrounding CFD						
3915	Carbon Beach Undergrounding Assessment	251,873	235,115	236,032	236,032	236,032
3501	Interest Earnings	885	1,110	20	5,000	7,000
	Total Carbon Beach Undergrounding CFD	\$ 252,758	\$ 236,225	\$ 236,052	\$ 241,032	\$ 243,032
713 Broad Beach Assessment District						
3915	Broad Beach Undergrounding Assessment	141,802	146,290	141,710	141,710	141,710
3501	Interest Earnings	402	486	10	2,000	3,000
	Total Broad Beach Undergrounding AD	\$ 142,204	\$ 146,776	\$ 141,720	\$ 143,710	\$ 144,710
715 Civic Center Water Treatment Facility AD - Construction						
3501	Interest Earnings	19,844	18,374	10,000	75,000	97,000
3600	SWRCB Grant	-	-	-	-	-
3915	Civic Center Water Treatment Facility AD	2,523,987	2,536,140	2,587,519	2,857,519	2,587,519
3950-01	Recycled Water Loan	-	-	-	-	-
3950-02	Water Loan	-	-	-	-	-
	Total CCWTF - Construction	\$ 2,543,831	\$ 2,554,514	\$ 2,597,519	\$ 2,932,519	\$ 2,684,519
Total Special Revenue Funds		\$ 11,726,518	\$ 7,749,263	\$ 34,295,519	\$ 7,456,165	\$ 19,324,887

REVENUE DETAIL BY FUND

Object	Description	2020-21 Actual	2021-22 Actual	2022-23 Amended	2022-23 Projected	2023-24 Proposed
500 Legacy Park Project Fund						
3501	Interest Earnings	6,877	6,368	6,000	25,000	31,000
3505	Proceeds From Rent	1,514,925	1,537,570	1,565,941	1,565,941	1,611,534
3373	Prop A Recreation	123,250	42,720	-	-	-
3383	Measure A Recreation	-	-	100,000	-	-
3905	Miscellaneous Revenue	161,805	160,227	145,000	145,000	150,000
Total Legacy Park Project Fund		\$ 1,806,857	\$ 1,746,885	\$ 1,816,941	\$ 1,735,941	\$ 1,792,534
Total Legacy Park Project Fund						
		\$ 1,806,857	\$ 1,746,885	\$ 1,816,941	\$ 1,735,941	\$ 1,792,534
515 Civic Center Wastewater Treatment Facility (CCWTF) Fund						
3501	Interest Earnings	233	644	-	20,000	32,000
3510	Sewer Services	1,610,912	2,210,583	2,200,000	2,200,000	2,300,000
3915	Contributions from Property Owners	-	25,936	-	-	-
3943	Miscellaneous Revenue	-	-	-	-	-
Total CCWTF Fund		\$ 1,611,145	\$ 2,237,163	\$ 2,200,000	\$ 2,220,000	\$ 2,332,000
Total CCWTF Fund						
		\$ 1,611,145	\$ 2,237,163	\$ 2,200,000	\$ 2,220,000	\$ 2,332,000
Internal Service Funds						
601 Vehicle Fund						
3501	Interest Earnings	1,118	392	-	3,000	4,000
3951	Vehicle Charges	42,000	114,000	120,000	120,000	120,000
Total Vehicle Fund		\$ 43,118	\$ 114,392	\$ 120,000	\$ 123,000	\$ 124,000
602 Information Technology Fund						
3501	Interest Earnings	375	391	-	750	1,000
3952	Information Technology Charges	473,000	657,000	710,000	710,000	1,159,596
Total Information Technology Fund		\$ 473,375	\$ 657,391	\$ 710,000	\$ 710,750	\$ 1,160,596
Total Internal Service Funds						
		\$ 516,493	\$ 771,783	\$ 830,000	\$ 833,750	\$ 1,284,596
Total Revenue - All Funds						
		\$ 59,837,349	\$ 65,873,298	\$ 93,632,315	\$ 68,258,346	\$ 81,778,485

EXPENDITURE SUMMARY BY FUND

Fund	2020-21 Actual	2021-22 Actual	2022-23 Amended	2022-23 Projected	2023-24 Proposed
General Fund Program Expenditures	33,565,655	36,753,372	46,866,102	40,579,607	58,165,614
American Rescue Plan Expenditures	-	489,138	957,661	-	-
Capital Improvement Projects - General Fund	256,056	115,443	1,771,000	100,937	8,888,000
Disaster Capital Improvement Projects - General Fund	1,753,438	827,884	3,267,491	1,131,400	2,774,266
General Fund	\$ 35,575,149	\$ 38,185,837	\$ 52,862,254	\$ 41,811,944	\$ 69,827,880
Special Revenue Funds					
Gas Tax Fund	425,000	325,000	325,000	325,000	-
Traffic Safety Fund	340,000	200,000	200,000	200,000	-
Proposition A Fund	77,342	93,260	165,000	165,000	196,500
Proposition C Fund	389,617	300,000	300,000	65,000	225,000
Measure R Fund	400,000	100,000	100,000	100,000	120,000
Air Quality Management Fund	9,999	-	-	-	-
Solid Waste Management Fund	87,717	64,570	479,539	341,075	150,000
Parkland Development In-Lieu Fund	75,000	-	-	-	-
Quimby Fund	-	-	-	-	-
COPS (Brulte) Fund	156,727	155,000	155,000	165,271	165,000
Measure M Fund	120,000	310,000	590,000	197,473	12,000
Road Maintenance and Rehabilitation Fund	245,000	229,889	515,000	-	550,000
Community Development Block Grant Fund	66,595	19,690	15,000	24,900	101,100
Measure W Fund	192,658	100,441	620,000	366,001	500,000
Grants Fund	7,289,087	1,545,268	12,178,219	931,777	12,689,000
Big Rock Mesa LMD Fund	349,632	344,437	384,648	344,416	370,519
Malibu Road LMD Fund	82,586	79,166	75,016	72,880	77,442
Calle Del Barco LMD Fund	88,237	77,328	81,016	82,582	83,632
Carbon Beach Undergrounding CFD Fund	110,237	226,877	231,311	230,534	235,173
Broad Beach Undergrounding AD	90,551	140,657	139,930	139,930	143,168
Land Acquisition	-	-	-	-	-
Civic Center Water Treatment Facility Phase One AD	928,083	2,353,866	2,319,459	2,304,191	2,316,716
Civic Center Water Treatment Facility Phase Two AD	-	-	16,500,000	144,000	-
Total Special Revenue Funds	\$ 11,524,068	\$ 6,665,449	\$ 35,374,138	\$ 6,200,030	\$ 17,935,249
Legacy Park Project Fund					
Legacy Park Project Fund	1,804,216	1,732,870	2,067,234	1,686,411	2,083,838
Legacy Park Project Fund	\$ 1,804,216	\$ 1,732,870	\$ 2,067,234	\$ 1,686,411	\$ 2,083,838
Civic Center Water Treatment Facility					
Civic Center Water Treatment Facility	1,843,060	1,888,512	2,039,700	1,959,709	2,064,976
Civic Center Water Treatment Facility	\$ 1,843,060	\$ 1,888,512	\$ 2,039,700	\$ 1,959,709	\$ 2,064,976
Internal Service Funds					
Vehicle Fund	149,679	33,038	84,000	84,000	84,000
Information Technology Fund	502,621	580,730	1,006,320	760,978	1,204,410
Total Internal Service Funds	\$ 652,300	\$ 613,768	\$ 1,090,320	\$ 844,978	\$ 1,288,410
Total All Funds	\$ 51,398,793	\$ 49,086,436	\$ 93,433,646	\$ 52,503,071	\$ 93,200,353

EXPENDITURE SUMMARY BY DEPARTMENT

Department	2020-21 Actual	2021-22 Actual	2022-23 Amended	2022-23 Projected	2023-24 Proposed
General Fund					
Management and Administration					
7001 City Council	599,654	640,547	773,096	684,697	781,012
7002 Media Operations	443,937	511,293	733,109	524,758	785,244
7003 City Manager	821,098	612,476	926,621	889,820	1,097,382
7005 Legal Counsel	1,071,571	1,017,702	1,050,000	723,500	1,078,000
7007 City Clerk	397,542	235,713	574,966	299,859	605,946
7054 Finance	1,224,947	1,623,610	1,666,808	1,515,041	1,886,629
7058 Human Resources	304,239	380,346	696,286	467,143	916,637
7059 Non-Departmental Services	2,072,415	2,821,559	3,937,333	2,609,757	4,187,976
9050 City Hall	689,231	636,637	954,929	799,033	1,290,150
9088 Land Acquisition	291,471	276,528	292,675	20,000	302,675
9050-74 Debt Service	3,109,175	3,190,000	3,187,926	3,187,926	3,184,151
Total Management and Administration	\$ 11,025,280	\$ 11,946,411	\$ 14,793,749	\$ 11,721,532	\$ 16,115,802
Public Safety					
7021-31 Public Safety	9,791,175	11,074,657	12,662,065	11,874,576	16,388,082
Total Public Safety	\$ 9,791,175	\$ 11,074,657	\$ 12,662,065	\$ 11,874,576	\$ 16,388,082
Community Services					
4001 General Recreation	623,050	714,079	863,038	714,800	914,757
4002 Aquatics	273,367	358,523	400,454	344,041	476,168
4003 Outdoor Recreation	-	-	64,894	44,684	50,445
4004 Day Camp	59,873	118,644	102,970	102,569	136,614
4005 Skate Park	65,688	52,780	71,533	69,478	192,362
4006 Sports	40,100	76,590	128,019	98,680	139,460
4007 Community Classes	71,975	110,783	125,915	104,876	155,807
4008 Senior Adult Program	76,662	118,105	200,240	169,472	222,323
4010 Park Maintenance	799,818	1,066,709	1,465,488	1,198,010	1,740,604
4011 Special Events	94,640	102,710	233,030	182,229	220,150
4012 Malibu Arts	133,882	158,200	246,396	168,755	264,482
Total Community Services	\$ 2,239,055	\$ 2,877,123	\$ 3,901,977	\$ 3,197,592	\$ 4,513,170
Environmental Sustainability Department					
2004 Building Safety and Sustainability	1,918,432	2,574,514	3,538,685	3,702,956	5,658,908
2010 Wastewater Management	406,694	566,987	541,426	515,307	596,103
3003 Clean Water Program	1,021,096	816,282	1,502,431	1,243,918	1,565,297
3004 Solid Waste Management	50,000	75,000	-	-	334,552
Total Environmental Sustainability	\$ 3,396,222	\$ 4,032,783	\$ 5,582,542	\$ 5,462,181	\$ 8,154,860
Planning Department					
2001 Planning	2,241,322	2,518,883	4,396,367	3,308,966	4,850,158
2012 Code Enforcement	352,518	452,448	661,142	552,724	838,804
Total Planning Department	\$ 2,593,840	\$ 2,971,331	\$ 5,057,509	\$ 3,861,690	\$ 5,688,962
Public Works					
3001 Street Maintenance	433,242	854,468	1,564,403	1,318,624	2,413,808
3005 Fleet Operations	-	78,000	160,000	151,000	335,000
3007 City Facilities	86,461	26,398	256,100	241,292	226,300
3008 Public Works	542,121	1,361,108	1,804,418	1,378,555	2,413,830
Total Public Works	\$ 1,061,824	\$ 2,319,974	\$ 3,784,921	\$ 3,089,471	\$ 5,388,939
Disaster Response					
3002 Fire Rebuilds and Storm Response	2,948,174	1,876,515	1,944,000	1,321,000	1,915,800
3002-19 COVID-19 Response	510,085	143,716	97,000	51,558	-
Total Disaster Response	\$ 3,458,259	\$ 2,020,231	\$ 2,041,000	\$ 1,372,558	\$ 1,915,800
Total General Fund	\$ 33,565,655	\$ 37,242,510	\$ 47,823,763	\$ 40,579,599	\$ 58,165,614

EXPENDITURE SUMMARY BY DEPARTMENT

Department	2020-21 Actual	2021-22 Actual	2022-23 Amended	2022-23 Projected	2023-24 Proposed
Special Revenue Funds					
3001 Street Maintenance	1,200,000	785,000	785,000	785,000	-
3003 Clean Water Program	92,658	-	-	-	-
3007 Stormwater Treatment Facilities	100,000	100,000	100,000	100,000	-
3004 Solid Waste Management	87,717	64,570	479,539	341,075	150,000
3005 Fleet Operations - AQMD	-	-	-	-	-
3008 Public Works	322,917	81,633	345,000	345,000	-
3009 Transportation Services	77,342	93,260	165,000	165,000	196,500
4010 Park Maintenance	75,000	-	-	-	-
6002 Big Rock Mesa LMD	349,632	344,437	384,648	344,416	370,519
6003 Malibu Road LMD	82,586	79,166	75,016	72,880	77,442
6004 Calle Del Barco LMD	88,237	77,328	81,016	82,582	83,632
7021 Public Safety	156,727	155,000	155,000	165,271	165,000
9048 Carbon Beach Undergrounding CFD	110,237	226,877	231,311	230,534	235,173
9052 Broad Beach Undergrounding AD	90,551	140,657	139,930	139,930	143,168
9049 Civic Center Wastewater Treatment AD	928,083	2,353,866	2,319,459	2,304,191	2,316,716
9088 Land Acquisition	-	-	-	-	-
7070 Community Development Block Grant (CDBG)	66,595	19,690	15,000	24,900	101,100
Total Special Revenue Funds	\$ 3,828,282	\$ 4,521,484	\$ 5,275,919	\$ 5,100,779	\$ 3,839,249
Capital Project Funds					
9002 Annual Street Overlay	554,617	634,889	900,000	57,473	2,184,000
9059 PCH Median Improvements	212,150	30,044	4,490,000	44,799	4,490,000
9061 Civic Center Way Improvements	4,530,313	12,551	-	11,783	-
9066 PCH Signal Synchronization System Improvements	697,463	405,311	6,555,000	400,000	7,100,000
9070 Civic Center Stormwater Diversion Structure	5,680	96,740	-	154	-
9072 Marie Canyon Green Streets	-	441	385,000	254,001	-
9073 Stormdrain Trash Screens - Phase One	17,864	-	-	-	-
9075 CCWTF - Phase Two	1,641,916	1,084,022	16,500,000	144,000	-
9078 City Hall Solar Power Project	-	-	-	-	4,000,000
9079 City Hall Roof Project	224,266	-	-	-	-
9082 Westward Beach Road Improvements	4,360	-	350,000	30,000	320,000
9084 Electric Vehicle Charging Stations	9,999	-	-	-	-
9089 Temporary Skate Park	595	-	-	-	-
9090 Permanent Skate Park	25,515	18,703	1,066,000	40,783	1,066,000
9092 Bluffs Park Workout Stations	44,968	-	-	-	-
9093 Bluff Park Shade Structure	-	-	100,000	56,901	-
9094 Vehicle Protection Devices - City Properties	-	-	100,000	-	-
9096 Legacy Park Paver Repair	-	3,560	-	-	-
9097 Malibu Bluffs Park South Walkway	-	-	150,000	20,000	130,000
9098 Trancas Canyon Park Playground Resurfacing	-	-	75,000	10,000	95,000
9100 PCH at Trancas Canyon Road Right Turn Lane	-	6,707	683,219	118,294	531,000
9101 PCH Cross Walk Improvements	-	-	200,000	-	200,000
9102 PCH Median Improvements at Paradise Cove/Zuma	-	-	100,000	-	100,000
9103 Kanan Dume Biofilter	-	-	100,000	-	500,000
9104 Stormdrain Trash Screens - Phase Two	-	-	35,000	12,000	-
9105 City Traffic Signals Backup Power	-	-	30,000	-	50,000
9106 Malibu Canyon Road Traffic Study	-	-	50,000	-	108,000
9108 Harbor Vista Curb Return Modifications	-	-	-	-	100,000
9109 PCH at Las Flores & Rambla Pacifico Intersection	-	-	-	-	160,000
9110 Encinal Canyon 60-inch Storm Drain Repairs	-	-	-	-	1,000,000
9111 Citywide Asphalt Concrete Berm Repairs	-	-	-	-	300,000
9112 Bluffs and Equestrian Park Roof Replacements	-	-	-	-	400,000
9113 Legacy Park Benches and Arbors Renovations	-	-	-	-	150,000
Disaster Capital Improvement Projects					
9200 Woolsey Fire & Storm Response Capital Projects	1,753,438	827,884	3,267,491	1,131,400	2,774,266
Total Capital Project Funds	\$ 9,723,144	\$ 3,120,852	\$ 35,136,710	\$ 2,331,588	\$ 25,758,266

EXPENDITURE SUMMARY BY DEPARTMENT

Department		2020-21 Actual	2021-22 Actual	2022-23 Amended	2022-23 Projected	2023-24 Proposed
Legacy Park Fund						
3003	Clean Water Program	-	-	-	-	-
3007	Stormwater Treatment Facilities	-	-	-	-	-
7004	Legacy Park Debt Service	1,115,428	1,093,838	1,091,451	1,091,451	1,092,001
7008	Legacy Park Operations	670,924	635,472	975,783	594,960	991,837
Total Legacy Park Project Fund		\$ 1,786,352	\$ 1,729,310	\$ 2,067,234	\$ 1,686,411	\$ 2,083,838
Civic Center Water Treatment Facility (CCWTF) Fund						
3010	Civic Center Water Treatment Facility	1,843,060	1,858,512	2,039,700	1,959,709	2,064,976
Total CCWTF Fund		\$ 1,843,060	\$ 1,858,512	\$ 2,039,700	\$ 1,959,709	\$ 2,064,976
Internal Service Funds						
601	Vehicle Fund	149,679	33,038	84,000	84,000	84,000
602	Information Systems Fund	502,621	580,730	1,006,320	760,978	1,204,410
Total Internal Service Funds		\$ 652,300	\$ 613,768	\$ 1,090,320	\$ 844,978	\$ 1,288,410
Total All Funds		\$ 51,398,793	\$ 49,086,436	\$ 93,433,646	\$ 52,503,063	\$ 93,200,353

SALARIES AND BENEFITS BY DEPARTMENT

Department		2020-21 Actual	2021-22 Actual	2022-23 Amended	2022-23 Projected	2023-24 Proposed
Disaster Response						
3002	Woolsey Fire / Storm Response	1,005,744	13,719	-	-	-
3002-19	COVID-19	268,430	73,124	80,000	38,199	-
Total Disaster Response		\$ 1,274,174	\$ 86,843	\$ 80,000	\$ 38,199	\$ -
Management & Administrative Services						
7001	City Council	105,192	109,073	113,096	106,797	89,993
7002	Media Operations	365,308	441,662	485,559	465,808	512,879
7003	City Manager	782,937	565,046	698,871	670,670	728,771
7007	City Clerk	282,130	172,270	385,966	214,716	447,535
7054	Finance	529,046	742,959	818,058	674,466	891,806
7058	Human Resources	256,158	280,873	428,986	342,593	463,526
7059	Non-Departmental Services	136,405	131,605	165,130	116,484	899,934
7060	Information Systems	255,572	303,491	427,320	376,478	600,410
9050	City Hall Operations	120,921	116,338	121,129	126,486	144,136
9048	Carbon Beach Undergrouding	13,154	12,250	12,498	11,721	13,385
9049	Civic Center Water Treatment Facility	14,630	13,767	14,784	13,866	15,835
Total Mgmnt & Admin Services		\$ 2,861,453	\$ 2,889,334	\$ 3,671,397	\$ 3,120,083	\$ 4,808,209
Public Safety						
7021	Public Safety & Emergency Mgmnt	300,606	478,092	632,307	522,872	669,981
Total Public Safety		\$ 300,606	\$ 478,092	\$ 632,307	\$ 522,872	\$ 669,981
Community Services						
3009	Transportation Services	3,564	4,000	4,000	4,000	4,000
4001	General Recreation	558,879	623,030	745,988	598,725	752,732
4002	Aquatics	193,284	207,510	248,054	214,241	283,068
4003	Outdoor Recreation	-	-	58,194	41,784	38,395
4004	Day Camp	21,441	39,569	42,570	35,169	62,914
4005	Skate Park	43,404	34,200	20,933	14,678	41,862
4006	Sports	20,732	41,999	79,369	52,335	78,785
4007	Community Classes	58,981	63,140	54,265	36,476	76,372
4008	Senior Adults	75,385	96,871	133,740	110,072	123,458
4010	Parks Maintenance	210,920	204,667	247,088	232,020	260,716
4011	Special Events	86,702	62,188	118,680	91,479	105,723
4012	Malibu Arts	120,098	123,767	168,696	127,755	181,038
7008	Legacy Park Operations	70,400	69,033	124,136	90,833	119,637
Total Community Services		\$ 1,463,790	\$ 1,569,974	\$ 2,045,713	\$ 1,649,565	\$ 2,128,698
Environmental Sustainability						
2004	Building Safety and Sustainability	865,034	1,240,043	1,707,185	1,247,108	1,807,758
2010	Wastewater Management	295,605	395,311	280,926	234,807	325,394
3003	Clean Water Program	233,523	287,581	450,501	313,485	504,134
3004	Solid Waste Management	89,890	93,419	311,405	186,075	327,343
Total Environmental Sustainability		\$ 1,484,052	\$ 2,016,354	\$ 2,750,017	\$ 1,981,475	\$ 2,964,629
Planning						
2001	Current/Advanced Planning	1,647,331	1,866,626	2,623,867	1,940,916	3,258,766
2012	Code Enforcement	338,571	410,301	611,542	513,524	668,835
Total Planning		\$ 1,985,902	\$ 2,276,927	\$ 3,235,409	\$ 2,454,440	\$ 3,927,601
Public Works						
3001	Street Maintenance	301,073	326,468	393,153	380,312	422,220
3008	Public Works/Engineering	718,911	1,128,523	1,600,614	1,301,685	1,693,472
3010	Civic Center Water Treatment Facility	79,069	81,938	87,200	82,464	94,476
6002	Big Rock Mesa LMD	13,623	14,385	14,553	14,784	15,487
6003	Malibu Road LMD	6,812	7,193	7,276	7,392	7,744
6004	Calle del Barco LMD	6,813	7,193	7,276	7,394	7,744
Total Public Works		\$ 1,126,301	\$ 1,565,700	\$ 2,110,072	\$ 1,794,030	\$ 2,241,143
Total Salaries and Benefits		\$ 10,496,278	\$ 10,883,224	\$ 14,524,915	\$ 11,560,663	\$ 16,740,261

DISASTER RESPONSE

Department Expenditures by Program

Department	Program	2020-21 Actual	2021-22 Actual	2022-23 Amended	2022-23 Projected	2023-24 Proposed
3002	Woolsey Fire & Storm Response	2,948,174	1,876,515	1,944,000	1,321,000	1,915,800
3002-19	COVID-19 Response	510,085	143,716	97,000	51,558	-
9200	Disaster Capital Improvement Projects	1,753,438	827,884	3,267,491	1,131,400	2,774,266
Total		\$ 5,211,697	\$ 2,848,115	\$ 5,308,491	\$ 2,503,958	\$ 4,690,066

WOOLSEY FIRE AND STORM RESPONSE OPERATIONS

The FY 2023-24 Budget includes expenditures to address the ongoing operational costs spanning multiple departments to address recovery and rebuilding efforts as a result of the Woolsey Fire. These costs include various professional services, including contract planners, inspectors, plan checking, and other services. Costs for advertising, website maintenance, and printing have been included to make sure that all necessary information is being communicated extensively with the community.

Staffing	2021-22 Budget	2022-23 Budget	2023-24 Proposed
Environmental Sustainability:			
ESD Director/Bldg Official	0.50	0.00	0.00
Sr. Building Inspector	1.00	0.00	0.00
Env Health Administrator	0.50	0.00	0.00
Sr. Permit Services Technician	1.00	0.00	0.00
Planning:			
Planning Director	0.50	0.00	0.00
Asst Planning Director	0.50	0.00	0.00
Planning Technician	1.00	0.00	0.00
Public Works:			
Asst Public Works Director	0.50	0.00	0.00
Assistant Civil Engineer	1.00	0.00	0.00
Total	6.50	0.00	0.00

EXPENDITURE DETAIL

Fund 100 - General Fund

Fund 102 - FEMA

Program 3002 - Woolsey Fire/Storm Response

Object	Description	2020-21 Actual	2021-22 Actual	2022-23 Amended	2022-23 Projected	2023-24 Proposed
4101	Full-Time Salaries	663,256	-	-	-	-
4102	Part-Time Salaries	-	-	-	-	-
4104	Overtime	35,002	-	-	-	-
4201	Retirement	134,512	6,112	-	-	-
4202	Health Insurance	126,741	5,910	-	-	-
4203	Vision Insurance	1,709	84	-	-	-
4204	Dental Insurance	10,221	492	-	-	-
4205	Life Insurance	1,479	45	-	-	-
4208	Deferred Compensation	7,147	-	-	-	-
4209	Disability Insurance	8,509	263	-	-	-
4210	Other	17,168	813	-	-	-
Total Salaries & Benefits		\$ 1,005,744	\$ 13,719	\$ -	\$ -	\$ -
5100	Professional Services	7,756	9,535	10,000	6,000	10,000
5100-01	Coastal Dev. Permit Services	32,150	37,684	55,000	50,000	55,000
5100-02	Fire Rebuilds - Planning	250,250	255,813	300,000	265,000	300,000
5100-03	Fire Rebuilds - ESD	1,468,374	942,467	1,100,000	1,000,000	1,500,000
5100-04	Fire Rebuilds - Public Works	158,687	70,012	120,000	-	-
5107	Contract Personnel	-	-	-	-	-
5120	Street Maintenance	-	-	-	-	-
5120-01	Debris Removal	-	-	-	-	-
5123	Storm Response	20,159	534,357	350,000	-	50,000
5126	Wall/Sidewalk Maintenance	-	-	-	-	-
5200	Tree Maintenance	-	-	-	-	-
5210	Service Fees & Charges	-	-	-	-	-
5300	Travel & Training	-	-	-	-	-
5401	Advertising & Noticing	740	-	2,500	-	-
5405	Printing	710	-	2,500	-	-
5725	Trash Pickup/Recycling	-	-	-	-	-
6160	Operating Supplies	2,879	12,172	3,000	-	-
6160-01	Emergency Supplies During Fire	-	-	-	-	-
6165	Website Services	725	759	1,000	-	800
6500	Motor Fuels	-	-	-	-	-
Total Operating & Maintenance		\$ 1,942,430	\$ 1,862,799	\$ 1,944,000	\$ 1,321,000	\$ 1,915,800
Total Expenditures		\$ 2,948,174	\$ 1,876,518	\$ 1,944,000	\$ 1,321,000	\$ 1,915,800
Source of Funds						
SCE Woolsey Fire Settlement Fund		2,948,174	-	300,000	1,321,000	1,500,000
General Fund (100)		-	1,876,515	1,644,000	-	415,800
General Fund (FEMA) 102		-	-	-	-	-
Total Source of Funds		\$ 2,948,174	\$ 1,876,515	\$ 1,944,000	\$ 1,321,000	\$ 1,915,800

COVID-19 PANDEMIC

On March 4, 2020, California Governor Gavin Newsom declared a State of Emergency in response to the increased spread of COVID-19. Additionally, on March 4, 2020, the Los Angeles County Board of Supervisors and the Department of Public Health declared a local and public health emergency in response to increased spread of COVID-19 across the country and in Los Angeles County. The City of Malibu's Emergency Operations Center (EOC) was activated on March 13. On March 16, the City Council adopted Resolution No. 20-14 ratifying the City's Emergency Services Director's Proclamation of Existence of a Local Emergency issued on March 14, 2020. The President of the United States declared a major disaster for California for the COVID-19 pandemic on March 22, 2020.

Since that time Federal, State and County governments have revised public health regulations in response to evolving epidemiological metrics.

During FY 2022-23, the California and Los Angeles County declarations came to an end. In FY 2023-24, the City will review all expenditures related to the pandemic and submit eligible costs to FEMA for reimbursement.

EXPENDITURE DETAIL

Fund 100 - General Fund

Fund 102 - FEMA

Program 3002-19 - COVID-19 Response

Object	Description	2020-21 Actual	2021-22 Actual	2022-23 Amended	2022-23 Projected	2023-24 Proposed
4101	Full-Time Salaries	258,369	59,269	50,000	27,352	-
4102	Part-Time Salaries	5,442	5,745	10,000	361	-
4104	Overtime	4,363	-	-	-	-
4201	Retirement	-	1,086	10,000	3,211	-
4202	Health Insurance	-	5,963	10,000	5,591	-
4203	Vision Insurance	37	34	-	63	-
4204	Dental Insurance	219	(26)	-	385	-
4205	Life Insurance	-	54	-	40	-
4208	Deferred Compensation	-	31	-	16	-
4209	Disability Insurance	-	269	-	306	-
4210	Other	-	699	-	874	-
Total Salaries & Benefits		\$ 268,430	\$ 73,124	\$ 80,000	\$ 38,199	\$ -
5100	Professional Services	139,889	65,868	10,000	13,277	-
5300	Transport/Hotels/Meals	-	-	-	-	-
5401	Advertising & Noticing	40	-	1,000	-	-
5405	Printing	-	-	1,000	-	-
6160	Operating Supplies	101,726	4,724	5,000	82	-
Total Operating & Maintenance		\$ 241,655	\$ 70,592	\$ 17,000	\$ 13,359	\$ -
Total Expenditures		\$ 510,085	\$ 143,716	\$ 97,000	\$ 51,558	\$ -
Source of Funds						
General Fund 100		264,067	142,233	87,000	38,281	-
General Fund (FEMA) 102		246,018	1,483	10,000	13,277	-
General Fund (American Rescue Plan) 102		-	-	-	-	-
Total Source of Funds		\$ 510,085	\$ 143,716	\$ 97,000	\$ 51,558	\$ -

DISASTER RECOVERY CAPITAL IMPROVEMENT PROJECTS

CORRAL CANYON ROAD CULVERT REPAIRS (9202) (COMPLETED)

This project is located several hundred feet up Corral Canyon Road where there is a new depression in the pavement surface that was discovered after the Woolsey Fire. The pipe was damaged or partially collapsed. The project included replacing the culvert and drainage inlet and repairing the pavement. This project was completed in FY 2019-20.

CITYWIDE GUARDRAIL REPLACEMENT (9203) (COMPLETED)

This project consists of replacing all damaged guardrails throughout the City caused by the Woolsey Fire on Encinal Canyon Road, Birdview Avenue, Wildlife Road, Latigo Canyon Road, Corral Canyon Road, and Kanan Dume Road. The design, permitting, bidding and construction of this project was coordinated with the County since they have similar projects in the area. This project was completed in FY 2020-21.

CLOVER HEIGHTS STORM DRAIN IMPROVEMENTS (9204)

After the Woolsey Fire, the City experienced heavy rains in 2019 causing damage to the drainage system on Clover Heights. The City received grant funding through the FEMA Hazard Mitigation Grant Program for design and construction to install a new storm drain line on Clover Heights. The design for this project began in FY 2021-22. The design of this project was completed in FY 2022-23.

CORRAL CANYON ROAD STABILIZATION PROJECT (9205) (CANCELLED)

The project consists of removing a damaged metal pipe, replacing it with a reinforced concrete pipe, and installing a rock slope protection system outlet on Corral Canyon Road.

LATIGO CANYON ROAD ROADWAY/RETAINING WALL IMPROVEMENTS (9207)

This project consists of repairing the roadway and existing timber retaining walls on Latigo Canyon Road that were damaged from the Woolsey Fire. The design of this project was completed in FY 2022-23 and construction will begin in FY 2023-24.

TRANCAS CANYON PARK IMPROVEMENTS (9209)

This project consists of repairing the damaged planting and irrigation system that was destroyed by the Woolsey Fire. The project also includes the repair of the septic system equipment in Trancas Canyon Park. The design of this project will be completed in FY 2022-23 and construction will begin in FY 2023-24.

TRANCAS CANYON PARK SLOPE IMPROVEMENTS (9210)

The project consists of repairing the existing slope east of Trancas Canyon Park. The Woolsey Fire damaged the slope causing stability issues from soil and rock erosion and damaged concrete benching. This project was combined with Trancas Canyon Park Improvements and will be completed in FY 2023-24.

BIRDVIEW AVENUE IMPROVEMENTS (9211) (COMPLETED)

This project consists of repairs to roadway embankment cut slopes located on Birdview Avenue that have eroded due to severe storm events after the Woolsey Fire that caused mud, debris, and rock flow within the adjacent street. This project was completed in FY 2021-2022.

BROAD BEACH ROAD WATER QUALITY IMPROVEMENTS (9212) (COMPLETED)

The City owns over 800 feet of permeable pavers, landscaping and underground biofiltration devices on Broad Beach Road that were damaged by silts, mud and debris caused by storms in 2019. These items are permanent best management devices required to comply with the City's MS4 NPDES Stormwater Water Quality Permit. This project consists of replacing the existing media material in the biofilters and replacing damaged landscaping. This project was completed in FY 2022-23.

ENCINAL CANYON ROAD DRAINAGE IMPROVEMENTS (9213)

This project is located on Encinal Canyon Road where minor erosion areas were discovered after the severe storm events. This project will consist of repairing the minor erosion areas and damaged storm drain lines. Construction for this project will begin in FY 2022-23.

MALIBU ROAD SLOPE REPAIRS (9215) (COMPLETED)

The existing slope adjacent to the beach access stairs at 24712 Malibu Road has eroded and has caused damage to Malibu Road. This project will repair the existing slope and repair the pavement to Malibu Road. Construction was completed in FY 2022-23.

WESTWARD BEACH ROAD SHOULDER REPAIRS (9216)

This project consists of repairing the shoulder on Westward Beach Road that was damaged during the rainy season 2019 following the Woolsey Fire. Additional roadway embankment protection devices will be constructed along Westward Beach Road adjacent to Zuma Creek. Construction for this project will begin in FY 2023-24.

CHARMLEE PARK PERMANENT WORK (9218) (COMPLETED)

Charmlee Park sustained substantial damage during the Woolsey Fire, so staff has coordinated with FEMA to address the repairs. There was damage to the buildings, picnic areas and trails. This project will be completed in FY 2020-21.

OUTDOOR WARNING SIRENS (9219)

An Emergency Warning Siren system will improve the City's ability to alert the community by providing mechanisms to alert residents in areas without power and those who live in neighborhoods with poor cell service. Phase One of the project included a sound study to determine the optimal number and locations of individual sirens, power and infrastructure requirements, and siren sound range. The City has been awarded a FEMA Hazard Mitigation grant to fund the design, engineering and environmental compliance needed for a shovel ready project. Phase Two of the Emergency Warning Sirens project consists of implementation of the design plan, which includes purchasing, installing, and testing the sirens. The City will apply for

future grant funding for this phase of the project. This project is currently being designed and will continue in FY 2022-23.

MALIBU PARK STORM DRAIN IMPROVEMENTS (9220) (COMPLETED)

Multiple storm drains throughout the Malibu Park Area and on Birdview Avenue have sustained substantial damage. The damage is due to the recent rainy seasons and associated mud and debris caused by the lack of vegetation from the Woolsey Fire aftermath. The damage occurred during the 2019 rainy season that brought heavy debris and localized flooding from the surrounding burned areas. The drainage structures, slopes and roadways will be repaired within the identified project locations. This project was completed in FY 2021-22.

STORM DRAIN MASTER PLAN (9221)

After the Woolsey Fire, the City experienced storm damage throughout areas affected by the fire. The City received grant funding through the FEMA Hazard Mitigation Grant Program for the development of a Storm Drain Master Plan. This master plan will assist the City in future planning of infrastructure improvements to reduce storm damage. The City hired a consultant in December 2021 and anticipates completing the plan in FY 2022-23.

POINT DUME WALKWAYS REPAIRS (9222) (COMPLETED)

This project consists of repairing damaged walkways in the Point Dume neighborhood damaged by the Woolsey Fire. The design was completed in FY 2021-22 and construction completed in FY 2022-23.

EXPENDITURE DETAIL

Fund 102 - Woolsey Fire & Storm Response Capital Improvement Projects

Object	Description	2020-21 Actual	2021-22 Actual	2022-23 Amended	2022-23 Projected	2023-24 Proposed
9202	Corral Canyon Culvert Improvements	-	1,190	-	-	
<i>Source of Funds</i>						
	General Fund SCE Woolsey Fire Settlement	-	75	-	-	PROJECT COMPLETED
	FEMA	-	893	-	-	
	Cal OES	-	222	-	-	
9203	Citywide Guardrail Replacement	1,605,420	27,798	-	-	
<i>Source of Funds</i>						
	General Fund SCE Woolsey Fire Settlement	23,492	27,798	-	-	PROJECT COMPLETED
	Escrow Settlement	201,944	-	-	-	
	FEMA	402,732	-	-	-	
	Cal OES	110,752	-	-	-	
	CalJPIA Reimbursement	866,500	-	-	-	
9204	Clover Heights Storm Drain Improvements	-	-	175,000	149,839	134,161
<i>Source of Funds</i>						
	General Fund SCE Woolsey Fire Settlement	-	-	43,750	37,460	33,540
	HMGP Program	-	-	131,250	112,379	100,621
9207	Latigo Canyon Road Roadway/Retaining Wall	24,024	68,672	750,000	24,025	779,677
<i>Source of Funds</i>						
	General Fund SCE Woolsey Fire Settlement	-	-	46,875	-	39,945
	Escrow Settlement	24,024	68,672	-	24,025	140,556
	FEMA	-	-	562,500	-	479,341
	Cal OES	-	-	140,625	-	119,835
9209/9210	Trancas Canyon Park Improvements	82,461	35,556	855,766	3,168	856,971
<i>Source of Funds</i>						
	General Fund SCE Woolsey Fire Settlement	-	-	104,766	-	100,000
	FEMA	-	-	-	-	-
	Cal OES	-	-	-	-	-
	CalJPIA Reimbursement	82,461	35,556	751,000	3,168	756,971
9211	Birdview Avenue Improvements	-	8,284	-	-	
<i>Source of Funds</i>						
	Cal OES	-	6,834	-	-	PROJECT COMPLETED
	General Fund SCE Woolsey Fire Settlement	-	1,450	-	-	
9212	Broad Beach Road Water Quality Improvements	34,910	4,045	500,000	285,461	
<i>Source of Funds</i>						
	CalJPIA Reimbursement	34,910	4,045	500,000	285,461	PROJECT COMPLETED
9213	Encinal Canyon Road Drainage Improvements	-	56,428	400,000	300,000	15,750
<i>Source of Funds</i>						
	Cal OES	-	-	300,000	-	-
	Escrow Settlement	-	56,428	-	300,000	15,750
	General Fund SCE Woolsey Fire Settlement	-	-	100,000	-	-
9215	Malibu Road Slope Repairs	-	72,939	186,000	154,291	
<i>Source of Funds</i>						
	Cal OES	-	52,897	97,500	63,575	PROJECT COMPLETED
	Escrow Settlement	-	8,821	-	-	
	General Fund Undesignated Reserve	-	-	56,000	77,230	
	General Fund SCE Woolsey Fire Settlement	-	11,221	32,500	13,486	

EXPENDITURE DETAIL

Fund 102 - Woolsey Fire & Storm Response Capital Improvement Projects

Object	Description	2020-21 Actual	2021-22 Actual	2022-23 Amended	2022-23 Projected	2023-24 Proposed
9216	Westward Beach Road Shoulder Repairs	-	68,091	150,725	30,000	92,075
<i>Source of Funds</i>						
	Cal OES	-	-	113,044	-	35,598
	Escrow Settlement	-	68,091	-	30,000	48,925
	General Fund SCE Woolsey Fire Settlement	-	-	37,681	-	7,552
9218	Charmlee Park Permanent Work	5,980	6,964	-	-	
<i>Source of Funds</i>						
	FEMA	-	-	-	-	PROJECT COMPLETED
	Cal OES	-	-	-	-	
	General Fund SCE Woolsey Fire Settlement	5,980	6,964	-	-	
9219	Outdoor Warning Sirens - Design	-	27,000	75,000	29,000	895,632
<i>Source of Funds</i>						
	HMPG Funds	-	20,250	56,250	21,750	671,724
	General Fund SCE Woolsey Fire Settlement	-	6,750	18,750	7,250	223,908
9220	Malibu Park Storm Drain Improvements	643	362,843	-	-	PROJECT COMPLETED
<i>Source of Funds</i>						
	General Fund SCE Woolsey Fire Settlement	643	362,843	-	-	
9221	Storm Drain Master Plan	-	64,270	100,000	59,510	
<i>Source of Funds</i>						
	HMPG Funds	-	20,648	75,000	44,633	PROJECT COMPLETED
	Escrow Settlement	-	36,739	-	-	
	General Fund SCE Woolsey Fire Settlement	-	6,883	25,000	14,878	
9222	Point Dume Walkways	-	23,804	75,000	96,106	
<i>Source of Funds</i>						
	FEMA	-	17,853	56,250	72,080	PROJECT COMPLETED
	Cal OES	-	4,464	14,062	18,020	
	General Fund SCE Woolsey Fire Settlement	-	1,487	4,688	6,007	
Total Expenditures						
		\$ 1,753,438	\$ 827,884	\$ 3,267,491	\$ 1,131,400	\$ 2,774,266

Source of Funds

General Fund Undesignated Reserve	-	-	56,000	77,230	-
General Fund SCE Woolsey Fire Settlement	30,115	425,471	414,010	79,080	404,945
General Fund Escrow Settlement	225,968	238,751	-	354,025	205,231
Cal OES - Storm Response State Share	-	59,731	510,544	63,575	35,598
Cal OES - Woolsey Fire Response State Share	110,752	4,686	154,687	18,020	119,835
FEMA - Woolsey Fire Federal Share	402,732	18,746	618,750	72,080	479,341
Hazard Mitigation Program Grant	-	40,898	262,500	178,762	772,345
CalJPIA Reimbursement	983,871	39,601	1,251,000	288,629	756,971
Total Source of Funds	\$ 1,753,438	\$ 827,884	\$ 3,267,491	\$ 1,131,400	\$ 2,774,266

MANAGEMENT AND ADMINISTRATIVE SERVICES

Department Expenditures by Program

Department	Program	2020-21 Actual	2021-22 Actual	2022-23 Amended	2022-23 Projected	2023-24 Proposed
7001	City Council	599,654	640,547	773,096	684,697	781,012
7002	Media Operations	443,937	511,293	733,109	524,758	785,244
7003	City Manager	821,098	612,476	926,621	889,820	1,097,382
7005	Legal Counsel	1,071,571	1,017,702	1,050,000	723,500	1,078,000
7007	City Clerk	397,542	235,713	574,966	299,859	605,946
7054	Finance	1,224,947	1,623,610	1,666,808	1,515,041	1,886,629
7058	Human Resources	304,239	380,346	696,286	467,143	916,637
7059	Non-Departmental	2,072,415	2,821,559	3,937,333	2,609,757	4,187,976
7060	Information Systems	502,621	580,730	1,006,320	760,978	1,204,410
7070	Community Development Block Grant	66,595	19,690	15,000	24,900	101,100
9050	City Hall	689,231	636,637	954,929	799,033	1,290,150
9048	Carbon Beach Undergrounding	110,237	226,877	231,311	230,534	235,173
9049	Civic Ctr Water Treatment Facility	928,083	2,353,866	2,319,459	2,304,191	2,316,716
9052	Broad Beach Undergrounding	90,551	140,657	139,930	139,930	143,168
9088	Land Acquisition	291,471	276,528	292,675	20,000	302,675
Multiple	Debt Service	4,224,603	4,283,838	4,279,377	4,279,377	4,276,152
Total		\$ 13,838,795	\$ 16,362,069	\$ 19,597,220	\$ 16,273,516	\$ 21,208,369

CITY COUNCIL

The City of Malibu is a general law city and operates under the Council-Manager form of government. The five-member City Council is elected at-large to serve four-year terms. The Mayor's office is rotated among all Councilmembers. As elected officials, the City Councilmembers represent the citizens of Malibu in the governing process and act on their behalf with regard to regional and local issues, as well as state and federal legislation.

The City Council is the legislative authority and sets the policies under which the City operates. Duties of the City Council include enacting legislation, such as local laws and ordinances, approving City programs, adopting the City's budget and appropriating the funds necessary to provide service to the City's residents, businesses and visitors. The City Council provides leadership through policy development regarding the current practices and future direction of the City.

The City Council convenes regular meetings on the second and fourth Mondays of each month and holds occasional special meetings. The City Council appoints the City Manager, City Attorney and City Treasurer, as well as the members of the City's Boards, Commissions and Committees.

In FY 2023-24, the City Council's budget contains \$150,000 for legislative consulting services and \$200,000 in professional services to support the City's school district separation efforts. The Community Grants line item is budgeted at \$200,000 for the General Fund Grants program awarded by the City Council to non-profit community groups providing services for the benefit of Malibu residents.

The Council's travel and training budget of \$20,000 consists of \$5,000 for the Mayor and \$3,750 for each of the four Councilmembers. The Events budget of \$10,000 covers expenses related to City Council events including the Council reorganization, ribbon cuttings and the holiday open house.

The Memberships and Dues budget of \$45,000 includes costs related to the City's membership in the Las Virgenes-Malibu Council of Governments (COG), the League of California Cities, the California Contract Cities Association, the Southern California Association of Governments (SCAG), the National League of Cities, Sister Cities International, the California Coastal Coalition and the National Organization to Insure a Sound-Controlled Environment (NOISE).

EXPENDITURE DETAIL

Fund 100 - General
Program 7001 - City Council

Object	Description	2020-21 Actual	2021-22 Actual	2022-23 Amended	2022-23 Projected	2023-24 Proposed
4102	Part-Time Salaries	33,941	33,941	33,941	34,695	33,941
4201	Retirement	3,060	2,099	2,107	1,756	1,086
4202	Health Insurance	60,388	65,227	68,379	62,604	47,644
4203	Vision Insurance	890	942	942	831	608
4204	Dental Insurance	5,275	5,198	5,670	5,220	4,658
4205	Life Insurance	694	724	733	732	733
4209	Disability Insurance	316	325	333	332	333
4210	Other	628	617	991	628	991
Total Salaries & Benefits		\$ 105,192	\$ 109,073	\$ 113,096	\$ 106,797	\$ 89,993
5100	Professional Services	132,123	163,411	200,000	150,000	200,000
5104	Legislative Services	150,000	149,975	150,000	150,000	150,000
5300	Travel & Training	2,795	9,134	20,000	6,500	20,000
5330	Dues & Memberships	36,778	42,684	45,000	45,000	45,000
5721	Cellular Data	-	-	-	-	-
5930	Community Grants	48,000	53,000	200,000	150,000	200,000
5930.01	Comm Grants - Boys & Girls Club	100,000	90,000	-	50,000	-
6160	Operating Supplies	306	66	5,000	300	5,000
6170	Events	1,960	704	10,000	1,100	10,000
6201	Community Rewards	-	-	5,000	-	5,000
Total Operating & Maintenance		\$ 471,962	\$ 508,974	\$ 635,000	\$ 552,900	\$ 635,000
8500	Information Systems Allocation	22,500	22,500	25,000	25,000	56,019
Total Internal Service Charges		\$ 22,500	\$ 22,500	\$ 25,000	\$ 25,000	\$ 56,019
Total Expenditures		\$ 599,654	\$ 640,547	\$ 773,096	\$ 684,697	\$ 781,012
Source of Funds						
General Fund 100		599,654	640,547	773,096	684,697	781,012
Total Source of Funds		\$ 599,654	\$ 640,547	\$ 773,096	\$ 684,697	\$ 781,012

MEDIA OPERATIONS

Media Operations is responsible for the management and development of the City's communications and public relations through the use of traditional media outlets, the internet and social media. Media Operations produces printed material, graphics and videos to promote the City's programs. This division also oversees the City's website including the website's e-notification and advisory features.

The City of Malibu maintains Malibu City TV, which is also available for viewing on the City's website and YouTube channel. Programming includes live and tape-delay broadcasts of City Council and Planning Commission meetings, Mayor and City Councilmember programming, City produced informational videos, public service announcements and information regarding community events. The Media Operations budget also includes the cost to hire a firm to provide closed captioning services for City Council and Planning Commission meetings.

The FY 2023-24 budget includes resources to continue making upgrades and updates to the Council Chambers.

Staffing	2021-22 Budget	2022-23 Budget	2023-24 Proposed
Media Information Officer	1.00	1.00	1.00
Media Analyst	1.00	1.00	1.00
Media Technician	1.00	1.00	1.00
Graphic Artist	1.00	1.00	1.00
Graphic Design Intern	0.00	0.00	0.00
Total	4.00	4.00	4.00

EXPENDITURE DETAIL

Fund 100 - General

Program 7002 - Media Operations

Object	Description	2020-21 Actual	2021-22 Actual	2022-23 Amended	2022-23 Projected	2023-24 Proposed
4101	Full-Time Salaries	271,769	326,496	360,120	335,351	366,269
4102	Part-Time Salaries	-	-	-	278	-
4104	Overtime	5,944	9,920	6,000	13,715	15,000
4201	Retirement	28,898	31,306	37,926	36,116	42,261
4202	Health Insurance	47,325	56,441	58,992	61,799	66,546
4203	Vision Insurance	486	541	543	543	543
4204	Dental Insurance	3,236	3,497	3,716	3,645	3,530
4205	Life Insurance	464	491	499	500	499
4209	Disability Insurance	2,397	2,914	3,412	3,305	3,589
4210	Other	4,789	10,056	14,351	10,559	14,640
Total Salaries & Benefits		\$ 365,308	\$ 441,662	\$ 485,559	\$ 465,808	\$ 512,879
5100	Professional Services	27,208	26,387	65,000	15,000	65,000
5107	Contract Personnel	-	-	-	-	-
5300	Travel & Training	25	1,816	2,500	-	2,500
5330	Dues & Memberships	1,080	355	800	400	800
5340	Transportation & Mileage	47	20	250	50	250
5401	Advertising & Noticing	11,952	5,369	6,000	3,000	6,000
5405	Printing	-	-	2,500	-	2,500
5640	Equipment Maintenance	-	-	4,000	-	4,000
6160	Operating Supplies	1,554	2,024	5,000	3,300	5,000
6165	Website Services	18,763	15,430	15,000	15,000	15,000
6170	Events	-	230	1,000	2,200	1,000
6200	Publications	-	-	500	-	500
Total Operating & Maintenance		\$ 60,629	\$ 51,631	\$ 102,550	\$ 38,950	\$ 102,550
7600	Other Equipment	-	-	25,000	-	25,000
7800	Equipment	-	-	100,000	-	100,000
Total Capital Outlay		\$ -	\$ -	\$ 125,000	\$ -	\$ 125,000
8500	Information Systems Allocation	18,000	18,000	20,000	20,000	44,815
Total Internal Service Charges		\$ 18,000	\$ 18,000	\$ 20,000	\$ 20,000	\$ 44,815
Total Expenditures		\$ 443,937	\$ 511,293	\$ 733,109	\$ 524,758	\$ 785,244
Source of Funds						
General Fund 100		443,937	511,293	733,109	524,758	785,244
Total Source of Funds		\$ 443,937	\$ 511,293	\$ 733,109	\$ 524,758	\$ 785,244

CITY MANAGER

The City Manager is appointed by the City Council to carry out its policies and direction. Responsible for oversight of all City operations and delivery of public services, the City Manager provides leadership and direction to the City's management team in developing policy recommendations and responding to directives of the City Council.

In addition to performing the day-to-day activities associated with management of the organization, the City Manager's office implements special projects authorized by the City Council, oversees implementation of the Council's legislative agenda, provides direction on the annual budget process and supports the City Council in the development and adoption of City policy.

Staffing	2021-22 Budget	2022-23 Budget	2023-24 Proposed
City Manager	1.00	1.00	1.00
Deputy City Manager	0.00	1.00	1.00
Assistant to the City Manager	1.00	0.00	0.00
Executive Assistant	1.00	1.00	1.00
Total	3.00	3.00	3.00

EXPENDITURE DETAIL

Fund 100 - General

Program 7003 - City Manager

Object	Description	2020-21 Actual	2021-22 Actual	2022-23 Amended	2022-23 Projected	2023-24 Proposed
4101	Full-Time Salaries	345,249	441,489	523,497	519,977	561,770
4101	City Manager Severance Pay	300,000	-	-	-	-
4104	Overtime	3,203	4,878	2,000	1,908	2,000
4201	Retirement	67,065	57,774	71,740	58,344	85,004
4202	Health Insurance	39,546	42,802	59,325	54,264	35,505
4203	Vision Insurance	504	559	781	698	447
4204	Dental Insurance	2,941	3,070	4,618	4,058	2,494
4205	Life Insurance	731	487	1,030	1,271	1,377
4208	Deferred Compensation	9,096	2,231	10,000	16,079	14,100
4209	Disability Insurance	3,161	2,916	5,101	4,694	5,505
4210	Other	11,441	8,840	20,779	9,380	20,570
Total Salaries & Benefits		\$ 782,937	\$ 565,046	\$ 698,871	\$ 670,670	\$ 728,771
5100	Professional Services	20,700	24,750	196,750	196,750	230,000
5105	Grant Consultant	-	-	-	-	75,000
5300	Travel & Training	1,731	8,944	10,000	3,500	10,000
5330	Dues & Memberships	1,400	-	3,500	3,000	3,500
5721	Telephone	-	-	-	-	-
6160	Operating Supplies	830	236	2,500	900	16,500
Total Operating & Maintenance		\$ 24,661	\$ 33,930	\$ 212,750	\$ 204,150	\$ 335,000
8500	Information Systems Allocation	13,500	13,500	15,000	15,000	33,611
Total Internal Service Charges		\$ 13,500	\$ 13,500	\$ 15,000	\$ 15,000	\$ 33,611
Total Expenditures		\$ 821,098	\$ 612,476	\$ 926,621	\$ 889,820	\$ 1,097,382
Source of Funds						
General Fund 100		821,098	612,476	926,621	889,820	1,097,382
Total Source of Funds		\$ 821,098	\$ 612,476	\$ 926,621	\$ 889,820	\$ 1,097,382

LEGAL COUNSEL

The City of Malibu contracts for legal services to provide counsel to the City Council, City staff, and City Boards, Commissions and Committees. The City contracts with the firm Best, Best & Krieger LLP to represent the City in litigation, manage outside counsel representing the City, draft ordinances and resolutions, review claims and contracts, counsel the City regarding personnel, law enforcement, land use and public works issues, and supervise another firm in the prosecution of violations of the City Municipal Code in criminal court.

The FY 2023-24 Budget includes \$75,000 to cover the continuation of legal services related to School District Separation.

EXPENDITURE DETAIL

Fund 100 - General
Program 7005 - Legal Counsel

Object	Description	2020-21 Actual	2021-22 Actual	2022-23 Amended	2022-23 Projected	2023-24 Proposed
5100	Professional Services	-	20,384	75,000	150,000	75,000
5100-01	Investigations	89,755	49,440	50,000	-	50,000
5101	General Legal Counsel	299,982	304,791	325,000	305,000	328,000
5101-01	School District Legal Services	49,874	156,045	50,000	64,000	75,000
5102	Litigation	597,993	479,350	500,000	200,000	500,000
5103	Criminal Prosecution	33,967	7,692	50,000	4,500	50,000
5550	Settlements	-	-	-	-	-
Total Operating & Maintenance		\$ 1,071,571	\$ 1,017,702	\$ 1,050,000	\$ 723,500	\$ 1,078,000
Total Expenditures						
		\$ 1,071,571	\$ 1,017,702	\$ 1,050,000	\$ 723,500	\$ 1,078,000
Source of Funds						
General Fund 100		1,071,571	1,017,702	1,050,000	723,500	1,078,000
Total Source of Funds		\$ 1,071,571	\$ 1,017,702	\$ 1,050,000	\$ 723,500	\$ 1,078,000

CITY CLERK

The City Clerk is the local official who administers democratic processes, such as elections, access to City records, and all legislative actions ensuring transparency to the public. The City Clerk acts as a compliance officer for federal, state, and local statutes, including the Political Reform Act, the Brown Act, and the Public Records Act. The City Clerk manages public inquiries and relationships and arranges for ceremonial and official functions.

As Custodian of Official Records, the City Clerk maintains all official City documents, archives and legislative history. The City Clerk's Office oversees the document imaging and records management program. Additionally, the City Clerk conducts and certifies all municipal elections, administers oaths and affirmations, and manages legal requirements for public notice and for the filing of referenda, initiatives, recall petitions, annual Statements of Economic Interest and Campaign Disclosure Statements.

The City Clerk serves as Clerk of the Council attending, monitoring, and retaining complete records of all City Council proceedings.

The City Clerk's Office maintains the live web streaming and video archives of City Council meetings and document recording with Los Angeles County. Additionally, the City Clerk oversees the citywide student internship program to encourage high school and college students to participate in local government. The student internship program was on hiatus in FY 2022-23, but may be reactivated in FY 2023-24.

Staffing	2021-22 Budget	2022-23 Budget	2023-24 Proposed
City Clerk	1.00	1.00	1.00
Assistant City Clerk	0.00	1.00	1.00
Deputy City Clerk	2.00	1.00	1.00
Student Interns	0.00	0.00	0.00
Total	3.00	3.00	3.00

EXPENDITURE DETAIL

Fund 100 - General
Program 7007 - City Clerk

		2020-21	2021-22	2022-23	2022-23	2023-24
Object	Description	Actual	Actual	Amended	Projected	Proposed
4101	Full-Time Salaries	222,393	139,710	275,927	172,952	318,198
4103	Interns/Temporary Salaries	-	-	-	-	-
4104	Overtime	904	-	250	-	250
4201	Retirement	25,865	10,541	37,509	13,595	47,537
4202	Health Insurance	23,497	14,648	52,705	18,657	60,621
4203	Vision Insurance	256	161	519	198	519
4204	Dental Insurance	1,466	738	3,084	1,088	2,930
4205	Life Insurance	323	247	557	326	572
4208	Deferred Compensation	2,423	2,418	3,000	3,000	3,000
4209	Disability Insurance	1,658	1,307	2,704	1,691	3,118
4210	Other	3,345	2,500	9,711	3,212	10,789
Total Salaries & Benefits		\$ 282,130	\$ 172,270	\$ 385,966	\$ 214,716	\$ 447,535
5100	Professional Services	52,592	42,403	45,500	53,200	45,500
5100-01	Document Imaging Services	9,634	-	25,000	-	25,000
5107	Contract Personnel	(1,784)	634	25,000	6,500	25,000
5150	Elections	28,557	438	51,000	193	1,000
5205	Postage	28	70	100	450	500
5300	Travel & Training	3,668	630	10,000	2,000	10,000
5330	Dues & Memberships	370	575	1,100	1,000	1,500
5340	Transportation & Mileage	-	118	800	200	800
5401	Advertising & Noticing	5,089	1,411	5,000	5,500	5,000
6160	Operating Supplies	(1,095)	777	5,000	1,100	5,000
6200	Publications	4,853	2,887	5,500	-	5,500
Total Operating & Maintenance		\$ 101,912	\$ 49,943	\$ 174,000	\$ 70,143	\$ 124,800
8500	Information Systems Allocation	13,500	13,500	15,000	15,000	33,611
Total Internal Service Charges		\$ 13,500	\$ 13,500	\$ 15,000	\$ 15,000	\$ 33,611
Total Expenditures		\$ 397,542	\$ 235,713	\$ 574,966	\$ 299,859	\$ 605,946
Source of Funds						
General Fund 100		397,542	235,713	574,966	299,859	605,946
Total Source of Funds		\$ 397,542	\$ 235,713	\$ 574,966	\$ 299,859	\$ 605,946

FINANCE

As part of the Management and Administration Department, the Finance division is responsible for advising City officials on the City's financial position and providing timely financial information necessary for decision making. This is achieved through financial reporting and compliance in accordance with generally accepted accounting principles, budget development and financial systems administration.

The Finance division provides the following services: maintenance of accurate, reliable financial information and records for all City funds; bi-weekly payroll; preparation and distribution of warrants for payment of invoices and contracts; coordination of state, federal and independent audits of the City's financial management systems and records; oversight of the City's debt service requirements; preparation of accurate and timely annual reports including the Annual Budget and Annual Comprehensive Financial Report; collection activities to assure payment of accounts receivable; procurement of supplies and equipment; processing of purchase orders; maintenance of fixed asset records; and monitoring of grant administration.

The Finance division is also responsible for film permit activities, which are provided by a contract service provider, as indicated in line item 5117.

The Finance division professional services budget (line item 5100-00) includes the cost for the City's accounting and auditing services. The FY 2022-23 Budget for professional services included funding to update the City's cost allocation and fee study to ensure that the City's fees properly reflect the cost of services provided; these funds will be available in FY 2023-24 to complete the effort.

City Treasurer functions are budgeted in the Finance division (line item 5100-01). The City Treasurer is appointed by and serves at the will of the City Council. The Treasurer assures the administration and management of all City monies and funds and provides accountability to the citizens of Malibu. The Treasurer's responsibilities include the investment of funds and reporting of such activities to the City Council and other government agencies. The City Treasurer oversees the City's investment portfolio which is invested in accordance with the City's adopted investment policy.

The FY 2022-23 Budget included funding for the ongoing implementation of a budgeting software system (BSS). The BSS will assist with operating and capital improvement (CIP) budget preparation, calculate internal service charges and cost allocations, improve payroll cost projections, manage position control, provide for detailed budget reports, and include online applications that will increase governmental transparency. The FY 2023-24 Budget is the first time the City is using the new system and will continue to expand the program until fully utilized.

Staffing	2021-22 Budget	2022-23 Budget	2023-24 Proposed
Assistant City Manager	1.00	1.00	1.00
Finance Manager	0.82	0.82	0.82
Financial Analyst	0.00	0.76	0.76
Accounting Technician	0.73	0.00	1.00
Senior Accounting Clerk	0.00	1.00	0.00
Accounting Clerk	2.00	1.00	1.00
Grants Analyst	1.00	1.00	1.00
Total	5.55	5.58	5.58

EXPENDITURE DETAIL

Fund 100 - General

Program 7054 - Finance

Object	Description	2020-21 Actual	2021-22 Actual	2022-23 Amended	2022-23 Projected	2023-24 Proposed
4101	Full-Time Salaries	408,042	581,544	629,264	525,600	649,001
4104	Overtime	41	41	500	101	500
4201	Retirement	59,353	74,653	85,271	76,689	115,375
4202	Health Insurance	44,542	62,424	67,481	49,556	88,716
4203	Vision Insurance	585	751	722	446	811
4204	Dental Insurance	3,300	3,939	4,122	2,469	4,479
4205	Life Insurance	598	815	877	641	921
4208	Deferred Compensation	2,468	2,125	3,000	3,000	3,000
4209	Disability Insurance	3,589	4,971	6,079	4,743	6,360
4210	Other	6,528	11,696	20,742	11,223	22,643
Total Salaries & Benefits		\$ 529,046	\$ 742,959	\$ 818,058	\$ 674,466	\$ 891,806
5100	Professional Services	141,479	153,639	185,000	185,000	215,000
5100-01	City Treasurer	16,983	24,000	43,500	43,500	43,600
5107	Contract Personnel	-	-	-	25,000	25,000
5117	Film Permit Consultant	343,540	421,129	337,500	325,000	337,500
5205	Postage	-	-	-	25	-
5210	Service Fees & Charges	-	151	500	500	500
5211	Bank Service Fees	124,811	147,163	150,000	150,000	150,000
5300	Travel & Training	3,179	10,636	10,000	3,800	10,000
5330	Dues & Memberships	3,675	1,562	5,000	1,500	5,000
5340	Transportation & Mileage	-	366	500	250	500
5401	Advertising & Noticing	1,548	343	1,500	500	1,500
5405	Printing	10,219	9,660	12,250	5,000	10,000
5721	Telephone	-	37	-	-	-
6120	Computer Software	24,970	80,619	68,000	68,000	124,000
6160	Operating Supplies	2,997	4,346	5,000	2,500	5,000
Total Operating & Maintenance		\$ 673,401	\$ 853,651	\$ 818,750	\$ 810,575	\$ 927,600
8500	Information Systems Allocation	22,500	27,000	30,000	30,000	67,223
Total Internal Service Charges		\$ 22,500	\$ 27,000	\$ 30,000	\$ 30,000	\$ 67,223
Total Expenditures		\$ 1,224,947	\$ 1,623,610	\$ 1,666,808	\$ 1,515,041	\$ 1,886,629
Source of Funds						
General Fund 100		1,224,947	1,517,232	1,466,808	1,515,041	1,886,629
American Rescue Plan Act of 2021		-	106,378	200,000	-	-
Total Source of Funds		\$ 1,224,947	\$ 1,623,610	\$ 1,666,808	\$ 1,515,041	\$ 1,886,629

HUMAN RESOURCES

The Human Resources division of the Management and Administration Department provides support services to City employees in the areas of recruitment, selection, classification and compensation; equal employment opportunity; performance evaluation; training and development; employee benefits, services, and programs; personnel record keeping; and employee relations, including discipline and administration of federal and state employment laws.

The FY 2023-24 Budget includes \$345,000 for expenses to complete recruitments for a variety of City positions as needed, and additional recruitment and retention efforts. In addition, it includes \$15,000 in professional services to perform offsite document imaging and shredding of human resources documents and employee personnel files.

Staffing	2021-22 Budget	2022-23 Budget	2023-24 Proposed
Human Resources Manager	1.00	1.00	1.00
Human Resources Analyst	0.00	1.00	1.00
Human Resources Technician	1.00	1.00	1.00
Total	2.00	3.00	3.00

EXPENDITURE DETAIL

Fund 100 - General

Program 7058 - Human Resources

Object	Description	2020-21 Actual	2021-22 Actual	2022-23 Amended	2022-23 Projected	2023-24 Proposed
4101	Full-Time Salaries	174,593	188,895	287,348	228,512	306,071
4104	Overtime	296	706	250	947	1,000
4201	Retirement	31,890	34,759	52,638	40,317	62,010
4202	Health Insurance	41,567	46,380	69,869	60,021	75,000
4203	Vision Insurance	394	410	612	570	612
4204	Dental Insurance	2,433	2,361	3,804	3,441	3,614
4205	Life Insurance	362	207	440	342	440
4209	Disability Insurance	1,583	1,799	2,772	2,307	2,999
4210	Other	3,040	5,356	11,253	6,137	11,780
Total Salaries & Benefits		\$ 256,158	\$ 280,873	\$ 428,986	\$ 342,593	\$ 463,526
5100	Professional Services	-	-	125,000	45,000	40,000
5100-01	Employee Health Awareness	-	-	3,000	-	3,000
5300	Travel & Training	349	575	4,000	500	7,000
5320	Recruitment/Retention Expense	32,843	77,377	100,000	42,000	345,000
5330	Dues & Memberships	1,282	843	2,500	750	2,500
5340	Transportation & Mileage	-	233	300	-	500
6160	Operating Supplies	1,335	4,108	7,500	6,300	7,500
6170	Events	3,272	7,337	10,000	15,000	14,000
Total Operating & Maintenance		\$ 39,081	\$ 90,473	\$ 252,300	\$ 109,550	\$ 419,500
8500	Information Systems Allocation	9,000	9,000	15,000	15,000	33,611
Total Internal Service Charges		\$ 9,000	\$ 9,000	\$ 15,000	\$ 15,000	\$ 33,611
Total Expenditures		\$ 304,239	\$ 380,346	\$ 696,286	\$ 467,143	\$ 916,637
Source of Funds						
General Fund 100		304,239	380,346	696,286	467,143	916,637
Total Source of Funds		\$ 304,239	\$ 380,346	\$ 696,286	\$ 467,143	\$ 916,637

NON-DEPARTMENTAL SERVICES

The non-departmental program accounts for the centralization of services provided for the benefit of all departments. These services include fixed asset management; insurance premiums; claims settlements; receptionist services; printing; postage; telephone; and equipment leases. Expenses include retiree health premiums and other post-employment benefit costs.

This program accounts for the expenditures related to the Joint Use Agreement between the Santa Monica-Malibu Unified School District and the City of Malibu. This agreement provides for the joint operation and maintenance of school district facilities including ball fields, tennis courts and the swimming pool at Malibu High School.

Also included in this program is the risk management function, which maintains responsibility for all the City's insurance needs, including property, workers' compensation, fidelity bonds, special events, and auto liability. The goal of the risk management function is to apply loss prevention and control measures through identification and analysis of loss exposure in the areas of liability, workers' compensation, and property loss. The City is a member of the California Joint Powers Insurance Authority ("JPIA"), which provides for the pooling of self-insured losses of its member cities.

The budget for non-departmental services also includes funding for the City's required payments under the Governmental Accounting Standards Board (GASB) for retiree health costs and for the City's CalPERS liability payment estimated to increase to \$538,000. These costs are reviewed every two years as mandated.

In 2009, the City began contributing to a Prefunding Program through CalPERS to address the City's unfunded Other Post-Employment Benefits (OPEB) liability. As of 2021, the City is currently fully funded.

The City is conducting a Class and Compensation Study. The results of the study will be presented in the fall. As a placeholder, a 5% Salaries and Benefits increase has been added to the budget for potential compensation changes.

Staffing	2021-22 Budget	2022-23 Budget	2023-24 Proposed
Senior Office Assistant	0.00	1.00	0.00
Office Assistant	2.00	1.00	2.00
Total	2.00	2.00	2.00

EXPENDITURE DETAIL

Fund 100 - General

Program 7059 - Non-Departmental Services

Object	Description	2020-21 Actual	2021-22 Actual	2022-23 Amended	2022-23 Projected	2023-24 Proposed
4101	Full-Time Salaries	88,980	87,875	119,286	80,409	101,096
4101	Class & Compensation Study	-	-	-	-	764,266
4104	Overtime	1,298	1,575	1,750	227	500
4201	Retirement	11,536	12,497	15,967	10,404	8,088
4202	Health Insurance	23,120	19,155	20,947	16,329	18,130
4203	Vision Insurance	291	205	227	170	227
4204	Dental Insurance	1,593	908	1,265	933	1,201
4205	Life Insurance	215	165	206	155	206
4209	Disability Insurance	799	784	1,132	789	991
4210	Other	8,573	8,441	4,350	7,070	5,228
4212	Retiree Health Insurance	235,336	263,264	275,000	284,987	348,000
4217	Other Post Employment Benefits	261,664	560,000	850,000	260,330	219,889
4218	CalPERS Liabilities	408,931	496,082	585,762	496,082	538,245
Total Salaries & Benefits		\$ 1,042,336	\$ 1,450,951	\$ 1,875,892	\$ 1,157,883	\$ 2,006,068
5107	Contract Personnel	-	-	-	19,365	-
5205	Postage	9,276	10,308	15,000	9,700	15,000
5210	Service Fees and Charges	7,368	7,751	7,500	8,000	7,500
5300	Travel & Training	2,649	349	3,000	-	3,000
5405	Printing	-	-	-	3,800	-
5510	Insurance Premiums	568,074	654,948	1,303,941	811,009	1,600,000
5640	Equipment Maintenance	20,891	34,488	28,000	20,000	30,000
5720	Off-site Storage	25,931	29,246	30,000	29,000	30,000
5721	Telephone	88,367	89,447	150,000	90,000	150,000
5800	Equipment Leases	25,144	23,322	27,000	28,000	27,000
5921	Joint Use Agreement - SMMUSD	181,151	199,261	220,000	200,000	220,000
6140	Office Equipment	-	2,152	5,000	-	5,000
6160	Operating Supplies	19,593	23,843	50,000	20,000	50,000
7599	Bad Debt	172	(173)	-	-	-
Total Operating & Maintenance		\$ 948,616	\$ 1,074,942	\$ 1,839,441	\$ 1,238,874	\$ 2,137,500
7600	Equipment/Furniture	31,463	52,666	10,000	1,000	10,000
Total Capital Outlay		\$ 31,463	\$ 52,666	\$ 10,000	\$ 1,000	\$ 10,000
8100	Vehicle Allocation	50,000	18,000	12,000	12,000	12,000
8500	Information Systems Allocation	-	225,000	200,000	200,000	22,408
Total Internal Service Charges		\$ 50,000	\$ 243,000	\$ 212,000	\$ 212,000	\$ 34,408
Total Expenditures		\$ 2,072,415	\$ 2,821,559	\$ 3,937,333	\$ 2,609,757	\$ 4,187,976
Source of Funds						
General Fund 100		2,072,415	2,821,559	3,937,333	2,609,757	4,187,976
Total Source of Funds		\$ 2,072,415	\$ 2,821,559	\$ 3,937,333	\$ 2,609,757	\$ 4,187,976

INFORMATION SYSTEMS

The Information Systems Technology (IT) division provides support and advisory services for all City automated information and communications systems. The division supports the City's telephone system as well as the local area network which consists of 13 physical servers and over 275 computers consisting of personal computers, laptops, and virtual machines. The Information Technology Fund primarily derives its revenue from a service charge to each department of overhead costs allocated per person which contributes towards the maintenance and future replacement of equipment.

In 2018-19, the City initiated an Information Technology Strategic Plan and comprehensive IT Assessment. Many aspects of this project were put on hold due to the Woolsey Fire and the COVID-19 pandemic including the finalization of the comprehensive assessment. As such, the assessment is now out of date. Staff will determine if another study should be conducted or if smaller focused strategic initiatives can assist with efficiency, accessibility, and transparency, and better protect IT infrastructure from potential disasters and/or cyber-attack.

In the interim and moving toward those goals, two significant initiatives will be proceeding in FY 2023-24: the procurement of a new permitting software system; and a comprehensive cyber security assessment. A new permitting software system is intended to be brought for Council's consideration and approval during the year and will promote government resiliency and improve permit processing timelines.

To properly staff and support the City's ongoing and ever-increasing technology requirements, the budget includes the addition of one Information Systems Analyst.

Staffing	2021-22 Budget	2022-23 Budget	2023-24 Proposed
Information Systems Manager	1.00	1.00	1.00
Information Systems Administrator	0.00	0.00	1.00
Information Systems Analyst	0.00	1.00	1.00
Information Systems Technician	1.00	1.00	1.00
Total	2.00	3.00	4.00

EXPENDITURE DETAIL

Fund 602 - Information Systems Fund
Program 7060 - Information Systems

Object	Description	2020-21 Actual	2021-22 Actual	2022-23 Amended	2022-23 Projected	2023-24 Proposed
4101	Full-Time Salaries	181,773	214,323	294,060	266,490	423,441
4104	Overtime	298	2,160	1,000	7,449	2,500
4201	Retirement	28,247	30,751	44,994	35,666	66,512
4202	Health Insurance	37,120	44,768	67,413	52,974	82,792
4203	Vision Insurance	456	537	739	608	852
4204	Dental Insurance	2,676	2,950	4,444	3,542	4,823
4205	Life Insurance	225	290	440	357	543
4209	Disability Insurance	1,583	1,942	2,823	2,622	4,150
4210	Other	3,194	5,770	11,408	6,771	14,798
Total Salaries & Benefits		\$ 255,572	\$ 303,491	\$ 427,320	\$ 376,478	\$ 600,410
5100	Professional Services	34,655	32,406	150,000	100,000	150,000
5107	Contract Personnel	28,931	-	-	-	-
5300	Travel & Training	749	6,193	10,000	8,000	10,000
5330	Dues & Memberships	130	68	2,000	-	2,000
5630	Computer Maintenance	675	8,118	4,000	2,800	4,000
5721	Telephone	29,123	26,509	55,000	20,000	55,000
6120	Computer Software	76,059	83,501	203,000	100,000	203,000
6160	Operating Supplies	1,689	2,681	5,000	3,700	5,000
Total Operating & Maintenance		\$ 172,011	\$ 159,476	\$ 429,000	\$ 234,500	\$ 429,000
7400	Computer Equipment	42,959	102,763	100,000	100,000	125,000
7500	GIS Software	32,079	15,000	50,000	50,000	50,000
Total Capital Outlay		\$ 75,038	\$ 117,763	\$ 150,000	\$ 150,000	\$ 175,000
Total Expenditures		\$ 502,621	\$ 580,730	\$ 1,006,320	\$ 760,978	\$ 1,204,410
Source of Funds						
Information Systems Fund		502,621	580,730	906,320	760,978	1,204,410
American Rescue Plan Act of 2021		-	-	100,000	-	-
Total Source of Funds		\$ 502,621	\$ 580,730	\$ 1,006,320	\$ 760,978	\$ 1,204,410

COMMUNITY DEVELOPMENT BLOCK GRANT

The Community Support program accounts for funds provided by the Community Development Block Grant (CDBG) program, administered by the Federal Government's Department of Housing and Urban Development (HUD) and passed through Los Angeles County's Community Development Authority (LACDA) to the City of Malibu.

CDBG funds provide for service programs and capital projects benefiting low and moderate-income residents of the community. The City is anticipated to receive approximately \$66,000 to support such programs in FY 2023-24. Per the CDBG guidelines, funding for public service programs is limited to 15% and 85% for capital projects. In recent years, LACDA has granted the City exceptions to this funding allocation on a case by case basis.

In FY 2023-24, the City anticipates purchasing a permanent trailer project or the construction of an office with CDBG funds to be used by the Malibu Community Labor Exchange to provide public services under the Day Labor Exchange Program.

EXPENDITURE DETAIL

Fund 215 - Community Development Block Grant (CDBG)

Program 7070 - CDBG Programs

Object	Description	2020-21 Actual	2021-22 Actual	2022-23 Amended	2022-23 Projected	2023-24 Proposed
5931	CDBG Grants	55,000	8,000	15,000	15,000	9,900
Total Operating & Maintenance		\$ 55,000	\$ 8,000	\$ 15,000	\$ 15,000	\$ 9,900
7800	Other Equipment	11,595	11,690	-	9,900	91,200
Total Capital Outlay		\$ 11,595	\$ 11,690	\$ -	\$ 9,900	\$ 91,200
Total Expenditures		\$ 66,595	\$ 19,690	\$ 15,000	\$ 24,900	\$ 101,100
Source of Funds						
CDBG Fund 215		66,595	19,690	15,000	24,900	101,100
CDBG Fund 215 Transfer of Fund Balance		-	-	-	-	-
Total Source of Funds		\$ 66,595	\$ 19,690	\$ 15,000	\$ 24,900	\$ 101,100

CITY HALL OPERATIONS

City Hall houses all City Departments in a 35,000 square foot building. Planning, Building Safety, Environmental Health and Public Works all have public counter hours in City Hall. The Community Services Department hosts a wide range of programming in the building, including housing the City's Senior Center. The building has a civic theater that serves as the City Council chambers and is used for other public meetings and workshops.

The City typically hosts special community events in the building and makes it available to outside groups for rental. Similarly, the public lobbies are typically used for changing art exhibitions throughout the year. While these uses were paused during the COVID-19 pandemic, they should reach full participation during FY 2023-24.

Staffing	2021-22 Budget	2022-23 Budget	2023-24 Proposed
Senior Maintenance Worker	1.00	1.00	1.00
Total	1.00	1.00	1.00

EXPENDITURE DETAIL

Fund 103 - General

Program 9050 - City Hall Operations

Object	Description	2020-21 Actual	2021-22 Actual	2022-23 Amended	2022-23 Projected	2023-24 Proposed
4101	Full-Time Salaries	71,412	78,049	81,548	83,504	94,064
4102	Part-Time Salaries	8,531	-	-	-	-
4104	Overtime	-	-	500	-	500
4201	Retirement	13,914	14,130	14,610	15,641	19,057
4202	Health Insurance	21,177	19,587	18,797	22,367	24,355
4203	Vision Insurance	210	197	203	203	203
4204	Dental Insurance	1,239	1,089	1,226	1,203	1,164
4205	Life Insurance	154	141	142	147	147
4209	Disability Insurance	727	730	731	839	922
4210	Other	3,557	2,415	3,372	2,585	3,724
Total Salaries & Benefits		\$ 120,921	\$ 116,338	\$ 121,129	\$ 126,486	\$ 144,136
5100	Professional Services	93,281	84,418	140,000	88,000	146,000
5210	Service Fees and Charges	3,579	3,579	3,800	3,771	3,810
5510	Insurance Premiums	245,580	156,033	175,000	193,976	195,000
5610	Facilities Maintenance	94,727	99,950	155,500	115,000	160,000
5612	Sewer Service Fees	30,541	41,673	80,000	64,000	80,000
5721	Telephone	3,879	4,325	4,500	4,500	4,500
5722	Electricity	78,838	89,685	100,000	82,000	100,000
5723	Water	6,301	10,359	10,000	6,000	10,000
6160	Operating Supplies	1,755	586	25,000	2,000	25,000
6300	Tools & Minor Equipment	829	352	10,000	1,000	10,000
6400	Clothing & Emergency Gear	-	-	-	-	500
Total Operating & Maintenance		\$ 559,310	\$ 490,960	\$ 703,800	\$ 560,247	\$ 734,810
7300	Leasehold Improvements	-	24,839	100,000	100,000	375,000
7800	Equipment	-	-	25,000	7,300	25,000
Total Capital Outlay		\$ -	\$ 24,839	\$ 125,000	\$ 107,300	\$ 400,000
8500	Information Systems Allocation	9,000	4,500	5,000	5,000	11,204
Total Internal Service Charges		\$ 9,000	\$ 4,500	\$ 5,000	\$ 5,000	\$ 11,204
Total Expenditures		\$ 689,231	\$ 636,637	\$ 954,929	\$ 799,033	\$ 1,290,150
Source of Funds						
General Fund 103		689,231	636,637	954,929	799,033	1,290,150
Total Source of Funds		\$ 689,231	\$ 636,637	\$ 954,929	\$ 799,033	\$ 1,290,150

CARBON BEACH UNDERGROUNDING COMMUNITY FACILITIES DISTRICT

In 2008-2009, the City assisted a group of 21 property owners in the Carbon Beach area with the formation of a Community Facilities District (CFD). The CFD provides a mechanism for the property owners to finance the undergrounding of utilities in the Carbon Beach area along Pacific Coast Highway. Each property within the CFD pays for the undergrounding project via annual assessments levied against the properties through the Los Angeles County Assessor's Office.

Bonds were sold as a part of the process and all costs of issuing the bonds were paid from proceeds of the bond sale. Funds are administered by US Bank, which acts as the fiscal agent and trustee for the CFD.

The City contracts with a financial services firm to manage the Carbon Beach Undergrounding CFD.

Staffing	2021-22 Budget	2022-23 Budget	2023-24 Proposed
Financial Analyst	0.00	0.11	0.11
Accounting Technician	0.13	0.00	0.00
Total	0.13	0.11	0.11

EXPENDITURE DETAIL

Fund 712 - Carbon Beach Undergrounding Communities Facilities District (CFD)

Program 9048 - Carbon Beach Undergrounding

Object	Description	2020-21	2021-22	2022-23	2022-23	2023-24
		Actual	Actual	Amended	Projected	Proposed
4101	Full-Time Salaries	10,547	9,709	9,957	9,293	10,576
4104	Overtime	-	-	-	-	-
4201	Retirement	799	749	773	717	846
4202	Health Insurance	1,390	1,283	1,175	1,242	1,352
4203	Vision Insurance	17	14	13	12	13
4204	Dental Insurance	96	80	70	69	67
4205	Life Insurance	15	13	11	12	11
4209	Disability Insurance	94	93	98	90	104
4210	Other	196	309	401	287	417
Total Salaries & Benefits		\$ 13,154	\$ 12,250	\$ 12,498	\$ 11,721	\$ 13,385
5100	Professional Services	5,335	10,989	13,850	13,850	15,000
5810	Debt Service - Interest	91,748	83,638	79,963	79,963	76,788
5820	Debt Service - Principal	-	120,000	125,000	125,000	130,000
Total Debt Service		\$ 97,083	\$ 214,627	\$ 218,813	\$ 218,813	\$ 221,788
Total Expenditures		\$ 110,237	\$ 226,877	\$ 231,311	\$ 230,534	\$ 235,173
Source of Funds						
Carbon Beach Undergrounding CFD		110,237	226,877	231,311	230,534	235,173
Total Source of Funds		\$ 110,237	\$ 226,877	\$ 231,311	\$ 230,534	\$ 235,173

BROAD BEACH UNDERGROUND UTILITIES ASSESSMENT DISTRICT

In Fiscal Year 2009-2010, the City assisted a group of property owners in the Broad Beach Road area with the formation of an Assessment District (AD). The AD provides a mechanism for the property owners to finance the undergrounding of utilities in the Broad Beach Road area along Pacific Coast Highway. Each property within the AD pays for the undergrounding project via annual assessments levied against the properties through the Los Angeles County Assessor's Office.

The AD does not place any fiscal impact on the City. Bonds were sold as part of the process and all costs of issuing the bonds were paid from proceeds of the bond sale. Funds are administered by US Bank, which acts as the fiscal agent and trustee for the AD.

The City contracts with a financial services firm to manage the Broad Beach Undergrounding AD.

EXPENDITURE DETAIL

Fund 713 - Broad Beach Undergrounding Assessment District (AD)

Program 9052 - Broad Beach Undergrounding

Object	Description	2020-21	2021-22	2022-23	2022-23	2023-24
		Actual	Actual	Amended	Projected	Proposed
4101	Full-Time Salaries	-	-	-	-	-
4201	Retirement	-	-	-	-	-
4202	Health Insurance	-	-	-	-	-
4203	Vision Insurance	-	-	-	-	-
4204	Dental Insurance	-	-	-	-	-
4205	Life Insurance	-	-	-	-	-
4209	Disability Insurance	-	-	-	-	-
4210	Other	-	-	-	-	-
Total Salaries & Benefits		\$ -	\$ -	\$ -	\$ -	-
5100	Professional Services	5,180	6,746	8,300	8,300	9,000
5810	Debt Service - Interest	85,371	83,911	81,630	81,630	79,168
5820	Debt Service - Principal	-	50,000	50,000	50,000	55,000
Total Debt Service		\$ 90,551	\$ 140,657	\$ 139,930	\$ 139,930	\$ 143,168
Total Expenditures		\$ 90,551	\$ 140,657	\$ 139,930	\$ 139,930	\$ 143,168
Source of Funds						
Broad Beach Undergrounding AD		90,551	140,657	139,930	139,930	143,168
Total Source of Funds		\$ 90,551	\$ 140,657	\$ 139,930	\$ 139,930	\$ 143,168

CIVIC CENTER WASTEWATER TREATMENT FACILITY ASSESSMENT DISTRICT

On January 25, 2016, the City of Malibu Assessment District (AD) No. 2015-1 was approved for the Civic Center Wastewater Treatment Facility. The AD provided a mechanism for property owners in the Civic Center area to finance the design and construction of the Wastewater Treatment Facility. After the approval of the Assessment District, the City was able to secure funding from the State Water Resources Control Board (SWRCB) State Revolving Fund (SRF) program, including a grant of \$9.5 million and \$50.7 million in low interest loans. Additional bond funding was issued in the amount of \$6.2 million to cover costs ineligible under the SRF funding. Construction of the facility commenced in July 2016. The facility was completed and fully operational in September 2018.

The loan and bonds will be repaid through the AD. Each property within the AD will pay for the project via annual assessments levied against the properties through the Los Angeles County Assessor's Office. These assessments began in Fiscal Year 2018-2019. The City and the County of Los Angeles prepaid the assessments for their existing properties within Phase One. The annual assessments for the vacant properties the City purchased in Fiscal Year 2018-2019 are accounted for in Division 9088.

Costs for the operation and maintenance of the facility are included in the current budget in Division 3010.

Staffing	2021-22 Budget	2022-23 Budget	2022-23 Proposed
Financial Analyst	0.00	0.13	0.13
Accounting Technician	0.14	0.00	0.00
Total	0.14	0.13	0.13

EXPENDITURE DETAIL

Fund 715 - Civic Center Wastewater Treatment Facility Assessment District (AD)

Program 9049 - Civic Center Wastewater Treatment Plant

Object	Description	2020-21	2021-22	2022-23	2022-23	2023-24
		Actual	Actual	Amended	Projected	Proposed
4101	Full-Time Salaries	11,730	10,915	11,779	10,994	12,512
4201	Retirement	888	841	914	849	1,001
4202	Health Insurance	1,546	1,440	1,390	1,469	1,599
4203	Vision Insurance	19	16	15	15	15
4204	Dental Insurance	107	90	83	81	79
4205	Life Insurance	17	14	14	14	14
4209	Disability Insurance	105	104	115	107	123
4210	Other	218	347	474	339	493
Total Salaries & Benefits		\$ 14,630	\$ 13,767	\$ 14,784	\$ 13,866	\$ 15,835
5100	Professional Services	17,975	21,102	14,350	-	15,000
5810	Debt Service - Interest	196,777	176,044	173,440	173,440	164,131
5810.01	SRF Repayment - Interest	633,751	616,146	596,689	596,689	576,966
5810.03	Prepayment Premium	64,950	-	-	-	-
5820	Debt Service - Principal	-	85,000	85,000	85,000	90,000
5820.01	SRF Repayment - Principal	-	1,415,871	1,435,196	1,435,196	1,454,784
5900	Const Cost-Reimb to Enterprise	-	25,936	-	-	-
Total Debt Service		\$ 913,453	\$ 2,340,099	\$ 2,304,675	\$ 2,290,325	\$ 2,300,881
9049	Construction - Undergrounding	-	-	-	-	-
Total Capital Outlay		\$ -	\$ -	\$ -	\$ -	\$ -
Total Expenditures		\$ 928,083	\$ 2,353,866	\$ 2,319,459	\$ 2,304,191	\$ 2,316,716
Source of Funds						
Civic Center Wastewater AD		928,083	2,353,866	2,319,459	2,304,191	2,316,716
Total Source of Funds		\$ 928,083	\$ 2,353,866	\$ 2,319,459	\$ 2,304,191	\$ 2,316,716

VACANT PROPERTIES

On November 30, 2016, the City closed escrow on approximately 35 acres of vacant land located at Trancas Canyon Road and Pacific Coast Highway, commonly known as Trancas Field. This \$11.4 million acquisition was funded through the issuance of Certificates of Participation (COP) 2016A. The acquisition of the property resolved one of the City's longest standing legal disputes. The property remains vacant.

On April 23, 2018, the Council authorized a funding plan to purchase three vacant properties totaling 29.24 acres, including 23575 Civic Center Way, which is commonly known as Sycamore Village or the Ioki parcel and consists of 9.65 acres located on the northeast corner of Civic Center Way and Stuart Ranch Road; a 1.11-acre parcel located on the southwest corner of Civic Center Way and Webb Way, and an 18.48-acre parcel located on the south side of Pacific Coast Highway just east of Heathercliff Road.

The properties at 23575 Civic Center Way and southwest corner of Civic Center Way and Webb Way are both part of City of Malibu Civic Center Wastewater Treatment Facility Assessment District (AD) No. 2015-1 approved on January 25, 2016. The annual assessment for these two parcels is \$260,000.

On February 12, 2020, the La Paz property was dedicated to the City. This property is also a part of AD No. 2015-1. The annual assessment for this parcel is \$20,000.

The FY 2023-24 Budget also includes funding to perform brush clearance and cover service fees on all vacant parcels.

EXPENDITURE DETAIL

Fund 105 - General Program
9088 - Vacant Properties

Object	Description	2020-21 Actual	2021-22 Actual	2022-23 Amended	2022-23 Projected	2023-24 Proposed
5100	Professional Services	-	-	-	-	-
5127	Weed Abatement	20,405	10,000	10,000	20,000	20,000
5210	Service Fees and Charges	2,420	2,420	2,675	-	2,675
5610	Facilities Maintenance	-	-	-	-	-
5613	Assessment Dist - CCWTF	268,646	264,108	280,000	-	280,000
5830	Cost of Issuance	-	-	-	-	-
6160	Operating Supplies	-	-	-	-	-
Total Operating & Maintenance		\$ 291,471	\$ 276,528	\$ 292,675	\$ 20,000	\$ 302,675
7102	Land Acquisition	-	-	-	-	-
Total Capital Outlay		\$ -	\$ -	\$ -	\$ -	\$ -
Total Expenditures		\$ 291,471	\$ 276,528	\$ 292,675	\$ 20,000	\$ 302,675
Source of Funds						
General Fund Undesignated Reserves		-	-	-	-	-
General Fund - 105		291,471	276,528	292,675	20,000	302,675
Certificates of Participation 2018		-	-	-	-	-
LA County - Measure M & R		-	-	-	-	-
Total Source of Funds		\$ 291,471	\$ 276,528	\$ 292,675	\$ 20,000	\$ 302,675

DEBT SERVICE

The City of Malibu has used the issuance of Certificates of Participation (COPs) for a variety of purposes including the acquisition of property and capital improvements. The City used debt to acquire and improve Legacy Park and City Hall. It also used debt to acquire vacant lands including Trancas Field, 23575 Civic Center Way, the parcel located on the southwest corner of Civic Center Way and Webb Way, and the parcel located on the south side of Pacific Coast Highway just east of Heathercliff Road. Rental income from the commercial properties pays for the debt service on Legacy Park. Debt service for City Hall and the vacant lands is paid out of the General Fund. The expenses related to that debt are shown together in one division.

In accordance with the funding plan authorized by City Council on April 23, 2018, the City will be responsible for the annual debt service of \$1,090,376 for the vacant lands at 23575 Civic Center Way, the parcel located on the southwest corner of Civic Center Way and Webb Way, and the parcel located on the south side of Pacific Coast Highway just east of Heathercliff Road in FY 2023-24.

EXPENDITURE DETAIL

Fund 103, Fund 104 and Fund 105 - General

Fund 500 Legacy Park

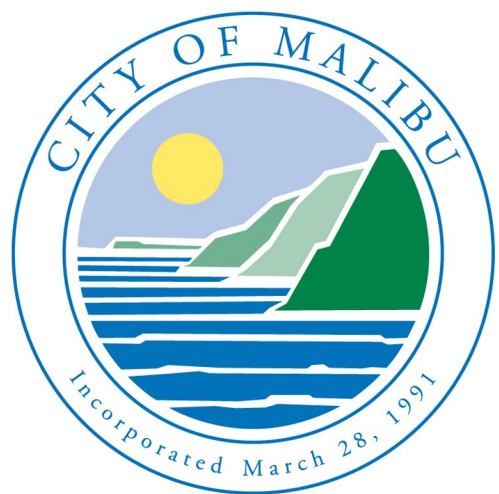
Program 7004 Legacy Park

Program 9050 City Hall

Program 9074 Trancas Field

Program 9088 Land Acquisition

Object	Description	2020-21 Actual	2021-22 Actual	2022-23 Amended	2022-23 Projected	2023-24 Proposed
Program 7004 - Legacy Park						
5810	Debt Service - Interest	510,428	473,838	456,451	456,451	437,001
5820	Debt Service - Principal	605,000	620,000	635,000	635,000	655,000
Total Debt Service		\$ 1,115,428	\$ 1,093,838	\$ 1,091,451	\$ 1,091,451	\$ 1,092,001
Program 9050 - City Hall						
5810	Debt Service - Interest	838,300	813,350	783,925	783,925	753,225
5820	Debt Service - Principal	665,000	690,000	720,000	720,000	750,000
Total Debt Service		\$ 1,503,300	\$ 1,503,350	\$ 1,503,925	\$ 1,503,925	\$ 1,503,225
Program 9074 - Trancas Field						
5810	Debt Service - Interest	394,750	387,650	379,250	379,250	370,550
5820	Debt Service - Principal	200,000	205,000	215,000	215,000	220,000
Total Debt Service		\$ 594,750	\$ 592,650	\$ 594,250	\$ 594,250	\$ 590,550
Program 9088 - Land Acquisition						
5810	Debt Service - Interest	1,011,125	1,009,000	1,004,751	1,004,751	1,000,376
5820	Debt Service - Principal	-	85,000	85,000	85,000	90,000
Total Debt Service		\$ 1,011,125	\$ 1,094,000	\$ 1,089,751	\$ 1,089,751	\$ 1,090,376
Total Expenditures		\$ 4,224,603	\$ 4,283,838	\$ 4,279,377	\$ 4,279,377	\$ 4,276,152
Source of Funds						
General Fund 103		1,503,300	1,503,350	1,503,925	1,503,925	1,503,225
General Fund 104		594,750	592,650	594,250	594,250	590,550
General Fund 105		1,011,125	1,094,000	1,089,751	1,089,751	1,090,376
Legacy Park Project Fund 500		1,115,428	1,093,838	1,091,451	1,091,451	1,092,001
Total Source of Funds		\$ 4,224,603	\$ 4,283,838	\$ 4,279,377	\$ 4,279,377	\$ 4,276,152



PUBLIC SAFETY

Department Expenditures by Program

Department	Program	2020-21 Actual	2021-22 Actual	2022-23 Amended	2022-23 Projected	2023-24 Proposed
7021	Public Safety	9,947,902	11,229,657	12,817,065	12,039,847	16,553,082
	Total	\$ 9,947,902	\$ 11,229,657	\$ 12,817,065	\$ 12,039,847	\$ 16,553,082

PUBLIC SAFETY DEPARTMENT

The City's Public Safety Department is comprised of in-house public safety and emergency management programs and contract services, including law enforcement, fire, and animal control, which are provided by the County of Los Angeles.

The Public Safety Department oversees emergency management programs including maintaining the City's Emergency Operations Center (EOC) and alert and warning systems, City EOC team training, staff safety training on emergency protocols, emergency plan development and maintenance, coordinating with outside agencies to develop and improve interagency response procedures, and the Community Emergency Response Team (CERT) program. The Department also oversees neighborhood fire safety and preparedness, including the Home Ignition Zone Assessment program and CAL FIRE wildfire prevention grant programs. In addition to emergency management and fire safety, the Department oversees the City's response to homelessness. Staff manages a contract for homeless outreach services, and coordinates with the Sheriff's Department and other outside agencies to address homeless encampments. The Department also responds to a variety of other community safety issues and coordinates with City staff and outside agencies to address concerns. Lastly, the Department, in conjunction with the City Manager, oversees the Los Angeles County Sheriff's contract to ensure an appropriate level of service throughout the year and provides support to the Sheriff's Volunteers on Patrol (VOP).

The Los Angeles County Fire Department provides fire services including fire emergency response, paramedic services, and fire prevention and inspections. The Malibu residents pay for these services annually through their property tax bills. The Los Angeles County Department of Animal Care and Control provides animal rescue, licensing, abuse investigation, and adoptions.

Law enforcement services provided by the Los Angeles Sheriff's Department include general law, traffic, parking enforcement, administration, summer beach enforcement, and specialized community policing services. Parking citation processing and hearings are also contracted.

This budget also reflects an increase to the contract with the Los Angeles County Sheriff's Department for the costs to staff a Malibu Substation, as well as an increase of 7.63% in the contract service rates due to increases in administrative costs and the costs of the Liability Trust Fund. The Malibu Substation is scheduled to open on July 1, 2023.

Staffing	2021-22 Budget	2022-23 Budget	2023-24 Proposed
Public Safety Director	0.00	1.00	1.00
Public Safety Manager	1.00	0.00	0.00
Fire Safety Liaison	1.50	1.50	1.50
Public Safety Liaison	1.00	1.00	1.00
Emergency Services Coordinator	0.00	0.00	1.00
Public Safety Specialist	1.00	1.00	0.00
Total	4.50	4.50	4.50

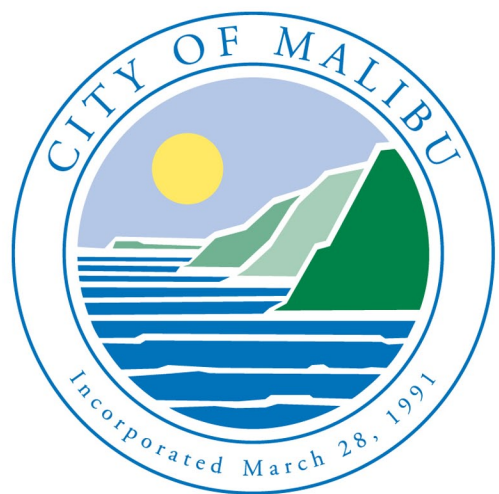
EXPENDITURE DETAIL

Fund 100 - General

Fund 211 - Brulte

Program 7021 - Public Safety Services and Emergency Management

Object	Description	2020-21 Actual	2021-22 Actual	2022-23 Amended	2022-23 Projected	2023-24 Proposed
4101	Full-Time Salaries	177,856	314,005	426,235	286,412	346,500
4102	Part-Time Salaries	43,331	46,990	49,797	123,395	158,375
4104	Overtime	4,001	3,172	3,000	4,795	5,000
4201	Retirement	26,720	37,631	59,603	37,300	59,986
4202	Health Insurance	33,257	58,921	67,529	51,669	72,533
4203	Vision Insurance	452	724	763	603	739
4204	Dental Insurance	2,612	3,859	4,483	3,499	4,222
4205	Life Insurance	309	408	714	567	681
4208	Deferred Compensation	-	-	-	3,000	3,000
4209	Disability Insurance	1,847	2,833	4,118	2,881	3,396
4210	Other	10,221	9,549	16,065	8,752	15,550
Total Salaries & Benefits		\$ 300,606	\$ 478,092	\$ 632,307	\$ 522,872	\$ 669,981
5100	Professional Services	127,545	378,481	813,681	400,000	100,000
5100-01	CHP On-call Services	-	-	100,000	-	100,000
5106	L.A. Co. Animal Control	60,462	61,987	125,000	100,000	125,000
5114	L.A. Co. Fire Base Year Fee	2,536	2,563	2,600	2,536	2,600
5115	L.A. Co. Sheriff's Services	8,012,160	9,217,045	9,476,672	9,542,709	13,406,529
5115	L.A. Co. Sheriff's Deputy/Clinician	-	-	-	-	200,000
5116	L.A. Co. Sheriff's Services-Beach Team	911,354	664,624	906,350	776,433	1,302,695
5119	Homeless Outreach and Support Services	245,171	243,858	355,000	355,000	385,000
5119-01	Homeless Encampment Cleanups	-	1,989	20,000	8,770	20,000
5300	Travel & Training	-	7,705	7,000	4,000	7,000
5330	Dues & Memberships	130	130	1,000	130	500
5340	Transportation & Mileage	-	435	500	200	500
5401	Advertising & Noticing	-	-	-	1,536	-
5405	Printing	25,563	5,552	1,000	-	1,000
5640	Equipment Maintenance	14,796	2,536	15,000	5,661	15,000
5710	Facilities Rent	-	-	-	-	5,160
5721	Telephone	11,889	11,160	13,000	12,000	9,700
6160	Operating Supplies	124,000	56,006	85,000	85,000	85,000
6160.01	VOP Supplies	3,459	4,574	5,000	5,000	7,000
6400	Clothing & Emergency Gear	-	283	3,000	3,000	5,000
Total Operating & Maintenance		\$ 9,539,065	\$ 10,658,928	\$ 11,929,803	\$ 11,301,975	\$ 15,777,684
7800	Other Equipment	67,731	22,137	179,955	140,000	25,000
Total Capital Outlay		\$ 67,731	\$ 22,137	\$ 179,955	\$ 140,000	\$ 25,000
8100	Vehicle Allocation	-	30,000	30,000	30,000	30,000
8500	Information Systems Allocation	40,500	40,500	45,000	45,000	50,417
Total Internal Service Charges		\$ 40,500	\$ 70,500	\$ 75,000	\$ 75,000	\$ 80,417
Total Expenditures		\$ 9,947,902	\$ 11,229,657	\$ 12,817,065	\$ 12,039,847	\$ 16,553,082
Source of Funds						
General Fund 100		9,791,175	10,963,566	12,502,065	11,874,576	16,388,082
American Rescue Plan Act of 2021		-	111,091	160,000	-	-
Brulte Fund 211		156,727	155,000	155,000	165,271	165,000
Total Source of Funds		\$ 9,947,902	\$ 11,229,657	\$ 12,817,065	\$ 12,039,847	\$ 16,553,082



COMMUNITY SERVICES

Department Expenditures by Program

Department	Program	2020-21 Actual	2021-22 Actual	2022-23 Amended	2022-23 Projected	2023-24 Proposed
3009	Transportation Services	77,342	93,260	165,000	165,000	196,500
4001	General Recreation	623,050	714,079	863,038	714,800	914,757
4002	Aquatics	273,367	358,523	400,454	344,041	476,168
4003	Outdoor Recreation	-	-	64,894	44,684	50,445
4004	Day Camp	59,873	118,644	102,970	102,569	136,614
4005	Skate Park	65,688	52,780	71,533	69,478	192,362
4006	Sports	40,100	76,590	128,019	98,680	139,460
4007	Community Classes	71,975	110,783	125,915	104,876	155,807
4008	Senior Adult Program	76,662	118,105	200,240	169,472	222,323
4010	Park Maintenance	874,818	1,066,709	1,465,488	1,198,010	1,740,604
4011	Special Events	94,640	102,710	233,030	182,229	220,150
4012	Malibu Arts	133,882	158,200	246,396	168,755	264,482
7008	Legacy Park Operations	670,924	635,472	975,783	594,960	991,837
Total		\$ 3,062,321	\$ 3,605,855	\$ 5,042,760	\$ 3,957,552	\$ 5,701,507

TRANSPORTATION SERVICES

The Transportation services program provides Dial-A-Ride services to Malibu seniors (60 years and older) and disabled citizens through the City's contracted service provider, Ventura Transit Systems. The service is funded by Proposition A transportation funds, which are allocated by the Los Angeles County Metropolitan Transit Authority.

Passengers pay \$1.00 each way for trips to the Malibu Senior Center, \$2.00 each way for trips within City boundaries, and \$4.00 each way for trips outside City limits. Currently, 215 people are registered for the service.

Passengers may travel to various locations locally, in addition to neighboring cities of Agoura Hills, Calabasas, Santa Monica, and Westwood, allowing access to grocery stores and doctor's offices, and hospitals. In FY 2022-23, 141 passenger trips were provided to residents, and promotions included newspaper advertisements, banners, press releases, and giveaways.

EXPENDITURE DETAIL

Fund 203 - Proposition A

Program 3009 - Transportation Services

Object	Description	2020-21 Actual	2021-22 Actual	2022-23 Amended	2022-23 Projected	2023-24 Proposed
4210	Other	3,564	4,000	4,000	4,000	4,000
Total Salaries & Benefits		\$ 3,564	\$ 4,000	\$ 4,000	\$ 4,000	\$ 4,000
5100	Professional Services	-	-	1,000	1,000	1,000
5107	Contract Services	-	-	-	-	4,000
5145	Dial-A-Ride Services	73,778	82,322	125,000	125,000	127,500
5148	Special Events Rec Transit - Seniors	-	6,938	35,000	35,000	60,000
Total Operating & Maintenance		\$ 73,778	\$ 89,260	\$ 161,000	\$ 161,000	\$ 192,500
Total Expenditures		\$ 77,342	\$ 93,260	\$ 165,000	\$ 165,000	\$ 196,500
Source of Funds						
Proposition A Fund 203		77,342	93,260	165,000	165,000	196,500
Total Source of Funds		\$ 77,342	\$ 93,260	\$ 165,000	\$ 165,000	\$ 196,500

GENERAL RECREATION

The Community Services Department provides enriching recreational experiences designed to enhance the quality of life for Malibu residents while preserving resources and upholding the values of the Malibu community.

The Department offers a variety of innovative and cost-effective programs and events. Staff regularly evaluates new trends and feedback from participants to ensure that programs and events remain relevant while retaining their historic character and charm. The Department also partners with various agencies such as Malibu Library, Boys and Girls Club Malibu, Pepperdine University, and local businesses to coordinate programs and events.

In addition to park development, the Department is responsible for providing safe, clean, and well-maintained parks and recreation facilities. Staff strives to continually improve facilities while protecting the natural and cultural resources in surrounding areas. The City's facilities are home to several community organizations such as Malibu Little League, American Youth Soccer Organization, and the Malibu Aquatics Foundation. The Department also oversees the use of school facilities for these programs through a Master Facility Use Agreement with the Santa Monica-Malibu Unified School District.

An increased social media presence has helped the Department successfully engage with the public through Instagram, Twitter, and Facebook. Staff regularly creates new and exciting content and stories while maintaining a constant online presence to ensure that information is current and relevant to subscribers. In FY 2023-24 the Department will focus on updating and creating videos on parks and programs.

The administrative section oversees the management and operational functions of the Department, including capital improvement projects, budget administration, grant procurement, production of the City's Quarterly Newsletter and Recreation Guide, facility use permits, and administrative support for the Malibu Arts Commission, Harry Barovsky Memorial Youth Commission, and the Parks & Recreation Commission.

The Department currently operates with ten full-time employees and 30 part-time and seasonal employees. Contract instructors and volunteers are also used to support programs and activities throughout the year.

Staffing	2021-2022 Budget	2022-2023 Budget	2023-2024 Proposed
Community Services Director	0.80	0.80	0.80
Comm. Services Deputy Director	0.70	0.70	0.70
Recreation Manager	0.00	0.20	0.20
Recreation Supervisor	0.65	0.40	0.40
Recreation Coordinator	0.60	0.65	0.65
Administrative Assistant	0.95	0.90	0.90
Media Assistant	0.05	0.20	0.13
Recreation Assistant	2.50	3.24	3.11
Total	6.25	7.09	6.89

EXPENDITURE DETAIL

Fund 100 - General

Program 4001 - General Recreation

		2020-21	2021-22	2022-23	2022-23	2023-24
Object	Description	Actual	Actual	Amended	Projected	Proposed
4101	Full-Time Salaries	362,373	403,613	466,019	384,471	431,418
4102	Part-Time Salaries	67,020	77,600	132,869	76,470	139,740
4104	Overtime	129	1,056	1,000	983	1,000
4201	Retirement	53,728	58,850	61,311	52,643	68,660
4202	Health Insurance	49,864	59,557	56,941	62,540	81,425
4203	Vision Insurance	619	694	713	666	779
4204	Dental Insurance	3,676	3,870	4,302	3,972	4,518
4205	Life Insurance	595	668	667	542	724
4208	Deferred Compensation	2,347	2,379	2,400	1,350	2,400
4209	Disability Insurance	3,192	3,726	3,748	3,537	4,228
4210	Other	15,336	11,017	16,018	11,553	17,841
Total Salaries & Benefits		\$ 558,879	\$ 623,030	\$ 745,988	\$ 598,725	\$ 752,732
5100	Professional Services	3,199	-	3,500	1,000	4,200
5107	Contract Personnel	-	250	1,600	-	1,600
5205	Postage	3,735	8,056	8,000	8,000	8,300
5300	Travel & Training	197	1,841	6,000	1,000	8,000
5330	Dues & Memberships	1,255	1,158	2,000	2,000	2,000
5340	Transportation & Mileage	-	138	300	-	400
5401	Advertising & Noticing	314	835	3,600	3,600	5,200
5405	Printing	49	12,254	24,000	37,000	28,000
5721	Telephone	12,216	12,292	14,300	12,500	10,000
6120	Computer Software	3,300	3,300	9,000	6,225	10,000
6160	Operating Supplies	8,406	19,425	12,000	12,000	11,500
Total Operating & Maintenance		\$ 32,671	\$ 59,549	\$ 84,300	\$ 83,325	\$ 89,200
7800	Equipment	-	-	-	-	-
Total Capital Outlay		\$ -	\$ -	\$ -	\$ -	\$ -
8100	Vehicle Allocation	-	-	-	-	-
8500	Information Systems Allocation	31,500	31,500	32,750	32,750	72,825
Total Internal Service Charges		\$ 31,500	\$ 31,500	\$ 32,750	\$ 32,750	\$ 72,825
Total Expenditures		\$ 623,050	\$ 714,079	\$ 863,038	\$ 714,800	\$ 914,757
Source of Funds						
General Fund 100		623,050	707,949	855,038	714,800	914,757
American Rescue Plan Act of 2021		-	6,130	8,000	-	-
Total Source of Funds		\$ 623,050	\$ 714,079	\$ 863,038	\$ 714,800	\$ 914,757

AQUATICS

The City operates aquatics programming at the Malibu Community Pool at Malibu High School through a Master Facility Use Agreement with the Santa Monica-Malibu Unified School District.

The Department offers more than 1,400 hours of programming annually for residents of all ages. Swim lessons for all skill levels are offered during the fall, spring, and summer for children ages 1-14. Introductory programs teach water safety and confidence, while advanced programs focus on stroke refinement, conditioning, and diving techniques. The Malibu Seawolves Swim Team and Youth Water Polo are competitive programs taught by contract instructors for swimmers ages 7-14.

Aquatic programs for adults include the year-round Malibu Masters Swim Club in partnership with the Malibu Aquatic Foundation and Aqua Aerobics during the summer and fall seasons.

Additionally, the City maintains high safety standards for Lifeguards and Pool Managers, including over 350 dedicated training hours annually for Lifeguard Certification, First Aid/CPR/AED Certification, Water Safety Instructor Training, and Lifeguard Management Training.

Staffing	2021-22 Budget	2022-23 Budget	2023-24 Proposed
Recreation Manager	0.00	0.15	0.15
Recreation Supervisor	0.40	0.00	0.00
Recreation Coordinator	0.10	0.45	0.45
Pool Manager	0.85	1.12	1.95
Lifeguard	2.64	2.51	2.30
Total	3.99	4.23	4.85

EXPENDITURE DETAIL

Fund 100 - General
Program 4002 - Aquatics

Object	Description	2020-21 Actual	2021-22 Actual	2022-23 Amended	2022-23 Projected	2023-24 Proposed
4101	Full-Time Salaries	40,165	49,729	62,472	61,862	53,485
4102	Part-Time Salaries	119,173	118,213	137,038	107,849	181,327
4104	Overtime	-	-	250	663	500
4201	Retirement	9,237	12,217	15,587	12,413	15,342
4202	Health Insurance	17,396	20,949	22,762	24,042	22,020
4203	Vision Insurance	229	194	221	221	196
4204	Dental Insurance	1,211	1,054	1,291	1,268	1,064
4205	Life Insurance	169	168	188	189	172
4209	Disability Insurance	564	650	905	831	854
4210	Other	5,140	4,336	7,340	4,905	8,108
Total Salaries & Benefits		\$ 193,284	\$ 207,510	\$ 248,054	\$ 214,241	\$ 283,068
5107	Contract Personnel	75,927	144,301	140,300	120,500	178,450
5300	Travel & Training	525	1,157	1,400	-	2,000
5330	Dues & Memberships	195	63	2,500	1,100	2,700
5340	Transportation & Mileage	-	-	-	-	950
5401	Advertising & Noticing	-	536	1,100	1,100	1,500
6160	Operating Supplies	3,436	4,956	7,100	7,100	7,500
Total Operating & Maintenance		\$ 80,083	\$ 151,013	\$ 152,400	\$ 129,800	\$ 193,100
Total Expenditures		\$ 273,367	\$ 358,523	\$ 400,454	\$ 344,041	\$ 476,168
Source of Funds						
General Fund 100		273,367	358,523	400,454	344,041	476,168
Total Source of Funds		\$ 273,367	\$ 358,523	\$ 400,454	\$ 344,041	\$ 476,168

OUTDOOR RECREATION

Outdoor recreation programs provide interpretive and educational programs at Charmlee Wilderness Park and City open spaces. Charmlee features over 532 acres of pristine Santa Monica Mountains Coastal Slope environment, including over eight miles of hiking trails, picnic areas, native plants, and a nature center.

In 2019, the City resumed control of Charmlee Wilderness Park following a five-year reciprocal lease agreement with the Santa Monica Mountains Conservancy. During the lease period, the Woolsey Fire occurred, which severely damaged the park.

In 2020, the City partnered with a contractor to conduct repair work to the trail system as well as erosion control and mitigation measures through a grant at no cost to the City. Charmlee reopened to the public on October 19, 2020. The contractor completed work on trails, picnic areas, and assisted with erosion control through June 30, 2022.

In FY 2022-23, several educational hikes took place at Charmlee. The hikes provided people an opportunity for attendees of all ages to learn about the park's history, native plants, animal habitats, and sustainability.

Outdoor programming will continue in FY 2023-24 and include Wilderness First Aid, sustainable gardening, pollinator gardening, as well as hiking programs. Additionally, the Community Services Department will continue to focus on repairs, replanting, and evaluating opportunities to complete park upgrades.

Staffing	2021-22 Budget	2022-23 Budget	2023-24 Proposed
Recreation Supervisor	0.00	0.30	0.30
Recreation Coordinator	0.00	0.00	0.00
Recreation Assistant	0.00	0.34	0.10
Total	0.00	0.64	0.40

EXPENDITURE DETAIL

Fund 100 - General

Program 4003 - Outdoor Recreation

Object	Description	2020-21 Actual	2021-22 Actual	2022-23 Amended	2022-23 Projected	2023-24 Proposed
4101	Full-Time Salaries	-	-	36,590	34,268	30,053
4102	Part-Time Salaries	-	-	13,575	195	4,165
4104	Overtime	-	-	250	551	500
4201	Retirement	-	-	3,016	2,657	2,458
4202	Health Insurance	-	-	2,694	2,846	-
4203	Vision Insurance	-	-	33	33	-
4204	Dental Insurance	-	-	199	195	-
4205	Life Insurance	-	-	59	59	44
4209	Disability Insurance	-	-	359	336	295
4210	Other	-	-	1,419	647	880
Total Salaries & Benefits		\$ -	\$ -	\$ 58,194	\$ 41,784	\$ 38,395
5107	Contract Personnel	-	-	2,200	-	2,200
5340	Transportation & Mileage	-	-	400	-	450
5401	Advertising & Noticing	-	-	600	400	600
5610	Facilities Maintenance	-	-	-	-	2,500
5640	Equipment Maintenance	-	-	-	-	-
5721	Telephone	-	-	-	-	900
6120	Computer Software	-	-	-	-	2,600
6160	Operating Supplies	-	-	3,500	2,500	2,800
Total Operating & Maintenance		\$ -	\$ -	\$ 6,700	\$ 2,900	\$ 12,050
Total Expenditures		\$ -	\$ -	\$ 64,894	\$ 44,684	\$ 50,445
Source of Funds						
General Fund 100		-	-	64,894	44,684	50,445
Total Source of Funds		\$ -	\$ -	\$ 64,894	\$ 44,684	\$ 50,445

DAY CAMPS

Day Camps entail supervised camps and activities during the summer months, as well as winter and spring breaks. Many camps take place at Malibu Bluffs Park except those requiring specialized facilities such as tennis, basketball, and volleyball, which take place at Santa Monica-Malibu Unified School District facilities.

Sports camps offered by the Department include baseball, basketball, flag football, soccer, softball, tennis, and volleyball. In addition to athletic programming, the City offers enrichment camps for children ages 5-11, including Science, Technology, Engineering, Art, and Mathematics (STEAM) programming, and performing arts camps including dance, and theater.

The popular Surf Camp takes place at Surfrider Beach during spring and summer breaks, with more than 160 local youth participating in the program annually.

Staffing	2021-22 Budget	2022-23 Budget	2023-24 Proposed
Recreation Manager	0.00	0.10	0.10
Recreation Supervisor	0.10	0.00	0.00
Recreation Coordinator	0.30	0.20	0.20
Recreation Assistant	0.38	0.41	0.41
Total	0.78	0.71	0.71

EXPENDITURE DETAIL

Fund 100 - General
Program 4004 - Day Camp

Object	Description	2020-21 Actual	2021-22 Actual	2022-23 Amended	2022-23 Projected	2023-24 Proposed
4101	Full-Time Salaries	9,270	19,489	19,607	19,034	29,394
4102	Part-Time Salaries	7,439	11,590	15,247	8,706	17,276
4104	Overtime	-	324	250	332	250
4201	Retirement	1,853	2,749	2,351	2,229	4,120
4202	Health Insurance	2,305	4,178	3,448	3,642	9,360
4203	Vision Insurance	31	38	33	33	88
4204	Dental Insurance	187	230	194	191	507
4205	Life Insurance	14	30	28	29	44
4209	Disability Insurance	87	185	192	183	288
4210	Other	255	756	1,220	792	1,588
Total Salaries & Benefits		\$ 21,441	\$ 39,569	\$ 42,570	\$ 35,169	\$ 62,914
5107	Contract Personnel	33,366	74,805	51,600	58,600	63,500
5340	Transportation & Mileage	-	-	-	-	200
5401	Advertising & Noticing	50	-	800	800	1,000
6160	Operating Supplies	5,016	4,270	8,000	8,000	9,000
Total Operating & Maintenance		\$ 38,432	\$ 79,075	\$ 60,400	\$ 67,400	\$ 73,700
Total Expenditures		\$ 59,873	\$ 118,644	\$ 102,970	\$ 102,569	\$ 136,614
Source of Funds						
General Fund 100		59,873	106,383	86,970	102,569	136,614
American Rescue Plan Act of 2021		-	12,261	16,000	-	-
Total Source of Funds		\$ 59,873	\$ 118,644	\$ 102,970	\$ 102,569	\$ 136,614

SKATE PARK

The Temporary Skate Park opened in July 2020, giving local skaters their first public skate space since Papa Jacks Skate Park was closed in 2011. The 12,320 square-foot skate park features transition and street-style elements in a progressive design crafted with input from local skaters. A large drop-off area and ample parking were also included to ensure safe access for skaters and parents.

The Permanent Skate Park will be built on the east side of the same parcel as the Temporary Skate Park and is in the final design stages. The Department anticipates the design and award of the construction contract by City Council will occur in FY 2023-24.

Since 2021, the Department has offered learn to skate programs and weekly summer camps for children ages 5-14. In FY 2022-23, over 155 local youth participated in skate programs and 45 participants in girls-only skate workshops. The Department will continue to offer learn to skate programs in FY 2023-24 at the Malibu Bluffs Park Temporary Skate Park.

Staffing	2021-22 Budget	2022-23 Budget	2023-24 Proposed
Recreation Manager	0.00	0.10	0.10
Recreation Supervisor	0.20	0.00	0.00
Recreation Coordinator	0.10	0.10	0.10
Recreation Assistant	1.53	0.23	0.23
Total	1.83	0.43	0.43

EXPENDITURE DETAIL

Fund 100 - General
Program 4005 - Skate Park

Object	Description	2020-21 Actual	2021-22 Actual	2022-23 Amended	2022-23 Projected	2023-24 Proposed
4101	Full-Time Salaries	-	23,666	7,994	7,581	20,991
4102	Part-Time Salaries	42,303	4,996	8,391	3,003	9,367
4104	Overtime	14	233	250	-	250
4201	Retirement	512	1,921	729	633	3,345
4202	Health Insurance	-	2,333	2,694	2,846	6,263
4203	Vision Insurance	-	28	33	33	54
4204	Dental Insurance	-	167	199	195	318
4205	Life Insurance	-	43	15	15	29
4209	Disability Insurance	-	226	78	75	206
4210	Other	575	587	550	297	1,039
Total Salaries & Benefits		\$ 43,404	\$ 34,200	\$ 20,933	\$ 14,678	\$ 41,862
5100	Professional Services	4,235	-	-	-	90,000
5107	Contract Personnel	14,503	13,878	40,600	38,000	45,500
5401	Advertising	536	82	3,000	800	5,000
5640	Equipment Maintenance	379	2,848	5,000	15,000	7,500
6160	Operating Supplies	2,631	1,772	2,000	1,000	2,500
Total Operating & Maintenance		\$ 22,284	\$ 18,580	\$ 50,600	\$ 54,800	\$ 150,500
Total Expenditures		\$ 65,688	\$ 52,780	\$ 71,533	\$ 69,478	\$ 192,362
Source of Funds						
General Fund 100		65,688	52,780	71,533	69,478	192,362
Total Source of Funds		\$ 65,688	\$ 52,780	\$ 71,533	\$ 69,478	\$ 192,362

SPORTS

Youth sports programs are designed for boys and girls in grades kindergarten through 8th taught by City staff, volunteer coaches, and independent contract instructors. Programs for younger athletes include cheerleading, flag football, basketball, volleyball, and tennis focusing on sportsmanship, fundamentals, and communication.

The middle school sports program serves as a feeder program for high school athletics, including basketball, cross county, tennis, and volleyball. Instructors focus on game strategies, strength and conditioning, and skill progression.

Girl-specific sports programs, clinics, and sports leagues are also offered throughout each year, including basketball, lacrosse, softball, surf, swim, tennis, volleyball, and water polo.

The Itty-Bitty sports program gives children under five an introduction to sports over eight weeks. Contract instructors focus on age-appropriate activities and games, including fundamentals and sports. Children in the Itty-Bitty programs also receive a medal or participation award at the end of the program.

Adults can play in the Malibu High School gymnasium drop-in basketball program throughout the year. Adult softball leagues are held at Malibu Bluffs Park, allowing adults to engage in sports during summer and fall.

Staffing	2021-22 Budget	2022-23 Budget	2023-24 Proposed
Recreation Manager	0.00	0.10	0.10
Recreation Supervisor	0.10	0.00	0.00
Recreation Coordinator	0.30	0.25	0.25
Recreation Assistant	0.95	1.11	0.79
Total	1.35	1.46	1.14

EXPENDITURE DETAIL

Fund 100 - General

Program 4006 - Sports

Object	Description	2020-21 Actual	2021-22 Actual	2022-23 Amended	2022-23 Projected	2023-24 Proposed
4101	Full-Time Salaries	9,893	20,438	25,421	22,836	31,812
4102	Part-Time Salaries	6,130	12,141	42,374	19,095	33,255
4104	Overtime	-	324	250	332	250
4201	Retirement	1,866	2,770	3,785	3,357	4,521
4202	Health Insurance	2,305	5,041	4,824	5,096	6,144
4203	Vision Insurance	22	38	43	44	49
4204	Dental Insurance	148	230	262	257	279
4205	Life Insurance	14	30	35	35	40
4209	Disability Insurance	87	208	249	252	312
4210	Other	267	779	2,126	1,034	2,123
Total Salaries & Benefits		\$ 20,732	\$ 41,999	\$ 79,369	\$ 52,335	\$ 78,785
5107	Contract Personnel	16,343	29,710	21,700	27,000	28,000
5107.01	Contract Personnel - Girls Sports	-	400	7,800	1,800	10,800
5300	Travel & Training	-	-	1,400	1,100	2,000
5330	Dues & Memberships	190	130	250	145	250
5340	Transportation & Mileage	-	197	300	300	400
5401	Advertising & Noticing	275	299	2,000	2,000	2,600
6160	Operating Supplies	2,560	3,855	15,200	14,000	16,625
Total Operating & Maintenance		\$ 19,368	\$ 34,591	\$ 48,650	\$ 46,345	\$ 60,675
Total Expenditures		\$ 40,100	\$ 76,590	\$ 128,019	\$ 98,680	\$ 139,460
Source of Funds						
General Fund 100		40,100	64,329	112,019	98,680	139,460
American Rescue Plan Act of 2021		-	12,261	16,000	-	-
Total Source of Funds		\$ 40,100	\$ 76,590	\$ 128,019	\$ 98,680	\$ 139,460

COMMUNITY CLASSES

Community classes cover a broad spectrum of educational and recreational opportunities for people of all ages and interests. Classes take place at City facilities as well as shared-use facilities. The Department offers after-school enrichment programs in coordination with the Boys and Girls Club of Malibu for children in Transitional Kindergarten through 5th.

Parent & Me programs allow children to develop social, cognitive, and motor skills while bonding with a caregiver. Preschool classes focus on developing social skills, coordination, and self-expression through art classes, music, and theater arts. School-aged children develop social skills and explore their interests while participating in sports, music, acting, computer science, dance, and art programs.

The Department partners with Malibu Library to host the monthly program, Park Tales, at Malibu Bluffs Park. Staff organizes Park Tales based on a theme and coordinates an art activity, story time, music, and snack.

Programs for adults provide opportunities for social interaction, hobby development, fitness, or skill improvement. The Department offers one-day workshops on health and wellness, crafts, cooking, and writing.

Additional teen programming is coordinated with the assistance of the Harry Barovsky Memorial Youth Commission. The programs and activities promote self-confidence, health, volunteerism, and educational programs.

Staffing	2021-22 Budget	2022-23 Budget	2023-24 Proposed
Recreation Manager	0.00	0.10	0.10
Recreation Supervisor	0.20	0.00	0.00
Recreation Coordinator	0.35	0.25	0.25
Media Assistant	0.01	0.00	0.00
Recreation Assistant	0.34	0.61	0.57
Total	0.90	0.96	0.92

EXPENDITURE DETAIL

Fund 100 - General

Program 4007 - Community Classes

Object	Description	2020-21 Actual	2021-22 Actual	2022-23 Amended	2022-23 Projected	2023-24 Proposed
4101	Full-Time Salaries	43,484	40,810	19,986	17,904	33,595
4102	Part-Time Salaries	2,722	8,382	23,197	8,376	24,054
4104	Overtime	126	219	250	-	250
4201	Retirement	3,273	3,319	1,852	1,566	4,544
4202	Health Insurance	7,588	8,164	6,734	7,113	10,908
4203	Vision Insurance	96	88	83	84	104
4204	Dental Insurance	460	483	498	489	602
4205	Life Insurance	81	80	37	36	51
4209	Disability Insurance	382	399	196	186	329
4210	Other	769	1,196	1,432	722	1,934
Total Salaries & Benefits		\$ 58,981	\$ 63,140	\$ 54,265	\$ 36,476	\$ 76,372
5107	Contract Personnel	12,339	43,670	62,500	62,000	68,210
5300	Travel & Training	-	-	1,400	-	2,000
5330	Dues & Memberships	-	512	900	1,200	1,025
5340	Transportation & Mileage	-	33	350	200	400
5401	Advertising and Noticing	-	533	2,500	1,500	3,100
6160	Operating Supplies	655	2,895	4,000	3,500	4,700
Total Operating & Maintenance		\$ 12,994	\$ 47,643	\$ 71,650	\$ 68,400	\$ 79,435
Total Expenditures		\$ 71,975	\$ 110,783	\$ 125,915	\$ 104,876	\$ 155,807
Source of Funds						
General Fund 100		71,975	110,783	125,915	104,876	155,807
Total Source of Funds		\$ 71,975	\$ 110,783	\$ 125,915	\$ 104,876	\$ 155,807

SENIOR ADULTS

The City's Senior and Active Adult Center, located in Malibu City Hall, offers various recreational programs at low or no cost to participants, including art, ballet, choir, Pilates, stretch and strength, and yoga. Additional outreach programs such as health screenings, technology assistance, and financial planning provide valuable information to seniors.

The Department works with vendors and medical professionals to offer free informational lectures on various topics, including Alzheimer's awareness, nutrition, wellness, and healthy aging.

The Senior Center hosts the Monthly Luncheon event with catered food, live entertainment, and raffle prizes. Approximately 70 seniors attend the monthly event, which partners with local businesses that donate food and raffle prizes.

Once a month, approximately 15 to 20 seniors attend an excursion to various locations in Los Angeles or Ventura Counties. Excursions include luxury bus transportation, admission, and lunch. Popular destinations include whale watching, food tours, garden tours, and museums.

The Senior Center is open Monday through Friday for social interaction, outreach services, and programming. The Center provides access to resources through library materials and computers with internet service and Wi-Fi capabilities. Fitness activities, luncheons, and monthly excursions allow participants to become involved in community programs.

Staffing	2021-22 Budget	2022-23 Budget	2023-24 Proposed
Recreation Manager	0.00	0.15	0.10
Recreation Supervisor	0.15	0.00	0.00
Recreation Coordinator	0.70	0.60	0.45
Recreation Assistant	1.15	1.17	1.23
Total	2.00	1.92	1.78

EXPENDITURE DETAIL

Fund 100 - General

Program 4008 - Senior Adults

Object	Description	2020-21	2021-22	2022-23	2022-23	2023-24
		Actual	Actual	Amended	Projected	Proposed
4101	Full-Time Salaries	56,628	60,770	65,410	58,928	51,534
4102	Part-Time Salaries	3,039	18,483	45,963	30,717	53,622
4104	Overtime	-	-	250	-	250
4201	Retirement	5,394	6,198	7,566	7,068	6,363
4202	Health Insurance	7,912	8,187	9,311	9,638	7,241
4203	Vision Insurance	108	100	99	99	72
4204	Dental Insurance	604	482	582	572	399
4205	Life Insurance	113	83	84	84	61
4209	Disability Insurance	527	513	641	627	505
4210	Other	1,060	2,055	3,834	2,340	3,410
Total Salaries & Benefits		\$ 75,385	\$ 96,871	\$ 133,740	\$ 110,072	\$ 123,458
5107	Contract Personnel	170	13,700	35,500	30,000	43,100
5205	Postage	-	-	5,600	5,600	6,240
5300	Travel & Training	-	45	1,500	100	2,100
5330	Dues & Memberships	-	-	-	-	400
5340	Transportation & Mileage	-	-	400	200	475
5401	Advertising & Noticing	-	-	-	-	1,700
6160	Operating Supplies	1,107	7,489	16,500	20,000	34,750
6175	Recreation Transportation	-	-	2,000	-	2,000
6176	Recreation Trip Admissions	-	-	5,000	3,500	8,100
Total Operating & Maintenance		\$ 1,277	\$ 21,234	\$ 66,500	\$ 59,400	\$ 98,865
Total Expenditures		\$ 76,662	\$ 118,105	\$ 200,240	\$ 169,472	\$ 222,323
Source of Funds						
General Fund 100		76,662	118,105	200,240	169,472	222,323
Total Source of Funds		\$ 76,662	\$ 118,105	\$ 200,240	\$ 169,472	\$ 222,323

PARK MAINTENANCE

The primary goal of the Park Maintenance Division is to provide safe and clean facilities while protecting the natural resources and surrounding areas. Landscape and facility maintenance is conducted for the following areas:

- Charmlee Wilderness Park located at 2577 Encinal Canyon Road consists of 532 acres of open space and hiking trails. Since July 2020, extensive trail clearance and erosion mitigation work has been performed by landscape contractors. Staff continue to work on repairs and incorporate earth-friendly methods to maintain trails and mitigate erosion. In 2023, the City also entered a contract with California State Parks who houses a ranger onsite at Charmlee Wilderness Park. The State Ranger assists with reporting park concerns in addition to daily closures.
- Malibu Bluffs Park located at 24250 Pacific Coast Highway is a ten-acre community park that includes two baseball fields, a multi-use sports field, three playground areas, three picnic areas, a workout station, a community center building, restrooms (3 sets), parking lot, sidewalks, six acres of turf area, full recycled water irrigation system, native vegetation, and landscaped areas adjacent to the community center and parking lot.
- Temporary Skate Park is located at 24250 Pacific Coast Highway and features 13,320 square feet of skateable space for people of all ages. The skate park opened in July 2020 and will be in place during the design and construction of a permanent skate park on the same parcel.
- Malibu Equestrian Park located at 6225 Merritt Drive consists of two riding arenas, a picnic area, restroom building, riding trails, parking lots and native vegetation.
- Trancas Canyon Park located at 6050 Trancas Canyon Road is a six and one-half acre neighborhood park containing an access road, vehicle parking, playground, dog park, restroom building, picnic shelter, full irrigation system, native vegetation and one and one quarter (1¼) acre turf field.
- Las Flores Creek Park located at 3805 Las Flores Creek Road is a four-acre neighborhood park situated along Las Flores Creek with walking paths, restroom building, picnic areas, playground, full irrigation system and native vegetation.
- Legacy Park located at 23500 Civic Center Way is a fifteen-acre park consisting of native vegetation (xeriscape), full irrigation system, and pedestrian walkways.
- Three Medians located at John Tyler Ave and Pacific Coast Highway, Malibu Canyon Rd and Civic Center Way, and Pacific Coast Highway at Webb Way.
- Streetscape, walkways, and native vegetation Cross Creek Road and Civic Center Way

Maintenance expenses for Legacy Park are covered in the Legacy Park Division Budget 7008.

Staffing	2021-22 Budget	2022-23 Budget	2023-24 Proposed
Parks Supervisor	0.75	0.75	0.75
Senior Parks Maintenance Worker	0.00	0.75	0.75
Parks Maintenance Worker	0.75	0.00	0.00
Parks Maintenance Assistant	0.80	0.40	0.40
Total	2.30	1.90	1.90

EXPENDITURE DETAIL

Fund 100 - General

Program 4010 - Park Maintenance

Object	Description	2020-21 Actual	2021-22 Actual	2022-23 Amended	2022-23 Projected	2023-24 Proposed
4101	Full-Time Salaries	126,828	126,742	150,171	138,870	151,526
4102	Part-Time Salaries	15,207	7,122	16,781	14,103	18,875
4104	Overtime	49	1,786	500	-	500
4201	Retirement	23,738	23,483	27,048	26,072	30,945
4202	Health Insurance	35,583	37,103	41,286	43,614	47,493
4203	Vision Insurance	482	470	501	501	501
4204	Dental Insurance	2,810	2,473	2,989	2,933	2,840
4205	Life Insurance	213	204	220	221	220
4209	Disability Insurance	1,168	1,208	1,413	1,406	1,485
4210	Other	4,842	4,076	6,179	4,302	6,333
Total Salaries & Benefits		\$ 210,920	\$ 204,667	\$ 247,088	\$ 232,020	\$ 260,716
5100	Professional Services	323,096	382,255	455,000	430,000	460,500
5127	Weed Abatement	27,386	57,268	85,000	55,000	60,000
5130	Parks Maintenance	164,867	232,361	225,000	240,000	216,000
5300	Travel & Training	-	881	1,000	500	2,000
5340	Transportation & Mileage	-	-	400	-	400
5610	Facilities Maintenance	13,118	25,310	55,000	47,525	31,500
5612	Sewer Service Fees	2,878	3,927	7,500	-	7,500
5640	Equipment Maintenance	712	1,236	1,700	1,000	1,700
5710	Facilities Rent	18,005	11,330	27,200	16,000	25,000
5721	Telephone	6,318	6,538	4,800	6,600	7,300
5722	Electricity	8,070	9,252	20,400	11,000	20,400
5723	Water	61,253	62,139	106,000	50,000	106,000
5725	Trash Pickup/Recycling	-	7,173	10,800	4,200	12,200
6160	Operating Supplies	24,145	15,238	16,900	20,000	16,900
6300	Tools & Minor Equipment	2,987	2,152	3,800	3,800	13,000
6400	Clothing & Emergency Gear	1,705	1,646	1,800	1,800	2,000
6600	Equipment Parts	358	155	1,000	1,000	1,000
Total Operating & Maintenance		\$ 654,898	\$ 818,861	\$ 1,023,300	\$ 888,425	\$ 983,400
7300	Capital Outlay	-	9,886	116,100	39,215	443,080
7800	Equipment	-	12,295	51,000	10,350	13,000
Total Capital Outlay		\$ -	\$ 22,181	\$ 167,100	\$ 49,565	\$ 456,080
8100	Vehicle Allocation	-	12,000	18,000	18,000	18,000
8500	Information Systems Allocation	9,000	9,000	10,000	10,000	22,408
Total Internal Service Charges		\$ 9,000	\$ 21,000	\$ 28,000	\$ 28,000	\$ 40,408
Total Expenditures		\$ 874,818	\$ 1,066,709	\$ 1,465,488	\$ 1,198,010	\$ 1,740,604
Source of Funds						
General Fund 100		769,818	1,056,823	1,364,388	1,096,910	1,297,524
Deferred Maintenance - City Facilities Reserve		30,000	9,886	101,100	101,100	443,080
Parkland Development Fund		75,000	-	-	-	-
Total Source of Funds		\$ 874,818	\$ 1,066,709	\$ 1,465,488	\$ 1,198,010	\$ 1,740,604

SPECIAL EVENTS

The Community Services Department coordinates several special events throughout the year, including Chumash Day, Breakfast with Santa, Halloween Bu Bash Carnival, the Student Art Exhibit, and Tiny Tot Olympics. Smaller events, such as CineMalibu™ Movies in the Park, are held during summer.

The Department strives toward zero-waste events by implementing new options for trash disposal, such as composting, recycling, utilizing landfill containers, reducing the number of plastic giveaways, and reusing decorations.

The 24th Annual Chumash Day Powwow and Intertribal Gathering is scheduled for FY 2023-24. Over 100 Native American dancers, drummers, singers, and artisan vendors participate in the two-day event held in April. This cultural event offers spectators an opportunity to learn the history of Malibu and its native people through ceremonial dances, songs, music, storytelling, and traditional regalia.

The Department's full slate of special events resumed in FY 2022-23. All special events are open to the public and free to attend.

Staffing	2021-22 Budget	2022-23 Budget	2023-24 Proposed
Recreation Manager	0.00	0.20	0.15
Recreation Supervisor	0.20	0.10	0.10
Recreation Coordinator	0.35	0.35	0.30
Media Assistant	0.01	0.03	0.03
Recreation Assistant	0.54	0.80	0.64
Total	1.10	1.48	1.22

EXPENDITURE DETAIL

Fund 100 - General

Program 4011 - Special Events

Object	Description	2020-21 Actual	2021-22 Actual	2022-23 Amended	2022-23 Projected	2023-24 Proposed
4101	Full-Time Salaries	66,329	41,414	60,222	55,029	53,878
4102	Part-Time Salaries	1,389	6,886	31,927	11,882	28,320
4104	Overtime	138	210	1,000	267	500
4201	Retirement	6,135	3,729	7,612	7,037	6,994
4202	Health Insurance	9,983	7,716	13,189	13,914	11,991
4203	Vision Insurance	121	87	136	137	109
4204	Dental Insurance	724	525	832	816	631
4205	Life Insurance	122	72	91	92	76
4209	Disability Insurance	609	379	590	561	528
4210	Other	1,152	1,170	3,081	1,746	2,695
Total Salaries & Benefits		\$ 86,702	\$ 62,188	\$ 118,680	\$ 91,479	\$ 105,723
5107	Contract Personnel	-	11,332	33,000	32,000	41,740
5330	Dues & Memberships	-	-	1,800	1,500	1,800
5401	Advertising & Noticing	164	1,381	12,300	4,000	5,575
5640	Equipment Maintenance	-	-	2,500	-	-
6160	Operating Supplies	3,274	23,309	51,500	50,000	59,150
6175	Recreation Transportation	-	-	10,000	-	-
Total Operating & Maintenance		\$ 3,438	\$ 36,022	\$ 111,100	\$ 87,500	\$ 108,265
8500	Information Systems Allocation	4,500	4,500	3,250	3,250	6,162
Total Internal Service Charges		\$ 4,500	\$ 4,500	\$ 3,250	\$ 3,250	\$ 6,162
Total Expenditures		\$ 94,640	\$ 102,710	\$ 233,030	\$ 182,229	\$ 220,150
Source of Funds						
General Fund 100		94,640	100,667	230,030	182,229	220,150
American Rescue Plan Act of 2021		-	2,043	3,000	-	-
Total Source of Funds		\$ 94,640	\$ 102,710	\$ 233,030	\$ 182,229	\$ 220,150

MALIBU ARTS

The Community Services Department works with the Malibu Arts Commission to coordinate and produce several art-related programs, projects, and special events for the Malibu community.

All Malibu schools in the Santa Monica-Malibu Unified School District benefit from the City's Arts in Education program. Workshops featuring local artists from different artistic backgrounds visit schools and conduct multi-week workshops. The program has provided students insight into potential careers and creative expression they may not have received through existing school programs.

The Malibu Poet Laureate program remains strong and continues to expand. In FY 2023-24, the City will appoint its fifth Poet Laureate, serving a two-year term through October 2025. The Poet Laureate works with members of the Poetry Laureate Committee to conduct poetry programs, writing workshops, open-mic events, and written word with visual art displays for adults. Former Malibu Poet Laureate Ricardo Means Ybarra continues to engage with student poets through the Arts in Education program. The City will publish the seventh edition of the Annual Student Poetry and Art Anthology in FY 2023-24. The Poet Laureate Committee collaborates with community partners such as the Malibu Library and Pepperdine University to promote literary arts.

Art Exhibitions have included acclaimed artists in addition to displaying community artists in the Malibu City Gallery located at City Hall. The Arts Commission is working toward exhibiting exclusive works by world-renowned artists in FY 2023-24.

Staffing	2021-22 Budget	2022-23 Budget	2023-24 Proposed
Community Services Director	0.20	0.20	0.20
Comm. Services Deputy Director	0.30	0.30	0.30
Recreation Coordinator	0.20	0.20	0.35
Administrative Assistant	0.05	0.10	0.10
Media Assistant	0.02	0.03	0.03
Recreation Assistant	0.36	0.41	0.42
Total	1.13	1.24	1.40

EXPENDITURE DETAIL

Fund 100 - General
Program 4012 - Malibu Arts

Object	Description	2020-21 Actual	2021-22 Actual	2022-23 Amended	2022-23 Projected	2023-24 Proposed
4101	Full-Time Salaries	87,243	88,937	111,393	91,460	115,609
4102	Part-Time Salaries	2,035	3,719	17,816	4,052	19,666
4104	Overtime	-	253	250	-	250
4201	Retirement	15,221	14,951	18,373	14,334	18,950
4202	Health Insurance	11,780	11,646	13,926	13,440	19,024
4203	Vision Insurance	129	112	141	129	175
4204	Dental Insurance	798	692	858	777	1,006
4205	Life Insurance	124	129	152	116	176
4208	Deferred Compensation	587	595	600	338	600
4209	Disability Insurance	764	811	1,092	860	1,133
4210	Other	1,417	1,922	4,095	2,252	4,448
Total Salaries & Benefits		\$ 120,098	\$ 123,767	\$ 168,696	\$ 127,755	\$ 181,038
5107	Contract Personnel	2,250	13,966	38,000	15,000	30,000
5300	Travel & Training	-	-	1,000	-	1,000
5330	Dues & Membership	-	209	1,000	-	2,800
5401	Advertising & Noticing	4,932	4,980	12,000	7,000	12,000
5405	Printing	-	-	-	-	3,500
5640	Equipment Maintenance	-	-	-	-	-
6160	Operating Supplies	2,102	10,778	21,700	15,000	23,500
Total Operating & Maintenance		\$ 9,284	\$ 29,933	\$ 73,700	\$ 37,000	\$ 72,800
8500	Information Systems Allocation	4,500	4,500	4,000	4,000	10,644
Total Internal Service Charges		\$ 4,500	\$ 4,500	\$ 4,000	\$ 4,000	\$ 10,644
Total Expenditures		\$ 133,882	\$ 158,200	\$ 246,396	\$ 168,755	\$ 264,482
Source of Funds						
General Fund 100		133,882	150,026	235,961	168,755	264,482
American Rescue Plan Act of 2021		-	8,174	10,435	-	-
Total Source of Funds		\$ 133,882	\$ 158,200	\$ 246,396	\$ 168,755	\$ 264,482

LEGACY PARK

In 2006, the City of Malibu purchased the 20-acre parcel located in the Civic Center at the southeast corner of Civic Center Way and Webb Way. The site consists of approximately 17 acres of vacant land and three acres of commercially developed property. The \$25 million property was purchased using a combination of state and local grants, community donations, debt financing and City General Fund dollars.

The vacant property was developed as a passive park and is now used as the dispersal site for treated wastewater and stormwater in the Civic Center area. The three buildings have remained as commercial tenants and provide a revenue source for the City to fund the payments of the debt financing as well as project planning and design costs, insurance, maintenance, and property management of the site. Certain clean water related expenses are also funded by this revenue source including Clean Water (3003) and City Facilities (3007).

Since 2019, professional restoration ecologists have evaluated, tested, and provided recommendations for Legacy Park through the Rehabilitation Project. Consultants analyzed the growing conditions within the park to determine which native plant species best suits the soil conditions and recommended the placement of 37 test plots. Several staff hours are dedicated to the success of the park's native habitats, gardens, and educational programs. The contractor will provide the City with a restoration manual in September 2023 for the future habitat development.

Debt service is budgeted to Department 7004 and Operations of the property are budgeted to Department 7008. Staff salaries and professional services directly related to Legacy Park are charged to this account.

Additionally, sewer service fees are charged to this account to account for the connection to the Civic Center Water Treatment Facility. These sewer service fees will be reimbursed by the commercial tenants.

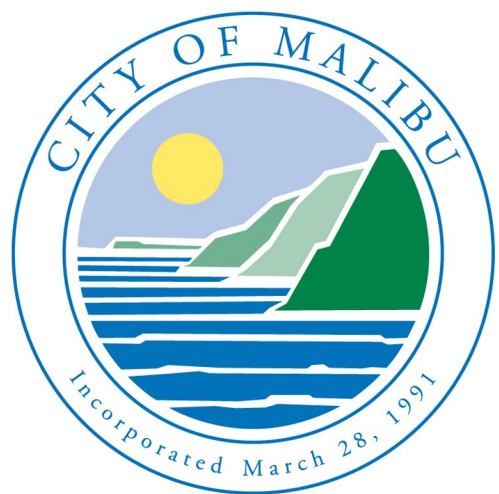
Staffing	2021-22 Budget	2022-23 Budget	2023-24 Proposed
Recreation Supervisor	0.00	0.20	0.20
Parks Supervisor	0.25	0.25	0.25
Senior Parks Maintenance Worker	0.00	0.25	0.25
Parks Maintenance Worker	0.25	0.00	0.00
Parks Maintenance Assistant	0.00	0.65	0.35
Recreation Assistant	0.65	0.00	0.00
Total	1.15	1.35	1.05

EXPENDITURE DETAIL

Fund 500 - Legacy Park

Program 7008 - Legacy Park Operations

Object	Description	2020-21	2021-22	2022-23	2022-23	2023-24
		Actual	Actual	Amended	Projected	Proposed
4101	Full-Time Salaries	42,556	42,936	67,121	60,003	70,544
4102	Part-Time Salaries	5,602	2,455	27,229	2,382	16,179
4104	Overtime	16	595	250	368	250
4201	Retirement	7,919	7,828	10,777	10,041	12,046
4202	Health Insurance	11,861	12,368	13,762	14,538	15,831
4203	Vision Insurance	166	157	167	167	167
4204	Dental Insurance	992	935	996	978	947
4205	Life Insurance	71	68	103	102	103
4209	Disability Insurance	389	400	658	629	691
4210	Other	828	1,291	3,073	1,626	2,879
Total Salaries & Benefits		\$ 70,400	\$ 69,033	\$ 124,136	\$ 90,833	\$ 119,637
5100	Professional Services	190,256	202,972	225,000	220,000	236,000
5127	Weed Abatement	19,373	-	90,000	30,000	80,000
5130	Park Maintenance	71,837	50,623	72,400	72,000	80,000
5210	Service Fees and Charges	1,101	1,101	1,440	-	1,500
5510	Insurance Premiums	152,734	121,360	168,007	-	204,000
5610	Facilities Maintenance - Buildings	2,417	2,753	60,000	10,000	5,000
5612	Sewer Service Fees	87,534	119,438	150,000	122,127	150,000
5722	Electricity	20,095	21,396	18,000	18,000	18,000
5723	Water	51,297	36,371	50,800	27,000	50,800
5725	Trash Pickup/Recycling	-	-	-	-	5,100
6160	Operating Supplies	3,880	3,741	6,000	5,000	6,800
Total Operating & Maintenance		\$ 600,524	\$ 559,755	\$ 841,647	\$ 504,127	\$ 837,200
7300	Improvements	-	6,684	10,000	-	35,000
Total Capital Outlay		\$ -	\$ 6,684	\$ 10,000	\$ -	\$ 35,000
Total Expenditures		\$ 670,924	\$ 635,472	\$ 975,783	\$ 594,960	\$ 991,837
Source of Funds						
Legacy Park Project Fund 500		670,924	635,472	975,783	594,960	991,837
Total Source of Funds		\$ 670,924	\$ 635,472	\$ 975,783	\$ 594,960	\$ 991,837



ENVIRONMENTAL SUSTAINABILITY DEPARTMENT

Department Expenditures by Program

Department	Program	2020-21 Actual	2021-22 Actual	2022-23 Amended	2022-23 Projected	2023-24 Proposed
2004	Building Safety/Sustainability	1,918,432	2,574,514	3,538,685	3,702,956	5,658,908
2010	Wastewater Management	406,694	566,987	541,426	515,307	596,103
3003	Clean Water	1,113,754	816,282	1,502,431	1,243,918	1,565,297
3004	Solid Waste Management	137,717	139,570	479,539	341,075	484,552
Total		\$ 3,576,597	\$ 4,097,353	\$ 6,062,081	\$ 5,803,256	\$ 8,304,860

BUILDING SAFETY AND SUSTAINABILITY

The Building Safety and Sustainability Program ensures that building projects within the City comply with all applicable codes to safeguard the health and safety of the community, private and public property, and the environment. Building Safety staff foster a sustainable community by facilitating the implementation of building construction, repair, and maintenance practices that minimize negative environmental impacts such as water, air, and light pollution. Program staff oversee the City's sustainability program, which include outreach, incentives, and events relating to water conservation, energy efficiency, renewable energy, and Dark Sky. Program staff assists with the City's participation as a member agency in the Clean Power Alliance and explores innovative options, such as the Coastal Vulnerability Assessment, to increase environmental sustainability citywide. The program is funded through the General Fund with revenue support derived from building permit and inspection fees and grant awards.

Building Safety consultant expenses associated with the Woolsey Fire are accounted for in Division 3002. Staff time previously allocated to the Woolsey Fire in FY 2020-21 was returned to this Department in FY 2021-22.

Staffing	2021-22 Budget	2022-23 Budget	2023-24 Proposed
ESD Director/Building Official	0.25	0.60	0.60
Deputy Building Official	0.50	0.00	0.00
Senior Civil Engineer	0.00	1.00	1.00
Associate Civil Engineer	1.00	1.00	1.00
Supervising Building Inspector	0.00	1.00	1.00
Senior Building Inspector	1.00	1.00	1.00
Building Inspector	2.00	2.00	2.00
Environmental Sustainability Analyst	1.00	0.00	0.00
Principal Permit Svcs Technician	0.00	0.00	1.00
Senior Permit Services Technician	2.00	2.00	1.00
Permit Services Technician	0.00	2.00	2.00
Administrative Analyst	1.00	0.00	0.00
Senior Administrative Assistant	0.00	0.60	0.60
Administrative Assistant	0.00	0.60	0.60
Senior Office Assistant	0.00	0.60	0.60
Office Assistant	2.00	0.60	0.60
Total	10.75	13.00	13.00

EXPENDITURE DETAIL

Fund 101 - General

Program 2004 - Building Safety and Sustainability

Object	Description	2020-21 Actual	2021-22 Actual	2022-23 Amended	2022-23 Projected	2023-24 Proposed
4101	Full-Time Salaries	665,234	915,553	1,236,608	866,567	1,246,719
4102	Part-Time Salaries	-	-	-	-	-
4104	Overtime	5,534	29,796	25,000	57,189	50,000
4201	Retirement	69,925	101,721	143,089	99,597	161,570
4202	Health Insurance	91,146	143,556	225,542	174,245	269,761
4203	Vision Insurance	1,142	1,845	2,405	1,802	2,526
4204	Dental Insurance	6,489	9,869	14,368	10,485	14,348
4205	Life Insurance	792	1,284	1,790	1,364	1,878
4208	Deferred Compensation	699	750	1,800	1,787	1,800
4209	Disability Insurance	5,497	8,487	11,249	8,823	12,218
4210	Other	18,576	27,182	45,334	25,251	46,937
Total Salaries & Benefits		\$ 865,034	\$ 1,240,043	\$ 1,707,185	\$ 1,247,108	\$ 1,807,758
5100	Professional Services	944,729	1,218,753	1,605,000	2,300,000	3,534,000
5107	Contract Personnel	-	2,048	-	-	-
5210	Service Fees and Charges	27,295	21,099	30,000	9,974	30,000
5300	Travel & Training	3,687	6,667	13,500	13,500	13,500
5330	Dues & Memberships	2,639	1,278	2,500	2,600	2,500
5340	Transportation & Mileage	-	14	500	591	500
5401	Advertising & Noticing	1,998	3,552	26,000	22,680	26,000
5405	Printing	676	680	2,000	2,717	2,000
5415	Public Records Printing	13,000	-	30,000	-	30,000
5721	Telephone	-	-	-	-	-
6130	Records Management	1,751	3,475	10,000	6,000	10,000
6160	Operating Supplies	2,953	2,989	5,000	5,095	5,000
6200	Publications	3,528	3,686	19,000	4,691	19,000
6400	Clothing & Emergency Gear	1,642	2,730	3,000	3,000	3,000
Total Operating & Maintenance		\$ 1,003,898	\$ 1,266,971	\$ 1,746,500	\$ 2,370,848	\$ 3,675,500
8100	Vehicle Allocation	-	18,000	30,000	30,000	30,000
8500	Information Systems Allocation	49,500	49,500	55,000	55,000	145,650
Total Internal Service Charges		\$ 49,500	\$ 67,500	\$ 85,000	\$ 85,000	\$ 175,650
Total Expenditures		\$ 1,918,432	\$ 2,574,514	\$ 3,538,685	\$ 3,702,956	\$ 5,658,908
Source of Funds						
General Fund 101		1,918,432	2,574,514	3,538,685	3,702,956	5,658,908
Total Source of Funds		\$ 1,918,432	\$ 2,574,514	\$ 3,538,685	\$ 3,702,956	\$ 5,658,908

WASTEWATER MANAGEMENT PROGRAM

The Wastewater Management Program administers permitting, plan review, and oversight programs for Onsite Wastewater Treatment Systems (OWTS). Wastewater Management staff review development projects for OWTS compliance with Local Coastal Program requirements and state and local laws. The Program strives to maintain OWTS as a sustainable method of sewage disposal within city limits. The statewide OWTS Policy establishes minimum requirements for local agencies permitting OWTS, and Wastewater Management staff maintain City codes and OWTS guidelines in conformance with these requirements. Wastewater Management staff also assist City Code Enforcement and Clean Water Program personnel in conducting investigations of wastewater related spills and illicit discharges. The program is funded through the General Fund with revenue support derived from permit and plan review fees.

Staffing	2021-22 Budget	2022-23 Budget	2023-24 Proposed
ESD Director/Building Official	0.25	0.05	0.05
Deputy Building Official	0.50	0.00	0.00
Environmental Health Administrator	1.00	1.00	1.00
Wastewater Management Program Specialist	1.00	1.00	1.00
Permit Services Technician	1.00	0.00	0.00
Senior Administrative Assistant	0.00	0.05	0.05
Administrative Assistant	0.00	0.05	0.05
Senior Office Assistant	0.00	0.00	0.05
Office Assistant	0.00	0.10	0.05
Total	3.75	2.25	2.25

EXPENDITURE DETAIL

Fund 101 - General

Program 2010 - Wastewater Management

Object	Description	2020-21 Actual	2021-22 Actual	2022-23 Amended	2022-23 Projected	2023-24 Proposed
4101	Full-Time Salaries	226,468	295,805	217,621	179,820	226,398
4104	Overtime	206	2,229	250	255	500
4201	Retirement	21,288	36,040	31,022	28,052	45,130
4202	Health Insurance	38,008	46,067	22,045	19,883	40,956
4203	Vision Insurance	475	531	258	221	358
4204	Dental Insurance	2,858	2,961	1,450	1,220	2,000
4205	Life Insurance	282	446	244	210	295
4208	Deferred Compensation	-	750	150	149	150
4209	Disability Insurance	1,545	2,645	2,111	1,883	2,219
4210	Other	4,475	7,837	5,775	3,117	7,390
Total Salaries & Benefits		\$ 295,605	\$ 395,311	\$ 280,926	\$ 234,807	\$ 325,394
5100	Professional Services	97,128	158,272	240,000	260,000	240,000
5300	Travel & Training	160	(160)	2,500	2,500	2,500
5330	Dues & Memberships	237	-	500	500	500
5340	Transportation & Mileage	-	-	-	-	-
5721	Telephone	-	-	-	-	-
6160	Operating Supplies	64	64	2,500	2,500	2,500
Total Operating & Maintenance		\$ 97,589	\$ 158,176	\$ 245,500	\$ 265,500	\$ 245,500
8500	Information Systems Allocation	13,500	13,500	15,000	15,000	25,209
Total Internal Service Charges		\$ 13,500	\$ 13,500	\$ 15,000	\$ 15,000	\$ 25,209
Total Expenditures		\$ 406,694	\$ 566,987	\$ 541,426	\$ 515,307	\$ 596,103
Source of Funds						
General Fund 101		406,694	566,987	541,426	515,307	596,103
Total Source of Funds		\$ 406,694	\$ 566,987	\$ 541,426	\$ 515,307	\$ 596,103

CLEAN WATER PROGRAM

The Clean Water Program serves to protect local surface waters (creeks, streams, and the ocean) and groundwater through actions that minimize and eliminate impacts of human activities that could adversely affect water quality and water supply. The program implements water quality monitoring and reporting tasks as required for City compliance with regulatory provisions of the Federal Clean Water Act and State Porter Cologne Act. Activities of the Clean Water Program include education, outreach, conservation, inspections, and tasks mandated by state laws and regulations. As a local agency member of several regional cooperative partnerships and initiatives, the program contributes support to various water quality control projects and studies within the coastal watersheds of the North Santa Monica Bay, including the Malibu Creek and Lagoon Watershed. The program is funded through a combination of the Legacy Park Fund and the General Fund.

Staffing	2021-22 Budget	2022-23 Budget	2023-24 Proposed
ESD Director/Building Official	0.25	0.30	0.30
Environmental Programs Manager	0.00	0.50	0.50
Sr. Environmental Programs Coord	0.00	0.50	0.00
Environmental Programs Coordinator	0.80	0.50	0.50
Environmental Sustainability Analyst	0.00	0.50	1.00
Senior Administrative Assistant	0.00	0.30	0.30
Administrative Assistant	1.00	0.30	0.30
Senior Office Assistant	0.00	0.00	0.30
Office Assistant	0.00	0.60	0.30
Total	2.05	3.50	3.50

EXPENDITURE DETAIL

Fund 101 - General

Program 3003 - Clean Water Program

Object	Description	2020-21 Actual	2021-22 Actual	2022-23 Amended	2022-23 Projected	2023-24 Proposed
4101	Full-Time Salaries	162,533	207,369	334,015	230,268	361,589
4104	Overtime	1,287	-	500	1,530	1,500
4201	Retirement	28,053	37,636	52,839	39,768	62,985
4202	Health Insurance	30,981	33,119	43,664	30,645	56,885
4203	Vision Insurance	391	339	461	308	522
4204	Dental Insurance	2,075	1,753	2,676	1,809	2,892
4205	Life Insurance	234	322	455	347	499
4208	Deferred Compensation	-	750	900	893	900
4209	Disability Insurance	1,437	1,941	3,273	2,372	3,544
4210	Other	6,532	4,352	11,718	5,547	12,818
Total Salaries & Benefits		\$ 233,523	\$ 287,581	\$ 450,501	\$ 313,485	\$ 504,134
5100	Professional Services	516,984	201,294	465,000	495,467	450,000
5100-02	Coordinated Integrated Monitoring Program	348,681	311,045	557,230	409,466	557,250
5300	Travel & Training	40	148	5,000	5,000	5,000
5330	Dues & Memberships	638	683	1,000	1,000	1,000
5340	Mileage	-	-	200	-	200
5401	Advertising & Noticing	-	268	1,500	1,500	1,500
5405	Printing	315	468	4,000	-	4,000
5721	Telephone	-	-	-	-	-
6160	Operating Supplies	73	1,295	3,000	3,000	3,000
Total Operating & Maintenance		\$ 866,731	\$ 515,201	\$ 1,036,930	\$ 915,433	\$ 1,021,950
8500	Information Systems Allocation	13,500	13,500	15,000	15,000	39,213
Total Internal Service Charges		\$ 13,500	\$ 13,500	\$ 15,000	\$ 15,000	\$ 39,213
Total Expenditures		\$ 1,113,754	\$ 816,282	\$ 1,502,431	\$ 1,243,918	\$ 1,565,297
Source of Funds						
General Fund 101		957,070	735,387	1,502,431	1,243,918	1,474,830
General Fund 100 - Water Quality Settlement		64,026	80,895	-	-	-
Measure W - LA County Stormwater		92,658	-	-	-	90,467
Legacy Park Fund 500		-	-	-	-	-
Total Source of Funds		\$ 1,113,754	\$ 816,282	\$ 1,502,431	\$ 1,243,918	\$ 1,565,297

SOLID WASTE MANAGEMENT

The Solid Waste Management Program implements the City's waste reduction, recycling, household hazardous waste, hauling policies, and other programmatic elements to meet the solid waste collection and diversion requirements mandated by state laws and regulations. Staff is implementing SB 1383, the most significant waste reduction law in California in the last 30 years. SB 1383 requires the City to provide organic collection services to all residents and businesses, establish an edible food recovery program, provide outreach and education, participate in capacity planning efforts, inspect and enforce, and procure an annual target of recyclable paper and recovered organic waste products.

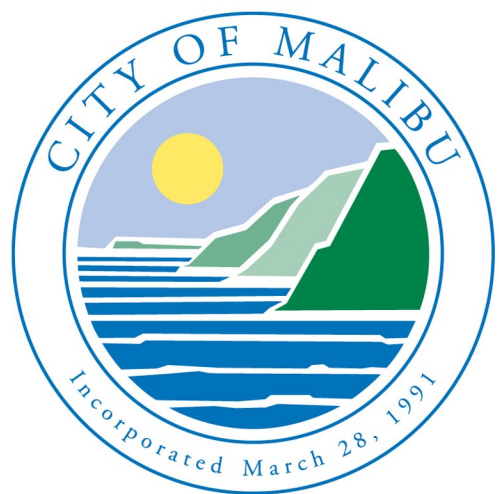
Activities of the Solid Waste Management Program include: residential and commercial disposal of recyclables, organic waste, landscape waste, and landfilled trash; mandatory recycling and organics recycling program; edible food recovery program; inspections and monitoring for commercial business compliance; special collection events for household hazardous and electronic waste; solid waste hauler permits; tracking and reporting to the State; and public education and outreach. The program is funded through the Solid Waste Management Fund with revenue support derived from waste hauler surcharge fees and grant awards.

Staffing	2021-22 Budget	2022-23 Budget	2023-24 Proposed
ESD Director/Building Official	0.25	0.05	0.05
Environmental Programs Manager	0.00	0.50	0.50
Sr. Environmental Program Coord	0.00	0.50	0.00
Environmental Program Coordinator	0.20	0.50	0.50
Environmental Sustainability Analyst	0.00	0.50	1.00
Senior Administrative Assistant	0.00	0.05	0.05
Administrative Assistant	0.00	0.05	0.05
Senior Office Assistant	0.00	0.00	0.05
Office Assistant	0.00	0.10	0.05
Total	0.45	2.25	2.25

EXPENDITURE DETAIL

Fund 207 - Waste Management
Program 3004 - Solid Waste Management

Object	Description	2020-21 Actual	2021-22 Actual	2022-23 Amended	2022-23 Projected	2023-24 Proposed
4101	Full-Time Salaries	67,828	70,399	233,196	140,097	238,922
4104	Overtime	81	-	-	255	-
4201	Retirement	12,158	12,993	36,885	24,087	41,826
4202	Health Insurance	6,757	6,959	28,426	15,774	33,439
4203	Vision Insurance	80	72	303	164	313
4204	Dental Insurance	470	427	1,747	903	1,718
4205	Life Insurance	115	119	266	158	273
4208	Deferred Compensation	699	750	150	149	150
4209	Disability Insurance	613	668	2,285	1,361	2,341
4210	Other	1,089	1,032	8,147	3,129	8,359
Total Salaries & Benefits		\$ 89,890	\$ 93,419	\$ 311,405	\$ 186,075	\$ 327,343
5100	Professional Services	26,794	33,710	70,000	70,000	70,000
5100.01	Dumpster Lid Enforcement	8,108	6,153	50,000	50,000	50,000
5401	Advertising & Noticing	1,761	1,231	4,000	4,000	4,000
5405	Printing	-	-	500	500	500
5850	Recycling Supplies	10,527	4,473	26,134	13,000	5,000
6160	Operating Supplies	637	584	2,500	2,500	2,500
Total Operating & Maintenance		\$ 47,827	\$ 46,151	\$ 153,134	\$ 140,000	\$ 132,000
8500	Information Systems Allocation	-	-	15,000	15,000	25,209
Total Internal Service Charges		\$ -	\$ -	\$ 15,000	\$ 15,000	\$ 25,209
Total Expenditures		\$ 137,717	\$ 139,570	\$ 479,539	\$ 341,075	\$ 484,552
Source of Funds						
Solid Waste Management Fund 207		87,717	64,570	479,539	341,075	150,000
General Fund - 100		50,000	75,000	-	-	334,552
Total Source of Funds		\$ 137,717	\$ 139,570	\$ 479,539	\$ 341,075	\$ 484,552



PLANNING

Department Expenditures by Program

Department	Program	2020-21 Actual	2021-22 Actual	2022-23 Amended	2022-23 Projected	2023-24 Proposed
2001	Planning	2,241,322	2,518,883	4,396,367	3,308,966	4,850,158
2012	Code Enforcement	352,518	452,448	661,142	552,724	838,804
Total		\$ 2,593,840	\$ 2,971,331	\$ 5,057,509	\$ 3,861,690	\$ 5,688,962

PLANNING DEPARTMENT

The Planning Department assists the community in planning for the future and managing development consistent with the community vision, while meeting City regulatory obligations. Staff provide a wide range of professional advice and services to the public, applicants, outside agencies, the Planning Commission, and the City Council. The Planning Department provides Current and Long-Range Planning, Biological Services and Code Enforcement, as well as a robust public information and records management program. The Department also monitors the projects and activities of other agencies. Current Planning activities include reviewing entitlement requests for planning conformance and condition compliance and conducting California Environmental Quality Act environmental review.

Long Range Planning includes General Plan, Zoning Ordinance and Local Coastal Program updates in response to Council priorities, regulatory changes, and community needs, plus preparation of special studies and coordination with other agencies (e.g., California Coastal Commission and Southern California Association of Governments) on recreational access, natural resources, affordable housing and transportation.

Biological Services include review of project biology reports, landscape plans and landscape water conservation compliance, as well as staff support to the Environmental Review Board and the maintenance of Environmentally Sensitive Habitat Area maps. Additionally, the Department provides staff support to the Planning Commission, Zoning Ordinance Revisions and Code Enforcement Subcommittee (ZORACES), Environmental Review Board and Subdivision Review Committee, as well as project-specific committees as needed.

The budget also includes funding for a contract arborist to assist the Department in monitoring Southern California Edison's vegetation maintenance programs: regular powerline clearance, Drought Resolution Initiative, removal of dead and dying trees near the power lines, and Hazard Tree Management Program. Planning Department consultant expenses associated with the Woolsey Fire are accounted for in Division 3002.

The FY 2022-23 Budget included a departmental reorganization and strategy to build capacity and improve customer service through aligning staffing investments with workload demands. The restructuring was part of a three-year plan to further transform the department. The plan included three positions in FY 2022-23, three positions in FY 2023-24, and four positions in FY 2024-25. Staff will continually evaluate the options and opportunities and keep the Council apprised of its progress.

Staffing	2021-22 Budget	2022-23 Budget	2023-24 Proposed
Planning Director	1.00	1.00	1.00
Assistant Planning Director	1.00	1.00	1.00
Development & Operations Manager	0.00	1.00	1.00
Principal Planner	1.00	1.00	2.00
Senior Planner	0.00	3.00	3.00
Associate Planner	4.00	2.00	3.00
Assistant Planner	3.00	3.00	4.00
Planning Technician	4.00	5.00	4.00
Sr. Administrative Analyst	1.00	0.00	0.00
Administrative Analyst	0.00	0.00	1.00
Administrative Assistant	1.00	1.00	1.00
Senior Office Assistant	0.00	0.00	1.00
Office Assistant	2.00	2.00	1.00
Planning Intern	0.00	1.00	1.00
Total	18.00	21.00	24.00

EXPENDITURE DETAIL

Fund 101 - General

Program 2001 - Current/Advanced Planning

		2020-21	2021-22	2022-23	2022-23	2023-24
Object	Description	Actual	Actual	Amended	Projected	Proposed
4101	Full-Time Salaries	1,251,459	1,363,289	1,879,044	1,401,758	2,245,335
4102	Part-Time Salaries	-	-	31,409	-	34,772
4104	Overtime	8,922	58,607	35,000	47,687	25,000
4201	Retirement	144,747	159,848	251,019	173,160	349,283
4202	Health Insurance	190,101	213,556	306,361	239,964	459,987
4203	Vision Insurance	2,514	2,705	3,581	2,913	4,697
4204	Dental Insurance	14,412	14,528	21,270	16,749	26,600
4205	Life Insurance	1,713	2,014	2,774	2,178	3,368
4208	Deferred Compensation	1,154	3,000	3,000	3,000	3,000
4209	Disability Insurance	10,714	12,287	18,121	13,914	22,004
4210	Other	21,595	36,792	72,288	39,594	84,720
Total Salaries & Benefits		\$ 1,647,331	\$ 1,866,626	\$ 2,623,867	\$ 1,940,916	\$ 3,258,766
5100	Professional Services	365,980	397,203	1,400,000	1,060,400	1,070,000
5100-01	Coastal Dev. Permit Services	69,072	99,921	180,000	146,000	180,000
5107	Contract Personnel	-	314	-	-	-
5205	Postage	-	-	-	-	-
5210	Service Fees & Charges	14,775	14,786	20,000	12,000	15,000
5300	Travel & Training	1,880	-	5,000	3,000	5,000
5330	Dues & Memberships	2,338	3,597	5,000	3,000	5,000
5340	Mileage	638	-	500	150	500
5401	Advertising & Noticing	45,782	38,844	45,000	35,000	40,000
5405	Printing	-	60	-	-	-
5721	Telephone	-	-	-	-	-
6160	Operating Supplies	2,881	7,532	10,000	2,500	5,000
6200	Publications	645	-	2,000	1,000	2,000
Total Operating & Maintenance		\$ 503,991	\$ 562,257	\$ 1,667,500	\$ 1,263,050	\$ 1,322,500
8500	Information Systems Allocation	90,000	90,000	105,000	105,000	268,892
Total Internal Service Charges		\$ 90,000	\$ 90,000	\$ 105,000	\$ 105,000	\$ 268,892
Total Expenditures		\$ 2,241,322	\$ 2,518,883	\$ 4,396,367	\$ 3,308,966	\$ 4,850,158
Source of Funds						
General Fund 101		2,141,322	2,468,113	4,291,367	3,308,966	4,785,158
American Rescue Plan Act of 2021		-	32,510	105,000	-	-
CDBG Fund 215 - Disaster Recovery		-	-	-	-	-
Designated for Housing Element		100,000	18,260	-	-	65,000
Total Source of Funds		\$ 2,241,322	\$ 2,518,883	\$ 4,396,367	\$ 3,308,966	\$ 4,850,158

CODE ENFORCEMENT

Code Enforcement is responsible for enforcement of the Malibu Municipal Code, the Local Coastal Program, Building Code, and other State and County laws to promote and protect public health, safety and welfare, and the environment. These duties involve responding to questions on a wide range of code compliance areas from the public and outside agencies and investigating formal complaints. Code Enforcement performs investigations using records, permitting data and extensive field investigation. Staff also works closely with property owners or other responsible parties to determine the appropriate course of action to resolve issues and provides assistance through the abatement process.

Code Enforcement actively coordinates with other City staff including Planning, Building Safety, Geotechnical, Environmental Health and Public Works staff as well as State and County agencies to share information, clarify requirements, and coordinate solutions for code compliance issues. Voluntary compliance is the preferred and most common path. In cases where standard abatement processes are not successful, the Code Enforcement staff work with the City Attorney and City Prosecuting Attorney on administrative remedies and, when necessary, litigation.

The FY 2023-24 Budget includes additional funding for professional services to assist in the implementation of the Dark Sky Lighting Ordinance. The additional contract staff member will consolidate the work performed by Code Enforcement Officers and Planning Technicians to gain efficiencies and streamline communication with members of the public.

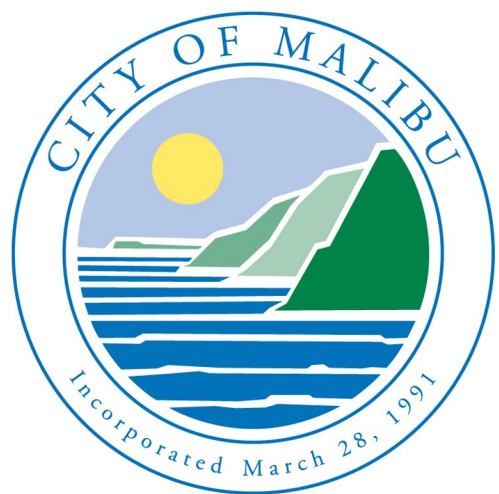
Staffing	2021-22 Budget	2022-23 Budget	2023-24 Proposed
Code Enforcement Manager	1.00	1.00	1.00
Sr. Code Enforcement Officer	0.00	1.00	1.00
Code Enforcement Officer	3.00	2.00	2.00
Administrative Assistant	1.00	1.00	1.00
Total	5.00	5.00	5.00

EXPENDITURE DETAIL

Fund 101 - General

Program 2012 - Code Enforcement

Object	Description	2020-21 Actual	2021-22 Actual	2022-23 Amended	2022-23 Projected	2023-24 Proposed
4101	Full-Time Salaries	250,569	305,424	446,757	369,897	466,258
4104	Overtime	-	1,519	1,500	-	6,500
4201	Retirement	30,121	34,722	57,664	46,599	65,820
4202	Health Insurance	46,551	53,206	78,055	76,970	99,718
4203	Vision Insurance	620	662	877	882	1,229
4204	Dental Insurance	3,704	3,636	5,115	5,049	6,880
4205	Life Insurance	372	399	603	528	646
4209	Disability Insurance	2,289	2,699	4,319	3,617	4,569
4210	Other	4,345	8,034	16,652	9,983	17,215
Total Salaries & Benefits		\$ 338,571	\$ 410,301	\$ 611,542	\$ 513,524	\$ 668,835
5100	Professional Services	-	-	10,000	-	100,000
5210	Service Fees & Charges	-	-	100	-	-
5300	Travel & Training	-	378	1,000	500	500
5330	Dues & Memberships	95	38	500	250	250
5340	Transportation & Mileage	-	-	-	450	-
5401	Advertising & Noticing	-	-	-	-	-
5721	Telephone	-	-	-	-	-
6160	Operating Supplies	352	1,231	1,000	1,000	1,200
Total Operating & Maintenance		\$ 447	\$ 1,647	\$ 12,600	\$ 2,200	\$ 101,950
8100	Vehicle Allocation	-	18,000	12,000	12,000	12,000
8500	Information Systems Allocation	13,500	22,500	25,000	25,000	56,019
Total Internal Service Charges		\$ 13,500	\$ 40,500	\$ 37,000	\$ 37,000	\$ 68,019
Total Expenditures		\$ 352,518	\$ 452,448	\$ 661,142	\$ 552,724	\$ 838,804
Source of Funds						
General Fund 101		352,518	354,914	461,142	552,724	838,804
American Rescue Plan Act of 2021		-	97,534	200,000	-	-
Total Source of Funds		\$ 352,518	\$ 452,448	\$ 661,142	\$ 552,724	\$ 838,804



PUBLIC WORKS

Department Expenditures by Program

Department	Program	2020-21 Actual	2021-22 Actual	2022-23 Amended	2022-23 Projected	2023-24 Proposed
3001	Street Maintenance	1,633,242	1,639,468	2,349,403	2,103,624	2,413,808
3005	Fleet Operations	149,679	111,038	244,000	235,000	419,000
3007	Stormwater Treatment Facilities	186,461	126,398	356,100	341,292	226,300
3008	Public Works Engineering	865,038	1,442,741	2,149,418	1,723,555	2,413,830
3010	CCWTF	1,843,060	1,858,512	2,039,700	1,959,709	2,064,976
6002-4	Landslide Maintenance Districts	520,455	500,931	540,680	499,878	489,593
Total		\$ 5,197,935	\$ 5,679,088	\$ 7,679,301	\$ 6,863,057	\$ 8,027,507

STREET MAINTENANCE

The Street Maintenance Program is responsible for all activities related to the repair, replacement, and maintenance of 45 centerline miles of City-owned streets. The replacement value of 7,000,000 square feet of pavement is approximately \$49,000,000 at the current cost of \$7.00 per square foot.

The budget for FY 2023-24 includes the following:

- Maintaining the City-owned streets on a regular basis, including but not limited to filling potholes, replacing street signs, weed abatement, maintaining sidewalks and public walkways, and cleaning and maintaining storm drains. The program also includes street sweeping on City-owned streets and parking lots.
- Performing pavement condition inspections on City streets. This inspection data will be used to update the City's Pavement Management Plan.
- Sweeping City streets. The City's sweeping contractor will conduct weekly sweeping of Pacific Coast Highway and monthly sweeping of City streets, facilities, and parking lots.
- Maintaining the City-owned traffic signals, flashing beacons and speed radar signs.

Street Maintenance activities are funded through the General Fund, Gas Tax, Traffic Safety Funds and Waste Management Funds.

Staffing	2021-22 Budget	2022-23 Budget	2023-24 Proposed
Public Works Superintendent	1.35	1.35	1.35
Public Works Inspector	0.80	0.80	0.80
Total	2.15	2.15	2.15

EXPENDITURE DETAIL

Fund 100 - General Fund

Fund 201 - Gas Tax

Program 3001 - Street Maintenance

Object	Description	2020-21 Actual	2021-22 Actual	2022-23 Amended	2022-23 Projected	2023-24 Proposed
4101	Full-Time Salaries	221,933	226,043	266,959	257,408	279,164
4104	Overtime	64	-	1,000	-	1,000
4201	Retirement	33,672	39,884	48,844	46,890	56,559
4202	Health Insurance	36,185	48,333	58,854	61,544	67,692
4203	Vision Insurance	486	636	718	710	718
4204	Dental Insurance	2,799	3,466	4,284	4,158	4,070
4205	Life Insurance	246	276	315	312	315
4209	Disability Insurance	1,906	2,115	2,572	2,558	2,736
4210	Other	3,782	5,715	9,607	6,734	9,968
Total Salaries & Benefits		\$ 301,073	\$ 326,468	\$ 393,153	\$ 380,312	\$ 422,220
5100	Professional Services	16,550	4,775	20,000	16,550	19,000
5120	Street Maintenance	721,611	751,596	921,000	921,000	1,055,000
5120-02	Street Maintenance - Summer	-	22,201	125,000	100,000	125,000
5121-01	Street Sweeping	82,800	82,800	93,000	82,800	83,000
5123	Storm Response	86,315	47,207	50,000	36,012	75,000
5123-01	Storm Drain System Maintenance	86,452	23,608	176,000	170,000	118,000
5124	Traffic Signal Maintenance	71,448	62,361	105,000	105,000	94,000
5126	Wall/Sidewalk Maintenance	-	-	-	-	-
5127	Weed Abatement	62,028	84,612	75,000	75,000	90,000
5200	Tree Maintenance	41,265	43,000	45,000	45,000	45,000
5300	Travel & Training	95	800	2,000	2,000	2,000
5721	Telephone - Changeable Message	1,369	1,368	2,000	1,200	2,000
5722	Electricity	26,921	35,908	35,000	35,000	35,000
5725	Trash Pickup/Recycling	46,901	45,461	47,000	45,000	47,000
6160	Operating Supplies	46,200	56,978	60,000	60,000	60,000
Total Operating & Maintenance		\$ 1,289,955	\$ 1,262,675	\$ 1,756,000	\$ 1,694,562	\$ 1,850,000
7800	Equipment	28,714	18,825	171,500	-	99,500
Total Capital Outlay		\$ 28,714	\$ 18,825	\$ 171,500	\$ -	\$ 99,500
8100	Vehicle Allocation	-	18,000	18,000	18,000	18,000
8500	Information Systems Allocation	13,500	13,500	10,750	10,750	24,088
Total Internal Services		\$ 13,500	\$ 31,500	\$ 28,750	\$ 28,750	\$ 42,088
Total Expenditures		\$ 1,633,242	\$ 1,639,468	\$ 2,349,403	\$ 2,103,624	\$ 2,413,808
Source of Funds						
General Fund 100		433,242	854,468	1,564,403	1,318,624	1,653,808
Gas Tax Fund 201		300,000	300,000	300,000	300,000	275,000
Traffic Safety Fund 202		300,000	180,000	180,000	180,000	180,000
Solid Waste Management Fund 207		-	-	-	-	-
Proposition C Fund 204		200,000	65,000	65,000	65,000	65,000
Measure M Fund		-	140,000	140,000	140,000	140,000
Measure R Fund		400,000	100,000	100,000	100,000	100,000
Total Source of Funds		\$ 1,633,242	\$ 1,639,468	\$ 2,349,403	\$ 2,103,624	\$ 2,413,808

FLEET OPERATIONS

The Fleet Operations program is responsible for the cost-effective repair, preventative maintenance, fueling, and eventual replacement of the City's vehicle fleet. This program has also implemented clean air programs relative to vehicles to ensure that the City is doing its part to reduce pollution and improve air quality. The City currently maintains an Electric Vehicle Charging Station in the Malibu Civic Center area.

Fleet Operations are accounted for in the Vehicle Fund, which generates revenue by charging each department with maintenance and rental fees. The City's fleet of twenty vehicles includes two pickup trucks, twelve sport utility vehicles, and six sedans. Of these twenty vehicles, fifteen operate on gasoline and five are hybrids.

Pursuant to the direction of the City Council, new vehicles will be hybrids. Once the City is able to expand its electric vehicle charging capabilities, older vehicles will be replaced, whenever possible, with electric vehicles.

This fiscal year will include two replacement vehicles and three new vehicles for the Environmental Sustainability, Planning, Public Safety, Volunteers on Patrol, and Public Works Departments.

EXPENDITURE DETAIL

Fund 601 - Vehicle; Fund 206 - Air Quality
Program 3005 - Fleet Operations

Object	Description	2020-21 Actual	2021-22 Actual	2022-23 Amended	2022-23 Projected	2023-24 Proposed
5610	Facility Maintenance	-	2,563	4,000	-	4,000
5722	Electricity	5,087	5,423	6,000	5,000	6,000
6330	Vehicle Maintenance	31,052	23,514	44,000	44,000	44,000
6500	Motor Fuel	23,937	28,170	40,000	36,000	40,000
Total Operating & Maintenance		\$ 60,076	\$ 59,670	\$ 94,000	\$ 85,000	\$ 94,000
7700	Equipment - Vehicles	89,603	51,368	150,000	150,000	325,000
7800	Equipment	-	-	-	-	-
Total Capital Outlay		\$ 89,603	\$ 51,368	\$ 150,000	\$ 150,000	\$ 325,000
Total Expenditures		\$ 149,679	\$ 111,038	\$ 244,000	\$ 235,000	\$ 419,000
Source of Funds						
General Fund 100		-	78,000	160,000	151,000	335,000
Air Quality Management Fund 206		-	-	-	-	-
Vehicle Fund 601		149,679	33,038	84,000	84,000	84,000
Total Source of Funds		\$ 149,679	\$ 111,038	\$ 244,000	\$ 235,000	\$ 419,000

STORMWATER TREATMENT FACILITIES

The Stormwater Treatment Facilities program is responsible for all activities related to the repair and replacement of equipment and the maintenance of these facilities.

In 2007, the City completed the construction of the Civic Center Stormwater Treatment Facility. This facility was the first major component in the implementation of the Malibu Civic Center Integrated Water Quality Management Plan. The facility is a key element in the Legacy Park stormwater management system and is designed to reduce pollution in Malibu Creek, Malibu Lagoon and Surfrider Beach.

Dry weather and first flush runoff flows are pumped from three major storm drains in the Civic Center area and then they are treated in a 3-step process of screening, filtering and disinfecting at a rate of up to 1,400 gallons per minute. The City reuses the treated water for irrigation of landscaping in the Civic Center area and Legacy Park.

In 2010, the City also constructed the Paradise Cove Stormwater Treatment Facility. This facility is designed to capture, clean and disinfect up to approximately 1,000 gallons per minute of stormwater and urban runoff from Ramirez Creek and the surrounding watershed. The facility has three different filtration systems to efficiently remove trash, sediment and bacteria.

Facility Maintenance activities are funded by the General Fund and the City's Measure W Los Angeles County Stormwater Annual Allocation.

EXPENDITURE DETAIL

Fund 100 - General Fund

Program 3007 - Stormwater Treatment Facilities

Object	Description	2020-21 Actual	2021-22 Actual	2022-23 Amended	2022-23 Projected	2023-24 Proposed
5610	Facilities Maintenance (Civic Center)	47,126	47,511	47,100	47,126	47,300
5610-01	Facilities Maintenance (Paradise Cove)	46,956	46,956	47,000	46,956	47,000
5655	Stormwater Monitoring	-	1,100	5,000	1,200	5,000
5721	Telephone	1,862	1,859	2,000	1,872	2,000
5722	Electricity	13,621	9,132	20,000	8,900	20,000
5723	Water	4,028	4,002	5,000	5,238	5,000
Total Operating & Maintenance		\$ 113,593	\$ 110,560	\$ 126,100	\$ 111,292	\$ 126,300
7800	Equipment (Civic Center)	72,868	15,838	110,000	110,000	50,000
7800	Equipment (Paradise Cove)	-	-	120,000	120,000	50,000
Total Capital Outlay		\$ 72,868	\$ 15,838	\$ 230,000	\$ 230,000	\$ 100,000
Total Expenditures		\$ 186,461	\$ 126,398	\$ 356,100	\$ 341,292	\$ 226,300
Source of Funds						
General Fund 100		86,461	26,398	256,100	241,292	126,300
Measure W - LA County Stormwater		100,000	100,000	100,000	100,000	100,000
Legacy Park Fund 500		-	-	-	-	-
Total Source of Funds		\$ 186,461	\$ 126,398	\$ 356,100	\$ 341,292	\$ 226,300

PUBLIC WORKS/ENGINEERING

The Public Works/Engineering Department manages the development and implementation of the Capital Improvement Program, street and maintenance programs, and engineering activities for the City including: review of proposed land development, formation of new special assessment districts, and the issuance of Special Event, Sidewalk Vending and Encroachment Permits.

Land development review involves the review of all new building and or grading permit applications for impacts to public infrastructure, off-site drainage impacts, stormwater quality and flood plain management. It also involves review of all proposed land subdivisions in accordance with the Subdivision Map Act.

The Public Works/Engineering Department also provides staff support for the creation of various utility undergrounding districts, manages the implementation of capital improvement and emergency disaster projects, conducts traffic surveys, and manages the preservation of survey monuments that control the location of subdivision boundaries and road right-of-way centerlines.

The budget for FY 2023-24 includes \$61,000 for three crossing guards at Malibu High School, Malibu Middle School, and Juan Cabrillo Elementary School. The budget also includes \$75,000 for potential initiation of plans for the City owned vacant properties.

Public Works/Engineering activities are funded by the General Fund, Gas Tax and Traffic Safety Funds.

Staffing	2021-22 Budget	2022-23 Budget	2023-24 Proposed
Public Works Director	0.90	0.90	0.90
Assistant Public Works Director	0.50	1.00	1.00
Senior Civil Engineer	0.00	1.00	1.00
Associate Civil Engineer	1.00	2.00	2.00
Assistant Civil Engineer	1.00	2.00	2.00
Public Works Superintendent	0.40	0.40	0.40
Public Works Inspector	0.20	0.20	0.20
Administrative Analyst	0.00	0.00	1.00
Senior Administrative Assistant	1.00	1.00	0.00
Administrative Assistant	1.00	1.00	1.00
Total	6.00	9.50	9.50

EXPENDITURE DETAIL

Fund 100 - General

Program 3008 - Public Works/Engineering

Object	Description	2020-21 Actual	2021-22 Actual	2022-23 Amended	2022-23 Projected	2023-24 Proposed
4101	Full-Time Salaries	508,788	843,121	1,169,775	955,010	1,204,836
4104	Overtime	502	220	1,000	1,346	1,000
4201	Retirement	78,212	119,403	182,931	138,092	201,741
4202	Health Insurance	101,257	121,532	174,913	155,240	212,599
4203	Vision Insurance	1,510	2,025	2,558	2,244	2,469
4204	Dental Insurance	8,769	11,167	15,270	13,143	13,942
4205	Life Insurance	1,041	1,285	1,624	1,380	1,538
4208	Deferred Compensation	2,688	2,700	2,700	2,700	2,700
4209	Disability Insurance	5,813	8,398	11,337	9,971	11,807
4210	Other	10,331	18,672	38,506	22,562	40,842
Total Salaries & Benefits		\$ 718,911	\$ 1,128,523	\$ 1,600,614	\$ 1,301,685	\$ 1,693,472
5100	Professional Services	86,544	192,558	416,554	329,159	455,000
5107	Contract Personnel	-	33,059	-	4,146	-
5125	Traffic Engineering	12,844	39,676	50,000	19,500	120,000
5210	Service Fees and Charges	8,992	10,602	14,000	10,602	14,000
5300	Travel & Training	240	445	5,000	866	5,000
5330	Dues & Memberships	2,087	1,943	5,000	3,247	5,000
5340	Mileage	-	-	500	100	500
5401	Advertising & Noticing	-	-	500	-	500
5405	Printing	-	-	-	-	2,000
5721	Telephone	-	-	-	-	-
6120	Computer Software	-	-	2,000	-	2,000
6160	Operating Supplies	3,920	4,435	6,000	5,000	6,000
Total Operating & Maintenance		\$ 114,627	\$ 282,718	\$ 499,554	\$ 372,620	\$ 610,000
8500	Information Systems Allocation	31,500	31,500	49,250	49,250	110,358
Total Internal Service Charges		\$ 31,500	\$ 31,500	\$ 49,250	\$ 49,250	\$ 110,358
Total Expenditures		\$ 865,038	\$ 1,442,741	\$ 2,149,418	\$ 1,723,555	\$ 2,413,830
Source of Funds						
General Fund 100		542,121	1,260,352	1,665,192	1,378,555	2,068,830
Gas Tax Fund 201		125,000	25,000	25,000	25,000	25,000
Traffic Safety Fund 202		40,000	20,000	20,000	20,000	20,000
American Rescue Plan Act of 2021		-	100,756	139,226	-	-
CIP Grants		157,917	36,633	300,000	300,000	300,000
Total Source of Funds		\$ 865,038	\$ 1,442,741	\$ 2,149,418	\$ 1,723,555	\$ 2,413,830

CIVIC CENTER WASTEWATER TREATMENT FACILITY

In 2011, the Los Angeles Regional Water Quality Control Board (RWQCB) approved a Memorandum of Understanding (MOU) with the City of Malibu. The MOU was amended in 2014 and again in 2017. The MOU is between the City, the RWQCB, and the State Water Resources Control Board (SWRCB). The MOU commits the City to lead the efforts to work with property owners to design and construct a centralized wastewater treatment facility in the Civic Center area. Under the MOU, both commercial and residential property owners in the Civic Center area are required to fund and connect to the centralized wastewater treatment facility in phases. Phase One was completed in September 2018, Phase Two requires connection by November 2024 and Phase Three (if necessary) by November 2028.

The construction of Phase One was completed in FY 2017-18. A wastewater and recycled water rate study was completed to develop the utility rates the City will be assessing the property owners connected to the Civic Center Wastewater Treatment Facility. The design for Phase Two was initiated in August 2019 and completed in FY 2021-22.

Department 3010 reflects the operation, maintenance and management of the Civic Center Wastewater Treatment Facility, treatment plant, collection system and the re-use and dispersal facility. Revenue generated from the utility rates will be used to offset these expenses. Also included is water quality testing and monitoring costs and other expenses as required in the MOU.

All operation and maintenance costs associated with the Civic Center Wastewater Treatment Facility (CCWTF) are paid by revenue generated by the wastewater and recycled water service fees. When the wastewater rates were first developed, they were based on estimated costs for running the facility. After almost three years of operation, it is evident that some costs are higher than originally anticipated. The City is responsible for costs applicable to City-owned properties located within the boundaries of the assessment district and those expenses are included in the annual budget. In addition, for FY 2018-19 and FY 2019-20, a General Fund Loan in the amount of \$327,334 was used to cover the additional expenses to operate and maintain the CCWTF. The repayment of the General Fund Loan was built into the new wastewater and recycled water rates for three fiscal years, 2021-22 through 2023-24.

The Proposed Budget for FY 2023-24 anticipates approximately \$2.02 million in expenditures for the CCWTF. The proposed new wastewater and recycled water rates will generate sufficient revenue to cover the operation, maintenance, management costs, and the loan repayment.

Staffing	2021-22 Budget	2022-23 Budget	2023-24 Proposed
Public Works Superintendent	0.25	0.25	0.25
Finance Manager	0.18	0.18	0.18
Total	0.43	0.43	0.43

EXPENDITURE DETAIL

Fund 515 - CCWTF

Program 3010 - Civic Center Water Treatment Facility

Object	Description	2020-21 Actual	2021-22 Actual	2022-23 Amended	2022-23 Projected	2023-24 Proposed
4101	Full-Time Salaries	58,849	60,169	63,244	59,499	67,262
4201	Retirement	10,573	10,815	11,770	11,357	13,627
4202	Health Insurance	7,388	8,196	8,616	8,816	9,907
4203	Vision Insurance	104	104	104	101	104
4204	Dental Insurance	610	611	611	578	580
4205	Life Insurance	53	54	55	54	55
4209	Disability Insurance	524	556	620	594	659
4210	Other	968	1,433	2,180	1,467	2,282
Total Salaries & Benefits		\$ 79,069	\$ 81,938	\$ 87,200	\$ 82,464	\$ 94,476
5100	Professional Services	16,250	5,313	50,000	12,500	50,000
5210	Service Fees and Charges	66,356	32,269	37,000	34,000	37,000
5401	Advertising & Noticing	-	116	-	200	500
5510	Insurance Premiums	135,785	160,615	200,000	169,562	200,000
5611	WTF Maintenance	1,157,211	1,156,059	1,155,000	1,156,059	1,155,000
5612	Sewer Service Fees	1,308	1,785	1,500	1,825	1,500
5613	Assessment District - CCWTF	1,393	1,406	3,000	1,299	3,000
5640	Equipment Maintenance	27,155	47,416	71,000	71,000	51,000
5656	Water Quality Testing & Monitoring	153,328	153,346	167,500	167,500	211,000
5721	Telephone	5,387	5,517	11,000	7,000	11,000
5722	Electricity & Gas	136,428	141,162	145,000	154,000	140,000
5723	Water	2,575	2,175	3,000	2,700	3,000
5724	Natural Gas	-	-	-	-	5,000
5725	Trash Pickup/Recycling	2,492	2,523	3,500	2,600	3,500
5725-01	Biosolids Disposal	32,400	35,776	55,000	55,000	55,000
5810	Interest Expense - GF Loan	1,833	1,652	8,000	-	2,000
6160	Operating Supplies	6,246	1,436	5,000	5,000	5,000
6161	Chemical Supplies	17,844	28,008	35,000	35,000	35,000
6500	Motor Fuel	-	-	2,000	2,000	2,000
Total Operating & Maintenance		\$ 1,763,991	\$ 1,776,574	\$ 1,952,500	\$ 1,877,245	\$ 1,970,500
Total Expenditures		\$ 1,843,060	\$ 1,858,512	\$ 2,039,700	\$ 1,959,709	\$ 2,064,976
Source of Funds						
General Fund Loan		231,915	-	-	-	-
CCWTF Fund 515		1,611,145	1,858,512	2,039,700	1,959,709	2,064,976
Total Source of Funds		\$ 1,843,060	\$ 1,858,512	\$ 2,039,700	\$ 1,959,709	\$ 2,064,976

LANDSLIDE MAINTENANCE DISTRICTS

The Landslide Maintenance District Program provides administration and maintenance services for three separate assessment districts including approximately 326 properties in the Big Rock Mesa area, 74 properties in the Calle Del Barco area, and 38 properties in the Malibu Road area. Each year the City renews each assessment district through legal procedures defined in the Streets and Highways code. Property owners within each district pay for the services received through annual assessments levied against the properties by the Los Angeles County Assessor's Office.

The program's administrative and maintenance services include the installation and maintenance of dewatering wells, monitoring water levels and slide activities, and preparation of annual assessment and geology reports.

Staffing	2021-22 Budget	2022-23 Budget	2023-24 Proposed
Public Works Director	0.10	0.10	0.10
Total	0.10	0.10	0.10

EXPENDITURE DETAIL

Fund 290 - Big Rock Mesa Landslide Maintenance District (LMD)

Program 6002 - Big Rock Mesa LMD

Object	Description	2020-21 Actual	2021-22 Actual	2022-23 Amended	2022-23 Projected	2023-24 Proposed
4101	Full-Time Salaries	10,290	10,894	10,769	11,123	11,318
4201	Retirement	1,781	1,863	2,004	1,958	2,293
4202	Health Insurance	1,030	1,087	1,111	1,143	1,194
4203	Vision Insurance	17	17	17	17	17
4204	Dental Insurance	99	100	100	98	95
4205	Life Insurance	19	20	20	21	20
4208	Deferred Compensation	149	150	150	150	150
4209	Disability Insurance	88	96	106	104	111
4210	Other	150	158	276	173	290
Total Salaries & Benefits		\$ 13,623	\$ 14,385	\$ 14,553	\$ 14,784	\$ 15,487
5100	Professional Services	238,919	224,353	233,595	235,732	236,532
5210	Service Fees & Charges	9,786	10,951	12,000	11,400	12,000
5401	Advertising & Noticing	110	116	500	200	500
5722	Electricity	15,438	19,549	24,000	24,300	24,000
Total Operating & Maintenance		\$ 264,253	\$ 254,969	\$ 270,095	\$ 271,632	\$ 273,032
7903	Storm Drain Improvements	71,756	75,083	100,000	58,000	82,000
Total Capital Outlay		\$ 71,756	\$ 75,083	\$ 100,000	\$ 58,000	\$ 82,000
Total Expenditures		\$ 349,632	\$ 344,437	\$ 384,648	\$ 344,416	\$ 370,519
Source of Funds						
Landslide Maintenance District Fund		349,632	344,437	384,648	344,416	370,519
Total Source of Funds		\$ 349,632	\$ 344,437	\$ 384,648	\$ 344,416	\$ 370,519

EXPENDITURE DETAIL

Fund 291 - Malibu Road Landslide Maintenance District (LMD)

Program 6003 - Malibu Road LMD

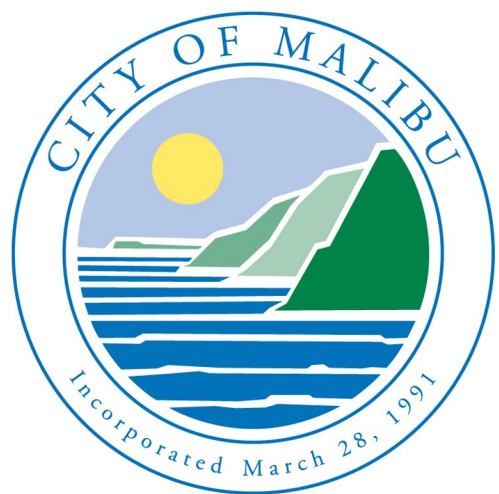
Object	Description	2020-21 Actual	2021-22 Actual	2022-23 Amended	2022-23 Projected	2023-24 Proposed
4101	Full-Time Salaries	5,145	5,447	5,384	5,562	5,659
4201	Retirement	891	932	1,002	978	1,147
4202	Health Insurance	515	543	556	572	597
4203	Vision Insurance	8	8	8	9	8
4204	Dental Insurance	49	50	50	50	47
4205	Life Insurance	10	10	10	11	10
4208	Deferred Compensation	75	75	75	75	75
4209	Disability Insurance	44	48	53	51	55
4210	Other	75	80	138	86	145
Total Salaries & Benefits		\$ 6,812	\$ 7,193	\$ 7,276	\$ 7,392	\$ 7,744
5100	Professional Services	54,804	65,527	45,500	52,648	52,198
5401	Advertising & Noticing	165	116	240	240	500
5722	Electricity	805	915	2,000	1,100	2,000
Total Operating & Maintenance		\$ 55,774	\$ 66,558	\$ 47,740	\$ 53,988	\$ 54,698
7903	Storm Drain Improvements	20,000	5,415	20,000	11,500	15,000
Total Capital Outlay		\$ 20,000	\$ 5,415	\$ 20,000	\$ 11,500	\$ 15,000
Total Expenditures		\$ 82,586	\$ 79,166	\$ 75,016	\$ 72,880	\$ 77,442
Source of Funds						
Landslide Maintenance District Fund		82,586	79,166	75,016	72,880	77,442
Total Source of Funds		\$ 82,586	\$ 79,166	\$ 75,016	\$ 72,880	\$ 77,442

EXPENDITURE DETAIL

Fund 292 - Calle del Barco Landslide Maintenance District (LMD)

Program 6004 - Calle del Barco LMD

Object	Description	2020-21 Actual	2021-22 Actual	2022-23 Amended	2022-23 Projected	2023-24 Proposed
4101	Full-Time Salaries	5,145	5,447	5,384	5,562	5,659
4201	Retirement	891	932	1,002	978	1,147
4202	Health Insurance	515	543	556	572	597
4203	Vision Insurance	8	8	8	9	8
4204	Dental Insurance	50	50	50	50	47
4205	Life Insurance	10	10	10	11	10
4208	Deferred Compensation	75	75	75	75	75
4209	Disability Insurance	44	48	53	51	55
4210	Other	75	80	138	87	145
Total Salaries & Benefits		\$ 6,813	\$ 7,193	\$ 7,276	\$ 7,394	\$ 7,744
5100	Professional Services	61,845	54,253	52,000	54,148	54,148
5401	Advertising & Noticing	83	116	240	240	240
5722	Electricity	501	385	1,500	800	1,500
Total Operating & Maintenance		\$ 62,429	\$ 54,754	\$ 53,740	\$ 55,188	\$ 55,888
7903	Storm Drain Improvements	18,995	15,381	20,000	20,000	20,000
Total Capital Outlay		\$ 18,995	\$ 15,381	\$ 20,000	\$ 20,000	\$ 20,000
Total Expenditures		\$ 88,237	\$ 77,328	\$ 81,016	\$ 82,582	\$ 83,632
Source of Funds						
Landslide Maintenance District Fund		88,237	77,328	81,016	82,582	83,632
Total Source of Funds		\$ 88,237	\$ 77,328	\$ 81,016	\$ 82,582	\$ 83,632



CAPITAL IMPROVEMENT PROJECTS

Projects	2020-21 Actual	2021-22 Actual	2022-23 Amended	2022-23 Projected	2023-24 Proposed
Annual Street Overlay	554,617	634,889	900,000	57,473	2,184,000
PCH Median Improvements	212,150	30,044	4,490,000	44,799	4,490,000
Civic Center Way Improvements	4,530,313	12,551	-	11,783	-
PCH Signal Synchronization System	697,463	405,311	6,555,000	400,000	7,100,000
Civic Center Stormwater Diversion Structure	5,680	96,740	-	154	-
Marie Canyon Green Streets	-	441	385,000	254,001	-
Stormdrain Trash Screens	17,864	-	-	-	-
Civic Center Water Treatment Facility-Phase Two	1,641,916	1,084,022	16,500,000	144,000	-
City Hall Solar Power Project	-	-	-	-	4,000,000
City Hall Roof Project	224,266	-	-	-	-
Westward Beach Road Improvements	4,360	-	350,000	30,000	320,000
Electric Vehicle Charging Stations	9,999	-	-	-	-
Temporary Skate Park	595	-	-	-	-
Permanent Skate Park	25,515	18,703	1,066,000	40,783	1,066,000
Bluffs Park Workout Stations	44,968	-	-	-	-
Bluffs Park Shade Structure	-	-	100,000	56,901	-
Vehicle Protection Devices - City Properties	-	-	100,000	-	-
Legacy Park Paver Repair	-	3,560	-	-	-
Malibu Bluffs Park South Walkway	-	-	150,000	20,000	130,000
Trancas Canyon Park Playground Resurfacing	-	-	75,000	10,000	95,000
PCH at Trancas Canyon Road Right Turn Lane	-	6,707	683,219	118,294	531,000
PCH Crosswalk Imprvmnts-Big Rock Dr./20326 PCH	-	-	200,000	-	200,000
PCH Median Imprvmnts-Paradise Cove/Zuma Beach	-	-	100,000	-	100,000
Kanan Dume Biofilter	-	-	100,000	-	500,000
Stormdrain Trash Screens Phase Two	-	-	35,000	12,000	-
City Traffic Signals Backup Power	-	-	30,000	-	50,000
Malibu Canyon Road Traffic Study	-	-	50,000	-	108,000
Harbor Vista Curb Return Modifications	-	-	-	-	100,000
PCH at Las Flores and Rambla Pacifico Intersection	-	-	-	-	160,000
Encinal Canyon 60-inch Storm Drain Repairs	-	-	-	-	1,000,000
Citywide Asphalt Concrete Berms Repairs	-	-	-	-	300,000
Bluffs and Equestrian Park Roof Replacement	-	-	-	-	400,000
Legacy Park Benches and Arbors Renovations	-	-	-	-	150,000
Total	\$ 7,969,706	\$ 2,292,968	\$ 31,869,219	\$ 1,200,188	\$ 22,984,000

CAPITAL IMPROVEMENT PROJECTS

FY 2023-24 includes an ambitious capital improvement program with multiple projects requiring a funding agreement to be initiated and/or implemented with several county agencies. Progress on such is as described with each of the following projects.

2023 ANNUAL STREET MAINTENANCE (9002)

This project includes the design and construction management of the annual street maintenance project. This project will include Harvester Rd., Floris Heights., Filaree Heights, Deerhead Rd., and Busch Dr. It is anticipated that the project will be in construction during FY 2023-24.

PCH MEDIAN IMPROVEMENT PROJECT (9059)

The project will promote traffic safety by channelizing the highway, regulating turn movements and improving traffic safety operations. The project will rehabilitate the existing medians, shoulders, and will install new raised medians along PCH from Webb Way to Puerco Canyon Road. The new medians will be stamped concrete to match the recently installed medians on PCH. It is anticipated that the project will be in construction during FY 2022-23.

CIVIC CENTER WAY IMPROVEMENTS PROJECT (9061) (COMPLETED)

The project consists of improving the safety for all modes of transportation on Civic Center Way from Webb Way to Malibu Canyon Road. The project will improve horizontal and vertical sight distances and create additional space for motorists, pedestrians, cyclists, and transit to travel to improve traffic safety and operational flow. The construction was completed in FY 2020-21.

PCH SIGNAL SYNCHRONIZATION SYSTEM IMPROVEMENTS (9066)

This project will install communication between the existing traffic signals on PCH, from Topanga Canyon Road to John Tyler Drive, and connect the signals back to the Caltrans Traffic Management Center, allowing Caltrans to control and operate the signals and the signal system remotely. The City has acquired consultants, and will be managing the design, the permit process, and the construction phase with Caltrans. Funding for the design and construction of this project will be provided through Measure R funds administered by LA Metro. It is anticipated that the project will be in construction during FY 2022-23.

CIVIC CENTER STORMWATER DIVERSION STRUCTURE (9070) (COMPLETED)

This project consists of storm drain improvements in the Civic Center area. The improvements will promote the flow and circulation of stormwater into Legacy Park. This project was completed in FY 2021-22.

MARIE CANYON GREEN STREETS (9072) (COMPLETED)

This project was identified in the City's Enhanced Watershed Management Plan (EWMP). This project includes the installation of biofilters and other stormwater water quality devices to capture and treat stormwater. The project is intended to assist with Municipal Separate Storm Sewer System (MS4) Discharge Permit requirements. The project was completed in FY 2022-23.

STORMDRAIN TRASH SCREENS (9073) (COMPLETED)

This project was identified in the City's EWMP. This project includes the installation of trash screens at the City's storm drain inlets to prevent debris from entering the storm drain system. The proposed trash screens comply with the Trash Total Maximum Daily Load (TMDL) requirements. This project was completed in FY 2020-21

CIVIC CENTER WATER TREATMENT FACILITY- PHASE TWO (9075) (DELAYED)

The Civic Center Wastewater Improvements Project is part of the City's Integrated Water Quality Management Plan that will improve water quality in Malibu Creek, Malibu Lagoon, and Surfrider Beach. The development of a community wastewater collection, treatment, reuse, and dispersal facility will replace existing individual on-site wastewater treatment systems in the City's Civic Center area.

Phase One of this project was completed in FY 2018-19. The design of Phase Two of this project was initiated in August 2019. This phase of the project expands the wastewater collection and recycled water system to include those properties in Malibu Colony, the condos on Civic Center Way, HRL, and a portion of Serra Retreat. In addition, the treatment plant will be expanded to treat the additional wastewater from these properties. The work will include preparing a coastal development permit, construction plans, project specifications and cost estimates. The project is currently delayed and it is anticipated that the project will begin construction in FY 2024-25.

CITY HALL SOLAR PROJECT (9078)

This project will include the installation of a solar power system at City Hall. This will include facilities that could be used to charge electric vehicles as well as reduce the City's overall electricity consumption.

CITY HALL ROOF (9079) (COMPLETED)

When the initial renovations of City Hall were undertaken, there was not enough funding to replace the roof of the building. The roof currently has leaks in several locations. This project will replace the roof at City Hall. This project was completed in FY 2020-21.

WESTWARD BEACH ROAD REPAIRS (9082)

This project consists of making pavement repairs in the existing beach side shoulder area. The beach side repairs shall not extend beyond 11 feet from the City's right of way. This project was initially funded using Metro Measure M Active Transportation funds. Due to the City Council's scope of work change, Measure M will not be available for the project and instead will be funded with the General Fund CIP Reserve. It is anticipated that this project will be in construction during FY 2023-24.

ELECTRIC VEHICLE CHARGING STATIONS (9084) (COMPLETED)

This project will upgrade the existing charging stations along Civic Center Way. This project was completed in FY 2020-21.

TEMPORARY SKATE PARK (9089) (COMPLETED)

During FY 2019-2020, City Council approved the use of the Crummer/Case property adjacent to Malibu Bluffs Park as the location for a temporary skate park. This project consists of constructing a new asphalt concrete surface, fencing, parking and above ground skate park elements to the vacant lot. The project was completed during the summer of 2020.

PERMANENT SKATE PARK (9090)

This project consists of designing and constructing a permanent skate park of a 12,500-square-foot in-ground concrete skate park on the Crummer/Case Property adjacent to Malibu Bluffs Park. The project includes parking and additional site amenities such as trash cans, benches, tables, and restrooms.

The project is currently in the design phase. Construction of the Permanent Skate Park is expected to begin after the design process is completed and funding sources have been authorized by Council. Construction is anticipated to take approximately 14-16 months.

BLUFFS PARK WORKOUT STATION (9092) (COMPLETED)

This project consists of the installation of a small workout station in the current zip line area at Malibu Bluffs Park. The project will include new poured in place safety surfacing and signage demonstrating the proper use of the equipment. The project will be funded through the City's Proposition A Park Funds. This project was completed in FY 2020-21.

BLUFFS PARK SHADE STRUCTURE (9093) (COMPLETED)

This project consists of the installation of four single-post shade structures at Malibu Bluffs Park. Two of the shade structures will be located at the Michael Landon Center Playground, with the other two located at the baseball field picnic area. The project will be funded through the City's Proposition A Park Funds. The project was completed in FY 2022-23.

VEHICLE PROTECTION DEVICES (9094) (CANCELLED)

Malibu Municipal Code Section 17.48.070 requires vehicle impact protection devices to be installed for all parking spaces located adjacent to any outdoor pedestrian seating area.

There are two locations within the City's right-of-way and City-owned property that would require a vehicle impact protection device. The first location is on Cross Creek Road directly in front of the Taverna Tony restaurant entrance (23410 Civic Center Way). The second location is at the Malibu Coast Animal Hospital (23431 Pacific Coast Highway).

The Vehicle Protection Devices project consists of installing bollard-type devices at these locations to meet the City's Municipal Code. It is anticipated that this project will be completed in FY 2022-23.

LEGACY PARK PAVER REPAIR (9096) (CANCELED)

This project consists of the removal and repair of a large section of pavers on the north side of the Loop Walkway at Legacy Park. The pavers have become uneven and damaged in several areas, causing a potential safety hazard for park patrons.

MALIBU BLUFFS PARK SOUTH WALKWAY (9097)

This project will replace the existing sidewalk located on the south side of Malibu Bluffs Park. Staff has repaired or replaced several different sections of the sidewalk over the past several years, but a more in-depth repair and re-leveling of the subsurface is required. The design of this project is anticipated to be completed in FY 2022-23.

TRANCAS CANYON PARK PLAYGROUND RESURFACING (9098)

This project will remove and replace the upper layer of the current playground pour-in-place safety surfacing at Trancas Canyon Park. The surfacing was installed in 2011 during the construction of the park, and staff has coordinated regular maintenance and several minor repairs since installation. The surfacing is at the end of its 10-year life and is in need of a replacement. The design of this project is anticipated to be completed in FY 2022-23.

PCH AT TRANCAS CANYON ROAD RIGHT TURN LANE (9100)

This project consists of installing a new westbound right turn lane at PCH and Trancas Canyon Road. Funding for this project will be provided from LA County Measure R and be administered by LA County Metro Authority. The design of this project began in FY 2022-23. It is anticipated that construction will begin in FY 2023-24.

PCH CROSSWALK IMPROVEMENTS AT BIG ROCK DRIVE AND 20326 PCH (9101)

This project was identified in the 2015 PCH Safety Study and includes the installation of overhead warning signs and raised medians on PCH. New flashing warning beacons will be installed approximately 200 feet east and west of 20326 PCH (Moonshadow's Restaurant). New raised medians, along with a pedestrian refuge area, are planned for this area. A new overhead flashing "signal ahead" beacon will be installed 400 feet east of the PCH and Big Rock Drive intersection. New raised medians will be constructed on PCH near the Big Rock Drive intersection. Funding for this project is provided by Measure M Transportation Funds. The project design will occur in FY 2023-24.

PCH MEDIAN IMPROVEMENTS – PARADISE COVE AND ZUMA BEACH (9102)

This project was identified in the 2015 PCH Safety Study and includes installing new raised medians and improvements. New raised medians are proposed east and west of the PCH and Paradise Cove Road intersection. The proposed improvements also include the relocation of the existing bus stop and new signage, as well as the installation of new raised medians on PCH in the areas where the double yellow lines exist in the vicinity of Zuma Beach, specifically where the yellow paddles are installed. Funding for this project is provided by Measure M Transportation Funds. The project design will occur in FY 2023-24.

KANAN DUME BIOFILTER (9103)

This project was identified in the City's Enhanced Watershed Management Plan (EWMP). This project includes the installation of a biofilter on Kanan Dume Drive to capture and treat stormwater. The project is intended to assist with Municipal Separate Storm Sewer System (MS4) Discharge Permit requirements. The project design will occur in FY 2023-24.

STORMDRAIN TRASH SCREENS PHASE TWO (9104) (COMPLETED)

This project was identified in the City's EWMP. This project includes the installation of trash screens at the City's storm drain inlets to prevent debris from entering the storm drain system. The proposed trash screens comply with the Trash Total Maximum Daily Load (TMDL) requirements. Trash screens will be installed on City owned storm drain inlets on John Tyler Dr., Roca Chica Dr., and Piedra Chica Dr. It is anticipated that construction will be completed in FY 2022-23.

CITY TRAFFIC SIGNALS BACKUP POWER (9105)

This project will include upgrading the backup power system to the City's traffic signals at Civic Center Way/Webb Way, Civic Center Way/Winter Canyon Road, and Civic Center Way/Malibu Canyon Road. The project design will occur in FY 2022-23.

MALIBU CANYON ROAD TRAFFIC STUDY (9106)

This project will consist of a traffic study on Malibu Canyon Road near Harbor Vista Drive and Potter Lane to determine if any feasible traffic safety improvements can be constructed at this location. Funding for this project will be from STPL funding administered by Metro. During FY 2022-23, staff will be finalizing the project funding from Metro and will begin the traffic study.

HARBOR VISTA CURB RETURN MODIFICATIONS (9108)

This project includes increasing the curb return radius at the intersection of Malibu Canyon Road and Harbor Vista Drive. This modification will help improve the intersection by increasing safety and visibility. The proposed curb return will require SCE to relocate their existing utility pole.

PCH AT LAS FLORES AND RAMBLA PACIFICO INTERSECTION IMPROVEMENTS (9109)

This project was identified in the 2015 PCH Safety Study and includes making various safety and efficiency improvements at the Las Flores Canyon Road and Rambla Pacifico Street intersections. The project will reconfigure the traffic signals, traffic lanes and will provide additional space for bicycle lanes. This project will be coordinated with other Caltrans projects for this intersection. Funding for the design and construction of this project will be provided through Measure R funds administered by LA Metro. The project design will begin in FY 2023-24.

ENCINAL CANYON 60-INCH STORM DRAIN REPAIRS (9110)

This project will consist of repairing a 60-inch storm drain piping on Encinal Canyon Road. This project was identified as part of the Storm Drain Master Plan.

CITYWIDE ASPHALT CONCRETE BERMS REPAIRS (9111)

This project will include repairing asphalt concrete berms throughout the City limits.

BLUFFS AND EQUESTRIAN PARK ROOF REPLACEMENT PROJECT (9112)

This project will include replacing existing roofs at the Michael Landon Center at Bluffs Park and at the Equestrian Park.

LEGACY PARK BENCHES AND ARBORS RENOVATIONS (9113)

This project will consist of refurbishing the wooden benches and repainting the metal arbors at Legacy Park.

EXPENDITURE DETAIL

Fund 310 - Capital Improvement Projects

Object	Description	2020-21 Actual	2021-22 Actual	2022-23 Amended	2022-23 Projected	2023-24 Proposed
9002	Annual Street Overlay	554,617	634,889	900,000	57,473	2,184,000
<i>Source of Funds</i>						
	Proposition C / Local Return	189,617	235,000	235,000	-	225,000
	Measure R Annual Allocation / Local Return	-	-	-	-	120,000
	Road Maintenance and Rehabilitation Account	245,000	229,889	515,000	-	550,000
	Measure M Annual Allocation / Local Return	120,000	170,000	150,000	57,473	12,000
	General Fund Designated for CIP	-	-	-	-	1,277,000
9059	PCH Median Improvements	212,150	30,044	4,490,000	44,799	4,490,000
<i>Source of Funds</i>						
	Measure R Highway Operational Improvements	212,150	30,044	4,490,000	44,799	4,490,000
9061	Civic Center Way Improvements	4,530,313	12,551	-	11,783	PROJECT COMPLETED
<i>Source of Funds</i>						
	Measure R Highway Operational Improvements	4,530,313	12,551	-	11,783	
9066	PCH Signal Synchronization System Improvements	697,463	405,311	6,555,000	400,000	7,100,000
<i>Source of Funds</i>						
	Measure R Highway Operational Improvements	697,463	405,311	6,555,000	400,000	7,100,000
9070	Civic Center Stormwater Diversion Structure	5,680	96,740	-	154	PROJECT COMPLETED
<i>Source of Funds</i>						
	General Fund Designated for CIP	5,680	96,740	-	154	
	Legacy Park Project Funds	-	-	-	-	
9072	Marie Canyon Green Streets	-	441	385,000	254,001	PROJECT COMPLETED
<i>Source of Funds</i>						
	Measure W	-	441	385,000	254,001	
	General Fund Designated for CIP	-	-	-	-	
9073	Stormdrain Trash Screen Improvements	17,864	-	-	-	PROJECT COMPLETED
<i>Source of Funds</i>						
	Legacy Park Project Funds	17,864	-	-	-	
9075	Civic Center Water Treatment Facility - Phase Two	1,641,916	1,084,022	16,500,000	144,000	PROJECT DELAYED
<i>Source of Funds</i>						
	State Revolving Fund Water Loan	-	-	16,500,000	-	
	Third Point Funding	-	30,000	-	-	
	HRL Funding Agreement	1,641,916	1,054,022	-	144,000	
9078	City Hall Solar Power Project	-	-	-	-	4,000,000
<i>Source of Funds</i>						
	General Fund Designated for CIP	-	-	-	-	4,000,000
9079	City Hall Roof Project	224,266	-	-	-	PROJECT COMPLETED
<i>Source of Funds</i>						
	General Fund Designated for Deferred Maintenance	224,266	-	-	-	
9082	Westward Beach Road Improvements	4,360	-	350,000	30,000	320,000
<i>Source of Funds</i>						
	Measure M Subregional Highway Fund	4,360	-	-	-	-
	Measure M Annual Allocation / Local Return	-	-	-	-	-
	General Fund Designated for CIP	-	-	350,000	30,000	320,000
9083	Heathercliff Road Safety Improvements	-	-	-	-	PROJECT CANCELLED
<i>Source of Funds</i>						
	TDA Article 3 / Local Return	-	-	-	-	
	General Fund Designated for CIP	-	-	-	-	

EXPENDITURE DETAIL

Fund 310 - Capital Improvement Projects

Object	Description	2020-21 Actual	2021-22 Actual	2022-23 Amended	2022-23 Projected	2023-24 Proposed
9084	Electric Vehicle Charging Stations	9,999	-	-	-	
<i>Source of Funds</i>						
	AQMD Fund	9,999	-	-	-	PROJECT COMPLETED
	Mobile Source Air Pollution Reduction (MSRC)	-	-	-	-	
	General Fund Designated for CIP	-	-	-	-	
9089	Temporary Skate Park	595	-	-	-	PROJECT COMPLETED
<i>Source of Funds</i>						
	General Fund Case/Crummer Designated Reserve	595	-	-	-	
9090	Permanent Skate Park	25,515	18,703	1,066,000	40,783	1,066,000
<i>Source of Funds</i>						
	General Fund Case/Crummer Designated Reserve	25,515	18,703	257,372	40,783	327,472
	General Fund Designated for CIP	-	-	808,628	-	738,528
9092	Bluffs Park Workout Station	44,968	-	-	-	PROJECT COMPLETED
<i>Source of Funds</i>						
	Prop A Parks Funds	44,968	-	-	-	
9093	Bluffs Park Shade Structure	-	-	100,000	56,901	PROJECT COMPLETED
<i>Source of Funds</i>						
	Prop A Parks Funds	-	-	100,000	56,901	
9094	Vehicle Protection Devices - City Properties	-	-	100,000	-	PROJECT CANCELLED
<i>Source of Funds</i>						
	General Fund Designated for CIP	-	-	100,000	-	
9096	Legacy Park Paver Repair	-	3,560	-	-	PROJECT CANCELLED
<i>Source of Funds</i>						
	Legacy Park Project Funds	-	3,560	-	-	
9097	Malibu Bluffs Park South Walkway	-	-	150,000	20,000	130,000
<i>Source of Funds</i>						
	General Fund Designated for CIP	-	-	150,000	20,000	130,000
9098	Trancas Canyon Park Playground Resurfacing	-	-	75,000	10,000	95,000
<i>Source of Funds</i>						
	General Fund Designated for CIP	-	-	75,000	10,000	95,000
9100	PCH at Trancas Canyon Road Right Turn Lane	-	6,707	683,219	118,294	531,000
<i>Source of Funds</i>						
	Measure R Highway Operational Improvements	-	6,707	683,219	118,294	531,000
9101	PCH Crosswalk Imprvmnts-Big Rock Drive/20326 PCH	-	-	200,000	-	200,000
<i>Source of Funds</i>						
	Measure M Subregional Highway Fund	-	-	-	-	200,000
	Measure M Annual Allocation / Local Return	-	-	200,000	-	-
9102	PCH Median Imprvmnts - Paradise Cove/Zuma Beach	-	-	100,000	-	100,000
<i>Source of Funds</i>						
	Measure M Subregional Highway Fund	-	-	-	-	100,000
	Measure M Annual Allocation / Local Return	-	-	100,000	-	-
9103	Kanan Dume Biofilter	-	-	100,000	-	500,000
<i>Source of Funds</i>						
	Measure W	-	-	100,000	-	500,000

EXPENDITURE DETAIL

Fund 310 - Capital Improvement Projects

Object	Description	2020-21 Actual	2021-22 Actual	2022-23 Amended	2022-23 Projected	2023-24 Proposed
9104	Stormdrain Trash Screens Phase Two	-	-	35,000	12,000	PROJECT COMPLETED
<i>Source of Funds</i>						
	Measure W	-	-	35,000	12,000	
9105	City Traffic Signals Backup Power	-	-	30,000	-	50,000
<i>Source of Funds</i>						
	General Fund Designated for CIP	-	-	30,000	-	50,000
9106	Malibu Canyon Road Traffic Study	-	-	50,000	-	108,000
<i>Source of Funds</i>						
	Surface Transportation Program - Local (STPL)	-	-	50,000	-	108,000
9108	Harbor Vista Curb Return Modifications	-	-	-	-	100,000
<i>Source of Funds</i>						
	General Fund Designated for CIP	-	-	-	-	100,000
9109	PCH at Las Flores and Rambla Pacifico Intersection	-	-	-	-	160,000
<i>Source of Funds</i>						
	Measure M Subregional Highway Fund	-	-	-	-	160,000
9110	Encinal Canyon 60-inch Storm Drain Repairs	-	-	-	-	1,000,000
<i>Source of Funds</i>						
	General Fund Designated for CIP	-	-	-	-	1,000,000
9111	Citywide Asphalt Concrete Berm Repairs	-	-	-	-	300,000
<i>Source of Funds</i>						
	General Fund Designated for CIP	-	-	-	-	300,000
9112	Bluffs and Equestrian Park Roof Replacement	-	-	-	-	400,000
<i>Source of Funds</i>						
	General Fund Designated for CIP	-	-	-	-	400,000
9113	Legacy Park Benches and Arbors Renovations	-	-	-	-	150,000
<i>Source of Funds</i>						
	General Fund Designated for CIP	-	-	-	-	150,000
Total Expenditures		\$ 7,969,706	\$ 2,292,968	\$ 31,869,219	\$ 1,200,188	\$ 22,984,000

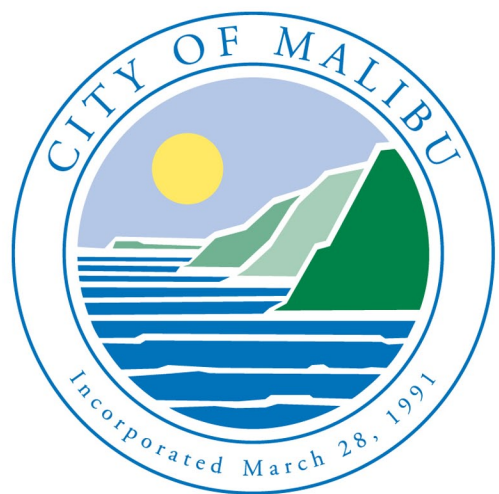
Source of Funds

General Fund Designated for CIP	5,680	96,740	1,513,628	60,154	8,560,528
General Fund Designated Reserve for Deferred Maintenance	224,266	-	-	-	-
General Fund Case/Crummer Designated Reserve	26,110	18,703	257,372	40,783	327,472
Legacy Park Project Funds	17,864	3,560	-	-	-
Measure M Annual Allocation / Local Return	120,000	170,000	450,000	57,473	12,000
Measure M Subregional Highway Funds	4,360	-	-	-	460,000
Measure R Annual Allocation / Local Return	-	-	-	-	120,000
Measure R Highway Operational Improvements Funds	5,439,926	454,613	11,728,219	574,876	12,121,000
Measure W - LA County Stormwater	-	441	520,000	266,001	500,000
Proposition/Measure A LA County Parks	44,968	-	100,000	56,901	-
Special Revenue Fund - Proposition C Funds	189,617	235,000	235,000	-	225,000
Special Revenue Fund - AQMD	9,999	-	-	-	-
Road Maintenance and Rehabilitation Account Fund (SB 1)	245,000	229,889	515,000	-	550,000

EXPENDITURE DETAIL

Fund 310 - Capital Improvement Projects

Object	Description	2020-21 Actual	2021-22 Actual	2022-23 Amended	2022-23 Projected	2023-24 Proposed
<i>Source of Funds (Continued)</i>						
	Civic Center Water Treatment Facility - Phase Two, Third Point Funding	-	30,000	-	-	-
	Civic Center Water Treatment Facility - Phase Two, HRL Funding	1,641,916	1,054,022	-	144,000	-
	Civic Center Water Treatment Facility - Phase Two Loan	-	-	16,500,000	-	-
	Surface Transportation Program - Local (STPL-L)	-	-	50,000	-	108,000
Total Source of Funds		\$ 7,969,706	\$ 2,292,968	\$ 31,869,219	\$ 1,200,188	\$ 22,984,000



APPROPRIATIONS LIMIT CALCULATION

Article XIII B of the California State Constitution, commonly referred to as the Gann Appropriations Limit, was adopted by the California voters in 1980 and placed limits on the amount of proceeds of taxes that State and local agencies can appropriate and spend each year.

The limit is different for each agency and changes each year. The annual limit is based on the amount of tax proceeds that were authorized to be spent in Fiscal Year 1978-79, modified for changes in inflation and population. Inflationary adjustments are based on increases in the California per capita income or the increase in non-residential assessed valuation due to new construction. An adjustment is also made based on changes in Malibu's population.

Section 7910 of the State Government Code requires a governing body to annually adopt, by resolution, an appropriations limit for the upcoming fiscal year. For Fiscal Year 2023-24, the estimated appropriations subject to the limitation (estimated tax proceeds appropriated by the Malibu City Council less exclusions) are under the limit. The appropriations limit for Fiscal Year 2023-24 is \$33,457,062. This is the maximum amount of tax proceeds the City is able to appropriate and spend in Fiscal Year 2023-24. The appropriations subject to the limit are \$28,361,193, leaving the City with an appropriations capacity under the limit of \$5,095,869.

Appropriation Limit Calculation

FY 2022-23 appropriation limit: **\$32,102,135**

A. Population Adjustment 0.9979

B. Per Capita Income Adjustment 1.0444

Total annual adjustment (AxB) 1.0422

FY 2023-24 appropriation limit: **\$33,457,062**

Less: total appropriations subject to limit

Estimated tax proceeds for FY 2023-24 \$42,373,641

Exclusions (see below) (14,012,448)

Appropriations subject to limitation \$28,361,193

Remaining appropriation capacity \$ 5,095,869

Excluded Appropriations

Certain costs are not subject to the Appropriations Limit including but not limited to debt service, qualified capital outlay, and the costs of complying with a federal mandate.

The following are excluded from the Appropriations Subject to Limitation:

Federal Mandates	
Federal Clean Water Act	\$ 1,565,297
Qualified Capital Outlay	
City Hall Leasehold Improvements	\$ 375,000
Malibu Bluffs Parks Improvements	327,472
Capital Improvement Projects	8,560,528
Qualified Debt Service	
City Hall Land Acquisition	\$ 1,503,225
Trancas Field Acquisition	590,550
Land Acquisition (Heathercliff, etc.)	1,090,376
Total Exclusions	\$ 14,012,448

GLOSSARY OF TERMS

Accounting System: The set of records and procedures that are used to record, classify and report information on the financial status of the City.

Accrual Basis of Accounting: Under this accounting method, transactions are recognized when they occur, regardless of the timing of related cash receipts and disbursements. This form of accounting is used in the Enterprise and Internal Service funds.

Agency Funds: A fund used to account for assets held by the City of behalf of individuals, private organizations and other governments. One agency fund is the deferred compensation fund.

Annual Budget: A budget applicable to a single fiscal year.

Appropriation: Money budgeted for a given program. Appropriations are the means by which legal authority is given to expend public monies. The appropriation is the maximum level of expenditure authorized.

Appropriation Resolution: The official legal document approved by the City Council which permits officials to incur obligations against and to make expenditures of governmental resources. Appropriations are typically granted for a one-year period.

Assessed Valuation: The estimated value of real and personal property used by the Los Angeles County Assessor as the basis for levying property taxes.

Budget Calendar: The schedule of key dates which the City follows in the preparation and adoption of the budget.

Budget Document: The official financial spending and resource plan submitted by the City Manager and adopted by the City Council explaining the budget to the public and City Council.

Budget Message: A written explanation by the City Manager of the budget. The budget message explains principal budget and policy issues and presents an overview of the City Manager's budget recommendations.

California Government Code: State legislation providing the legal framework for municipal operations.

GLOSSARY OF TERMS

California Public Employees Retirement System (CalPERS): The retirement system run by the State of California that provides retirement benefits to public employees. The City is a member of CalPERS and employees participate in the plan.

Capital Assets: Assets of significant value and having a used life of more than one year with an original cost of \$3,000 or more. Capital assets are also called fixed assets.

Capital Improvements: Physical improvements which cost over \$5,000 and have a useful life of more than one year and involve the construction or reconstruction of a physical asset. Examples are street improvements, park improvements and facility construction.

Capital Outlay: A budget category that accounts for land, land improvements, buildings and structures, furniture and equipment.

Capital Projects Fund: In governmental accounting, a fund that accounts for financial resources that will be used for the acquisition or construction of capital facilities. The total cost of the capital project is accumulated in a capital projects fund until the project is completed, at which time the fund ceases to exist.

Cash Basis Accounting: A basis of accounting under which transactions are recognized only when cash is received.

Community Development Block Grant (CDBG): Federal grant funds that are distributed by the U.S. Department of Housing and Urban Development (HUD). Funds are passed through to the City from the Los Angeles County Community Development Commission (CDC).

COLA: Cost of living adjustment.

Contingency: A budgetary reserve set aside for emergencies for unforeseen expenditures not otherwise budgeted.

Contract Services: Professional service provided to the City from the private sector or other public agencies.

Cost Allocations: A fair and equitable methodology for identifying and distributing direct and indirect cost from a service provider to the service consumer.

GLOSSARY OF TERMS

Decision Package: A standardized format whereby departments request budgetary consideration for new programs, positions, capital equipment and reclassification.

Department: An organizational unit comprised of programs and activities, managed by a single director.

Encumbrance: Financial commitments related to unperformed services or contracts for goods for which part of an appropriation has been reserved.

Expenditure: Appropriated funds that have been spent.

FEMA: Federal Emergency Management Agency.

Fiscal Year: An accounting term for the budget year. The City's fiscal year is from July 1st through June 30th.

Fixed Assets: Assets which are intended to be held or used for a long term, such as land, buildings, improvements other than buildings, machinery and equipment.

FLSA: The Fair Labor Standards Act which sets minimum wage, overtime pay, equal pay and Child Labor Standards for private and public sector employees.

Full Time Equivalent (FTE): An FTE is equal to one-full time employee at 2,080 hours per year.

Fund: An independent fiscal accounting term used to record all financial transactions related to the specific purpose for which the fund was created.

Fund Accounting: A system of accounting used by non-profits, particularly governments. Since there is no profit motive, accountability is measured instead of profitability. The main purpose is stewardship of financial resources received and expended in compliance with legal requirements.

Fund Balance: The difference between assets and liabilities. A positive fund balance indicates that assets exceed liabilities while the reverse is true for a deficit fund balance.

FY: Fiscal year

GASB: Governmental Accounting Standards Board.

GLOSSARY OF TERMS

General Fund: In governmental accounting, funds used to account for all assets and liabilities of a non-profit entity, except those particularly assigned for other purposes in another more specialized fund.

GAAP (Generally Accepted Accounting Principles): Uniform minimum standards for financial accounting and reporting. These standards govern the form and content of the basic financial statements of the City.

Grant: Contributions or gifts of cash or other assets from one entity to another. Generally, specific uses for the transferred property are required.

In-Lieu Tax: Tax levied in place of another tax or taxes. The State of California provides in-lieu motor vehicle fees to local governments to compensate for local personal property not subject to property taxes.

Interest: Revenue derived from the use of property or money. The City has specific rules as to where excess funds can be invested whereby interest is earned.

Internal Service Fund: Funds used to account for the financing of goods or services provided by one department or agency to other departments or agencies of the City.

Interfund Charges: Reimbursement for services which are paid for out of one fund but benefit the programs in another fund.

Intergovernmental Services: Specialized services typically performed by local governments that are purchased from other governments.

Intergovernmental Revenue: Revenue received from other governmental agencies and municipalities.

Licenses and Permits: Revenues earned by the issuance of licenses or permits levied in accordance with the benefits conferred by the license or permit.

Maintenance and Operations: A budget category that accounts for all supplies, goods and services required to support the planned level of program or activity.

Modified Accrual Basis: Under this accounting method, revenues are recognized when they become both measurable and available to finance expenditures of the current period. Expenditures for the most part are recognized when the related fund liability is incurred except for prepayments, accumulated

GLOSSARY OF TERMS

employee leave and long-term debt. All governmental funds, except expendable trust funds, are accounted for using the modified accrual basis of accounting.

Object: An expenditure classification that refers to the type of item purchased or the service obtained. Examples include personnel, supplies and contract services.

OES: Office of Emergency Services – State of California.

Operating Budget: Revenues and expenditures required to operate City activities for the next fiscal cycle (12 months).

Operating Transfer: When one fund makes a contribution to another fund, it becomes revenue to the receiving fund.

Overhead Charges: The re-capturing of the cost of services provided to other funds from the General Fund. These costs include general administration, personnel services, accounting, payroll, facility lease and maintenance, and liability charges.

Performance Measure: Represents the objectives of each City department along with a target date for achieving the objectives.

Personnel Services: A budget category that accounts for all salary and personnel related benefits required to support the planned level of program or activity.

Program: The defined activity designed to provide a service to the public that is the budget level for expenditures, which may span both departments and funds.

Proposition 4: Article XIIB of the California Constitution which limits appropriations to be the level of proceeds of taxes.

Proposition 13: Article XIII A of the California Constitution which imposes a 1% limit on property taxes, restricts assessments and places limitations on the levy of new taxes.

Reserve: An account used to indicate that a portion of the fund equity is legally restricted for a specific purpose.

Resources: The personnel and financial requirements of each program. Personnel resources are stated in terms of full-time equivalents, part-time and

GLOSSARY OF TERMS

contract positions. Financial resources are stated in terms of three major expense categories (personnel, materials and supplies and capital equipment).

Revenue: Amounts received for taxes, licenses, permit and fees, intergovernmental sources, service charges, interest and use of property and other income.

Revenue Estimates: A formal estimate of how much revenue will be earned from a specific revenue source for some future period, typically a fiscal year.

Special Revenue Fund: In governmental accounting, funds used to account for the proceeds of special revenue sources (other than special assessments, expendable trusts or for major capital projects) that are legally restricted to expenditures for a specific purpose.

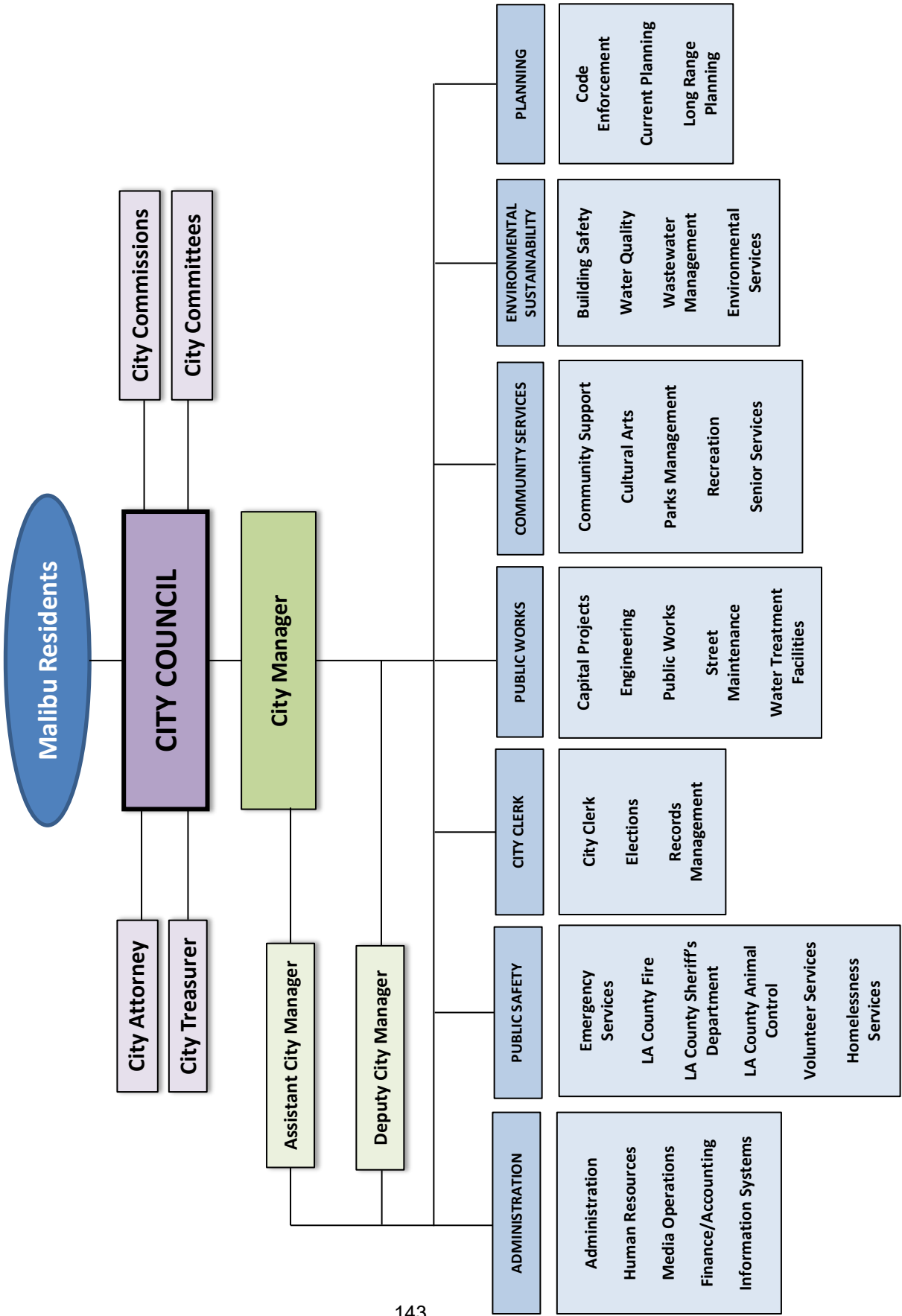
Subventions: Revenues collected by the State which are allocated to the City on a formula basis. Examples include motor vehicle taxes and gasoline taxes.

Supplemental Appropriation: An appropriation approved by the City Council after the initial budget is adopted.

Supplies: An expenditure classification for articles and commodities purchased for consumption or resale. Examples include office and operating supplies, fuel, power, water, gas, small tools and equipment.

Taxes: Compulsory charges levied by the City, County and State for the purpose of financing services performed for the common benefit.

Fiscal Year 2023-24 Proposed Organizational Chart



**CITY OF MALIBU
AUTHORIZED PERSONNEL
PROPOSED FOR FY 2023-24**

		2022-23 Adopted	2022-23 Amended	2023-24 Proposed
MANAGEMENT & ADMINISTRATIVE SERVICES				
	City Manager	1.00	1.00	1.00
	Assistant City Manager	1.00	1.00	1.00
	Deputy City Manager	1.00	1.00	1.00
	Assistant to the City Manager	0.00	0.00	0.00
	Executive Assistant	1.00	1.00	1.00
	City Clerk	1.00	1.00	1.00
	Assistant City Clerk	0.00	1.00	1.00
	Deputy City Clerk	2.00	1.00	1.00
	Human Resources Manager	1.00	1.00	1.00
	Human Resources Analyst	1.00	1.00	1.00
	Human Resources Technician	1.00	1.00	1.00
	Media Information Officer	1.00	1.00	1.00
	Media Analyst	1.00	1.00	1.00
	Media Technician	1.00	1.00	1.00
	Graphic Artist	1.00	1.00	1.00
	Finance Manager	1.00	1.00	1.00
	Financial Analyst	0.00	1.00	1.00
	Grants Analyst	1.00	1.00	1.00
	Accounting Technician	1.00	0.00	1.00
	Sr. Accounting Clerk	1.00	1.00	0.00
	Accounting Clerk	1.00	1.00	1.00
	Information Systems Manager	1.00	1.00	1.00
	Information Systems Administrator	0.00	0.00	1.00
	Information Systems Analyst	1.00	1.00	1.00
	Information Systems Technician	1.00	1.00	1.00
	Sr. PW Maintenance Worker	1.00	1.00	1.00
	Sr. Office Assistant	1.00	0.00	0.00
	Office Assistant	0.00	0.00	1.00
	Office Assistant/Receptionist	1.00	2.00	1.00
	Total	25.00	25.00	26.00
Public Safety				
	Public Safety Director	1.00	1.00	1.00
	Public Safety Manager	0.00	0.00	0.00
	Fire Safety Liaison (Part-Time)	1.50	1.50	1.50
	Public Safety Liaison	1.00	1.00	1.00
	Emergency Services Coordinator	1.00	1.00	1.00
	Public Safety Specialist	0.00	0.00	0.00
	Total	4.50	4.50	4.50

CITY OF MALIBU
AUTHORIZED PERSONNEL
PROPOSED FOR FY 2023-24

		2022-23	2022-23	2023-24
		Adopted	Amended	Proposed
ENVIRONMENTAL SUSTAINABILITY				
	ESD Director/Building Official	1.00	1.00	1.00
	ESD Manager/Deputy Building Official	0.00	0.00	0.00
	Senior Civil Engineer	1.00	1.00	1.00
	Associate Civil Engineer	1.00	1.00	1.00
	Supervising Inspector	1.00	1.00	1.00
	Sr. Building Inspector	1.00	1.00	1.00
	Building Inspector	2.00	2.00	2.00
	Principal Permit Technician	1.00	1.00	1.00
	Sr. Permit Services Technician	1.00	1.00	1.00
	Permit Services Technician	2.00	2.00	2.00
	Environmental Health Administrator	1.00	1.00	1.00
	Wastewater Man. Program Specialist	1.00	1.00	1.00
	Environmental Programs Manager	1.00	1.00	1.00
	Senior Environmental Programs Coordinator	1.00	1.00	0.00
	Environmental Program Coordinator	1.00	1.00	1.00
	Environmental Sustainability Analyst	1.00	1.00	2.00
	Administrative Analyst	0.00	0.00	0.00
	Sr. Administrative Assistant	0.00	1.00	1.00
	Administrative Assistant	1.00	1.00	1.00
	Sr. Office Assistant	0.00	1.00	1.00
	Office Assistant	2.00	1.00	1.00
	Total	20.00	21.00	21.00
PLANNING DEPARTMENT				
	Planning Director	1.00	1.00	1.00
	Assistant Planning Director	1.00	1.00	1.00
	Development Services Manager	1.00	1.00	1.00
	Principal Planner	1.00	1.00	2.00
	Senior Planner	2.00	3.00	3.00
	Associate Planner	3.00	2.00	3.00
	Assistant Planner	4.00	3.00	4.00
	Planning Technician	4.00	5.00	4.00
	Code Enforcement Manager	1.00	1.00	1.00
	Senior Code Enforcement Officer	1.00	1.00	1.00
	Code Enforcement Officer	2.00	2.00	2.00
	Administrative Analyst	0.00	0.00	1.00
	Administrative Assistant	2.00	2.00	2.00
	Senior Office Assistant	0.00	0.00	1.00
	Office Assistant	2.00	2.00	1.00
	Planning Intern (Two Half-time)	1.00	1.00	1.00
	Total	26.00	26.00	29.00

CITY OF MALIBU				
AUTHORIZED PERSONNEL				
PROPOSED FOR FY 2023-24				
		2022-23	2022-23	2023-24
		Adopted	Amended	Proposed
PUBLIC WORKS				
	Public Works Director/City Engineer	1.00	1.00	1.00
	Assistant Public Works Director/City Engineer	1.00	1.00	1.00
	Public Works Superintendent	2.00	2.00	2.00
	Senior Civil Engineer	1.00	1.00	1.00
	Associate Civil Engineer	2.00	1.00	2.00
	Assistant Civil Engineer	2.00	3.00	2.00
	Public Works Inspector	1.00	1.00	1.00
	Administrative Analyst	0.00	0.00	1.00
	Sr. Administrative Assistant	1.00	1.00	0.00
	Administrative Assistant	1.00	1.00	1.00
	Total	12.00	12.00	12.00
COMMUNITY SERVICES				
	Community Services Director	1.00	1.00	1.00
	Community Services Deputy Director	1.00	1.00	1.00
	Recreation Manager	1.00	1.00	1.00
	Recreation Supervisor	1.00	1.00	1.00
	Recreation Coordinator	3.00	3.00	3.00
	Parks Supervisor	1.00	1.00	1.00
	Senior Parks Maintenance Worker	1.00	1.00	1.00
	Parks Maintenance Worker	0.00	0.00	0.00
	Administrative Assistant	1.00	1.00	1.00
	Pool Manager (Part-time)	1.12	1.12	1.95
	Lifeguards (Part-time)	2.51	2.51	2.30
	Recreation Assistants (Part-time)	9.16	9.16	8.02
	Recreation Assistants - Skate Park (Part-time)	0.22	0.22	0.23
	Media Assistant (Part-time)	0.26	0.26	0.19
	Total	23.27	23.27	22.69
TOTAL EMPLOYEES		110.77	111.77	115.19

FISCAL YEAR 2023-24 GENERAL FUND GRANT PROGRAM	
Applicant Name	FY 2023-24 Awarded Amount
Adamson House Foundation	10,000
Aurelia Foundation	2,000
Boys and Girls Club of Malibu	45,500
California Wildlife Center	7,500
Cavallo Foundation	8,500
Children's Lifesaving Foundation	5,000
Emily Shane Foundation	5,000
Esperance Center	1,500
Friends of Malibu Urgent Care Center	10,000
Malibu Aquatics Foundation	7,500
Malibu Community Labor Exchange	10,000
Malibu Elementary School PTA	20,000
Malibu Foundation	5,000
Malibu Friends of Music	5,000
Malibu Mountain Rescue Team, Inc. (Malibu Search and Rescue Team)	15,000
Malibu Women's Club	7,500
Poison Free Malibu	5,000
Sea Save Foundation	5,000
Webster Elementary PTA	20,000
Wishtoyo Foundation	5,000
TOTAL	\$ 200,000

RESOLUTION NO. 23-30

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MALIBU
MAKING ADOPTING THE ANNUAL BUDGET FOR FISCAL YEAR 2023-
2024

The City Council of the City of Malibu does hereby find, order and resolve as follows:

SECTION 1. The City Council has reviewed the proposed budget at which time recommendations of the City Manager were considered, public testimony was received, and changes were made by the City Council.

SECTION 2. The 2023-2024 proposed budget is hereby approved and adopted as the official municipal budget for the City of Malibu.

SECTION 3. Unexpended appropriations may be carried forward to the next fiscal year provided the funds have been previously encumbered for a specific purpose or apply to authorized but incomplete projects in the Capital Improvement Plan.

SECTION 4. This resolution shall become effective as of July 1, 2023.

SECTION 5. The City Clerk shall certify to the passage and adoption of this resolution and enter it into the book of original resolutions.

PASSED, APPROVED, and ADOPTED this 26th day of June, 2023.

BRUCE SILVERSTEIN, Mayor

ATTEST:

KELSEY PETTIJOHN, City Clerk
(seal)

APPROVED AS TO FORM:

THIS DOCUMENT HAS BEEN REVIEWED
BY THE CITY ATTORNEY'S OFFICE

TREVOR RUSIN, Interim City Attorney

RESOLUTION NO. 23-31

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MALIBU
ESTABLISHING THE APPROPRIATIONS LIMIT FOR FISCAL YEAR 2023-24

The City Council of the City of Malibu does hereby find, order and resolve as follows:

SECTION 1. Recitals.

- A. Article XIII B of the State Constitution requires the calculation of an annual appropriations limit for state and local government.
- B. The required computations to determine the appropriations limit for Fiscal Year 2023-24 were performed and are attached as Exhibits A and B. The appropriations limit is \$33,457,062.
- C. In calculating the appropriations limit for Fiscal Year 2023-24, the City has used the California per capita personal income growth factor of 4.44% and the population growth factor for the City of Malibu of -0.21% as provided by the State Department of Finance.

SECTION 2. The City Council hereby establishes the appropriations limit of \$33,457,062 for Fiscal Year 2023-24.

SECTION 3. The City Clerk shall certify to the passage and adoption of this resolution and enter it into the book of original resolutions.

PASSED, APPROVED AND ADOPTED this 26th day of June 2023.

BRUCE SILVERSTEIN, Mayor

ATTEST:

KELSEY PETTIJOHN, City Clerk
(seal)

APPROVED AS TO FORM:

THIS DOCUMENT HAS BEEN REVIEWED
BY THE CITY ATTORNEY'S OFFICE

TREVOR RUSIN, Interim City Attorney

ATTACHMENT 3

Exhibit A

City of Malibu
Calculation of Appropriations Limit
Fiscal Year 2023-24

Commented [JT1]: Replace back up exhibits

PRIOR YEAR ADJUSTMENTS

<u>Year Ended June 30,</u>	<u>Factor</u>	<u>Amount</u>
1991*	1.04220421	-
1992	1.04140000	6,733,751
1993	0.99360000	6,690,655
1994**	1.05185280	8,994,353
1995	1.00206450	9,012,922
1996	1.05453040	9,504,400
1997	1.04837472	9,964,173
1998	1.06041177	10,566,126
1999	1.05764325	11,175,192
2000	1.05993420	11,844,968
2001	1.08330066	12,831,662
2002	1.09976400	14,111,800
2003	1.00655235	14,204,265
2004	1.04509665	14,844,830
2005	1.05252648	15,624,577
2006	1.06502068	16,640,498
2007	1.04770888	17,434,398
2008	1.05171824	18,336,074
2009	1.05186894	19,287,147
2010	1.01525580	19,581,388
2011	0.98268918	19,242,418
2012	1.02899538	19,800,359
2013	1.04164326	20,624,911
2014	1.05845328	21,830,505
2015	1.00548206	21,950,181
2016	1.04671324	22,975,545
2017	1.06265645	24,415,111
2018	1.04281033	25,460,330
2019	1.04198717	26,529,337
2020	1.03839615	27,547,961
2021	1.03615897	28,544,067
2022	1.05085047	29,995,546
2023	1.07023005	32,102,135

CALCULATION OF FACTOR FOR FISCAL YEAR 2023-24

Per Capita Change in Cost of Living	4.44%
Population Change	-0.21

Per Capita Change converted to a ratio	1.0444
Population Change converted to a ratio	0.9979
Calculation of factor (1.0444 x 0.9979)	1.04220676

FISCAL YEAR 2023-24 ESTABLISHED LIMIT **\$33,457,062**

Population adjustment figures per California Department of Finance Price Factor and Population information.

Inflation adjustment is based on the California Department of Finance figures used specifically to determine changes in the appropriation limit.

* The City's base year is the first year of full operations. The period ended June 30, 1991 was not a full fiscal year.

** The Base Limit for June 30, 1994 was increased to \$8,550,962 pursuant to results of a voter approved increase.

Exhibit B

City of Malibu
Calculation of Proceeds of Taxes Fiscal Year 2023-24

Revenue Sources	Proceeds of Taxes (Subject to Limitation)	Non-Proceeds of Taxes (Not Subject to Limitation)
Discretionary:		
Property Taxes	\$ 17,946,000	\$ -
Documentary Transfer Tax	1,358,000	-
Utility Users Tax	2,500,000	-
Transient Occupancy Tax	9,500,000	-
City Franchise Fees	-	750,000
Sales and Use Tax	8,400,000	-
Parking Tax	600,000	-
Alarm Permit Fees	-	30,000
Film Permit Fees	-	450,000
Parking Citations	-	1,500,000
Motor Vehicle In-Lieu Fees	15,000	-
Vehicle Impound Fees	-	75,000
Interest Earnings	-	2,529,000
City Hall Use Fees	-	20,000
Adopt-A-Storm Drain Fee	-	-
All Other Revenue	-	32,500
Total Discretionary Taxes	40,319,000	5,386,500
Non-Discretionary:		
Building Permits	-	1,221,000
Coastal Development Permits	-	-
Building Plan Check Fee	-	1,895,000
Geo Soils Engineering Fee	-	1,000,000
Environmental Health Review Fee	-	550,000
Code Enforcement Investigation Fee	-	80,000
OWTS Fees	-	-
Planning Review Fee	-	1,200,000
Public Works Project Review Fee	-	375,000
WQMP Fee	-	35,000
False Alarm Service Charge	-	12,000
Passport Fees	-	-
Recreation Service Fees	-	631,500
Legacy Park	-	1,792,534
Civic Center Wastewater Treatment Facility	-	2,332,000
American Rescue Plan	-	-
FEMA/OES Reimbursements	-	2,164,090
LA County EWMP Reimbursement	-	-
All Other Fees	-	2,175,478
Total Use and Service Fees	-	15,463,602

Restricted Revenues:

State Gas Tax	316,286	-
Community Development Block Grant	-	66,000
Slide Assessment District Maintenance	-	514,876
Parkland Development Fees	-	25,000
Art in Public Places	-	1,000
Solidwaste Management Surcharge	-	145,500
Traffic Safety Fines and Forfeitures	-	210,000
Proposition A and C Traffic	603,009	-
Grants	-	13,001,509
Measure R	201,129	-
Measure M	233,746	-
Measure W	420,000	-
RMRA (SB1)	280,471	-
Air Quality Management District	-	20,000
Law Enforcement Grants	-	165,000
Total Restricted Revenue	2,054,641	14,148,885

Total - All Revenue Sources

\$ 42,373,641	\$ 34,998,987
----------------------	----------------------

Total Appropriations Subject to Limit

Estimated Tax Proceeds for FY 2023-24	42,373,641
Exclusions (see below)	(14,012,448)
Appropriations Subject to Limitation	\$ 28,361,193

Established Limit FY 2023-24

\$ 33,457,062

(Over)/Under Limit

5,095,869

Excluded Appropriations:

Certain costs are not subject to the Appropriations Limit including but not limited to debt service, qualified capital outlay, and the costs of complying with a federal mandate.

The following are excluded from the Appropriations Subject to Limitation:

Federal Mandates	
Federal Clean Water Act	\$ 1,565,297
Qualified Capital Outlay	
City Hall Leashold Improvements	\$ 375,000
Malibu Bluffs Park Improvements	327,472
Capital Improvements Projects	8,560,528
Qualified Debt Service	
City Hall Land Acquisition	\$ 1,503,225
Trancas Field Acquisition	590,550
Land Acquisition (Heathercliff, etc.)	1,090,376
Total Exclusions	\$ 14,012,448

RESOLUTION NO. 23-24

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MALIBU
APPROVING THE AUTHORIZED POSITIONS AND SALARY RANGES FOR
FISCAL YEAR 2023-2024 AND THE DEPUTY PUBLIC WORKS DIRECTOR-
MAINTENANCE AND OPERATIONS DIVISION, AND ENGINEERING
TECHNICIAN JOB SPECIFICATIONS

The City Council of the City of Malibu does hereby find, order and resolve as follows:

SECTION 1. The City Council has reviewed the Authorized Positions and Salary Ranges for Fiscal Year 2023-2024 as set forth in Exhibit A.

SECTION 2. The Authorized Positions and Salary Ranges for Fiscal Year 2023-2024 incorporated herein by this reference are hereby approved.

SECTION 3. The City Manager has the authority to increase a salary range as needed for authorized positions that are required to be on call for emergency services by a maximum of three percent.

SECTION 4. The Job Specifications for Deputy Public Works Director-Maintenance and Operations Division, and Engineering Technician, as set forth in Exhibit B, are hereby approved.

SECTION 5. This resolution shall become effective on July 1, 2023.

SECTION 6. The City Clerk shall certify to the passage and adoption of this resolution and enter it into the book of original resolutions.

PASSED, APPROVED, and ADOPTED this 26th day of June, 2023.

BRUCE SILVERSTEIN, Mayor

ATTEST:

KELSEY PETTIJOHN, City Clerk
(seal)

APPROVED AS TO FORM:

THIS DOCUMENT HAS BEEN REVIEWED
BY THE CITY ATTORNEY'S OFFICE

TREVOR RUSIN, Interim City Attorney

EXHIBIT A

CITY OF MALIBU				
AUTHORIZED PERSONNEL				
PROPOSED FOR FY 2023-24				
		2022-23	2022-23	2023-24
		Adopted	Amended	Proposed
<i>MANAGEMENT & ADMINISTRATIVE SERVICES</i>				
	City Manager	1.00	1.00	1.00
	Assistant City Manager	1.00	1.00	1.00
	Deputy City Manager	1.00	1.00	1.00
	Assistant to the City Manager	0.00	0.00	0.00
	Executive Assistant	1.00	1.00	1.00
	City Clerk	1.00	1.00	1.00
	Assistant City Clerk	0.00	1.00	1.00
	Deputy City Clerk	2.00	1.00	1.00
	Human Resources Manager	1.00	1.00	1.00
	Human Resources Analyst	1.00	1.00	1.00
	Human Resources Technician	1.00	1.00	1.00
	Media Information Officer	1.00	1.00	1.00
	Media Analyst	1.00	1.00	1.00
	Media Technician	1.00	1.00	1.00
	Graphic Artist	1.00	1.00	1.00
	Finance Manager	1.00	1.00	1.00
	Financial Analyst	0.00	1.00	1.00
	Grants Analyst	1.00	1.00	1.00
	Accounting Technician	1.00	0.00	1.00
	Sr. Accounting Clerk	1.00	1.00	0.00
	Accounting Clerk	1.00	1.00	1.00
	Information Systems Manager	1.00	1.00	1.00
	Information Systems Administrator	0.00	0.00	1.00
	Information Systems Analyst	1.00	1.00	1.00
	Information Systems Technician	1.00	1.00	1.00
	Sr. PW Maintenance Worker	1.00	1.00	1.00
	Sr. Office Assistant	1.00	0.00	0.00
	Office Assistant	0.00	0.00	1.00
	Office Assistant/Receptionist	1.00	2.00	1.00
	Total	25.00	25.00	26.00
<i>PUBLIC SAFETY</i>				
	Public Safety Director	1.00	1.00	1.00
	Public Safety Manager	0.00	0.00	0.00
	Fire Safety Liaison (Part-Time)	1.50	1.50	1.50
	Public Safety Liaison	1.00	1.00	1.00
	Emergency Services Coordinator	1.00	1.00	1.00
	Public Safety Specialist	0.00	0.00	0.00

	Total	4.50	4.50	4.50
<i>ENVIRONMENTAL SUSTAINABILITY</i>				
	ESD Director/Building Official	1.00	1.00	1.00
	ESD Manager/Deputy Building Official	0.00	0.00	0.00
	Senior Civil Engineer	1.00	1.00	1.00
	Associate Civil Engineer	1.00	1.00	1.00
	Supervising Inspector	1.00	1.00	1.00
	Sr. Building Inspector	1.00	1.00	1.00
	Building Inspector	2.00	2.00	2.00
	Principal Permit Technician	1.00	1.00	1.00
	Sr. Permit Services Technician	1.00	1.00	1.00
	Permit Services Technician	2.00	2.00	2.00
	Environmental Health Administrator	1.00	1.00	1.00
	Wastewater Man. Program Specialist	1.00	1.00	1.00
	Environmental Programs Manager	1.00	1.00	1.00
	Senior Environmental Programs Coordinator	1.00	1.00	0.00
	Environmental Program Coordinator	1.00	1.00	1.00
	Environmental Sustainability Analyst	1.00	1.00	2.00
	Administrative Analyst	0.00	0.00	0.00
	Sr. Administrative Assistant	0.00	1.00	1.00
	Administrative Assistant	1.00	1.00	1.00
	Sr. Office Assistant	0.00	1.00	1.00
	Office Assistant	2.00	1.00	1.00
	Total	20.00	21.00	21.00
<i>PLANNING DEPARTMENT</i>				
	Planning Director	1.00	1.00	1.00
	Assistant Planning Director	1.00	1.00	1.00
	Development Services Manager	1.00	1.00	1.00
	Principal Planner	1.00	1.00	2.00
	Senior Planner	2.00	3.00	3.00
	Associate Planner	3.00	2.00	3.00
	Assistant Planner	4.00	3.00	4.00
	Planning Technician	4.00	5.00	4.00
	Code Enforcement Manager	1.00	1.00	1.00
	Senior Code Enforcement Officer	1.00	1.00	1.00
	Code Enforcement Officer	2.00	2.00	2.00
	Administrative Analyst	0.00	0.00	1.00
	Administrative Assistant	2.00	2.00	2.00
	Senior Office Assistant	0.00	0.00	1.00
	Office Assistant	2.00	2.00	1.00
	Planning Intern (Two Half-time)	1.00	1.00	1.00
	Total	26.00	26.00	29.00

<i>PUBLIC WORKS</i>				
	Public Works Director/City Engineer	1.00	1.00	1.00
	Assistant Public Works Director/City Engineer	1.00	1.00	1.00
	Public Works Superintendent	2.00	2.00	2.00
	Senior Civil Engineer	1.00	1.00	1.00
	Associate Civil Engineer	2.00	1.00	2.00
	Assistant Civil Engineer	2.00	3.00	2.00
	Public Works Inspector	1.00	1.00	1.00
	Administrative Analyst	0.00	0.00	1.00
	Sr. Administrative Assistant	1.00	1.00	0.00
	Administrative Assistant	1.00	1.00	1.00
	Total	12.00	12.00	12.00
<i>COMMUNITY SERVICES</i>				
	Community Services Director	1.00	1.00	1.00
	Community Services Deputy Director	1.00	1.00	1.00
	Recreation Manager	1.00	1.00	1.00
	Recreation Supervisor	1.00	1.00	1.00
	Recreation Coordinator	3.00	3.00	3.00
	Parks Supervisor	1.00	1.00	1.00
	Senior Parks Maintenance Worker	1.00	1.00	1.00
	Parks Maintenance Worker	0.00	0.00	0.00
	Administrative Assistant	1.00	1.00	1.00
	Pool Manager (Part-time)	1.12	1.12	1.95
	Lifeguards (Part-time)	2.51	2.51	2.30
	Recreation Assistants (Part-time)	9.16	9.16	8.02
	Recreation Assistants - Skate Park (Part-time)	0.22	0.22	0.23
	Media Assistant (Part-time)	0.26	0.26	0.19
	Total	23.27	23.27	22.69
<i>TOTAL EMPLOYEES</i>		110.77	111.77	115.19

CITY OF MALIBU AUTHORIZED POSITIONS AND SALARY RANGES		
FY 2023-2024		
Classification	Salary Range	
City Manager	235,000	
Assistant City Manager	182,117	237,621
Deputy City Manager	178,692	233,154
Environmental Sustainability Director/Building Official	173,485	226,361
Public Works Director/City Engineer	173,485	226,361
Community Services Director	161,286	210,442
Planning Director	161,286	210,442
Public Safety Director	161,286	210,442
Assistant Public Works Director/Asst City Engineer	139,332	181,798
Community Services Deputy Director	139,332	181,798
Environmental Sustainability Manager/Dep Building Official	139,332	181,798
Assistant Planning Director	139,332	181,798
Finance/Accounting Manager	135,931	177,358
City Clerk	126,372	164,888
Permit Services Manager	126,372	164,888
Senior Civil Engineer	126,372	164,888
Environmental Programs Manager	122,825	160,259
Public Safety Manager	122,818	160,250
Public Works Superintendent	122,818	160,250
Code Enforcement Manager	120,357	157,040
Development and Operations Manager	120,357	157,040
Information Systems Manager	120,357	157,040
Associate Civil Engineer	109,161	142,429
Environmental Health Administrator	109,161	142,429
Human Resources Manager	109,161	142,429
Information Systems Administrator	109,161	142,429
Principal Planner	109,161	142,429
Assistant City Clerk	104,415	136,236
Assistant to the City Manager	104,415	136,236
Senior Planner	104,415	136,236
Recreation Manager	102,361	133,559
Certified Plans Examiner	99,448	129,756
Senior Environmental Programs Coordinator	96,593	126,033
Senior Administrative Analyst	96,593	126,033
Supervising Building Inspector	96,593	126,033
Assistant Civil Engineer	94,303	123,043
Executive Assistant	91,676	119,615
Environmental Programs Coordinator	89,809	117,179
Environmental Sustainability Analyst	89,809	117,179
Financial Analyst	89,809	117,179

Associate Planner	89,603	116,911
Fire Safety Liaison	89,006	116,131
Public Safety Liaison	89,006	116,131
Media Information Officer	89,006	116,131
Recreation Supervisor	89,006	116,131
Parks Supervisor	87,778	114,531
Senior Building Inspector	87,618	114,322
Senior Code Enforcement Officer	87,617	114,321
Senior Public Works Inspector	87,507	114,178
Emergency Services Coordinator	85,948	112,142
Administrative Analyst	83,443	108,873
Grants Analyst	83,443	108,873
Human Resources Analyst	83,443	108,873
Information Systems Analyst	83,443	108,873
Media Analyst	83,443	108,873
Senior Accounting Technician	78,955	103,019
Principal Permit Technician	77,400	100,989
Senior Recreation Coordinator	77,400	100,989
Assistant Planner	76,370	99,647
Building Inspector	75,694	98,764
Code Enforcement Officer	75,694	98,764
Deputy City Clerk	75,694	98,764
Environmental Programs Specialist	75,317	98,271
Wastewater Management Program Specialist	75,317	98,271
Public Works Inspector	73,884	96,404
Senior Parks Maintenance Worker	73,281	95,614
Planning Technician	72,091	94,062
Senior Administrative Assistant	72,091	94,062
Senior Media Technician	72,091	94,062
Senior Permit Services Technician	72,091	94,062
Senior Public Works Maintenance Worker	72,091	94,062
Recreation Coordinator	70,367	91,813
Accounting Technician	68,659	89,584
Human Resources Technician	68,152	88,923
Administrative Assistant	63,386	82,705
Parks Maintenance Worker	63,386	82,705
Public Works Maintenance Worker	63,386	82,705
Information Systems Technician	62,268	81,245
Graphic Artist	62,268	81,245
Media Technician	62,268	81,245
Permit Services Technician	62,268	81,245
Records Management Specialist	59,513	77,651
Public Safety Specialist	59,513	77,651

Wastewater Management Program Analyst	59,362	77,452
Senior Accounting Clerk	57,888	75,532
Senior Office Assistant	55,145	71,952
Accounting Clerk	54,211	70,731
Office Assistant	47,626	62,141
Pool Manager	42,137	54,978
<i>Part-Time Positions - Hourly Rates</i>		
Fire Safety Liaison (Part-time)	42.80	55.83
Recreation Assistants I (Part-time)	17.74	23.14
Recreation Assistants II (Part-time)	21.05	27.46
Media Assistant (Part-time)	21.05	27.46
Office Assistant (Part-time)	19.34	25.22
Parks Maintenance Assistant (Part-time)	17.74	23.14
Pool Manager (Part-time)	20.27	26.46
Lifeguards (Part-time)	17.74	23.14
Intern (Part-time)	17.74	23.14
Student Intern	16.90	22.05

EXHIBIT B



CITY OF MALIBU

**DEPUTY PUBLIC WORKS DIRECTOR
MAINTENANCE AND OPERATIONS DIVISION**

Class Description
March 2023

FLSA: Exempt

DEFINITION

Under general direction, plans, organizes, manages, and directs the activities for the Maintenance and Operations Division within the Public Works Department, supervises technical staff and subordinate personnel in the planning and implementation of division functions including streets, storm drainage, wastewater and stormwater treatment plants, and traffic signals; organizes and manages the construction management of City projects, assists in coordinating assigned activities with other City departments, divisions, outside agencies, and the public; fosters cooperative working relationships among City departments, divisions, and with intergovernmental and regulatory agencies and various public and private groups; provides highly responsible and complex professional assistance to the Public Works Director/City Engineer in areas of expertise; and performs related work as required.

SUPERVISION RECEIVED AND EXERCISED

General supervision is provided by the Public Works Director/City Engineer. Technical or functional supervision may be received from the Assistant Public Works Director/Assistant City Engineer. Direct and indirect supervision of supervisory, technical and office personnel assigned to the Public Works Maintenance and Operations Division.

CLASS CHARACTERISTICS

This is a mid-management classification in the Public Works Department. The incumbent oversees, directs, and participates in the operations, maintenance, and repair of the City's streets, storm drainage, wastewater and stormwater treatment plants, and traffic signals, including development and implementation of short- and long-term repair and replacement capital projects, administration and compliance with Federal, State, and local regulations pertaining to the operation wastewater, recycled water, streets and drainage systems, and provides professional-level support to the Public Works Director/City Engineer in a variety of areas. Successful performance of the work requires an extensive professional background in Public Works construction as well as skill in coordinating construction management activities for City projects. Responsibilities include performing and directing many of the department's day-to-day administrative functions. This class is distinguished from the Public Works Director/City Engineer in that the latter has overall management responsibility for all public works programs, functions, and activities, and for developing, implementing, and interpreting public policy. An incumbent allocated to this job class must possess exceptional organizational and communication skills as well as extensive knowledge related to the operation, maintenance, and construction programs necessary to support the Public Works Department.

EXAMPLES OF ESSENTIAL JOB FUNCTIONS (Illustrative Only)

Management reserves the right to add, modify, change, or rescind the work assignments of different positions and to make reasonable accommodations so that qualified employees can perform the essential functions of the job.

- Collaborates with the Director and assists in the planning, organization, and direction of activities of operation and maintenance functions within the Department of Public Works.
- Assumes management responsibility for all operations and maintenance functions and activities of the City's infrastructure and facilities, including streets, traffic signals, storm drains and drainage systems, wastewater collection system, wastewater and stormwater treatment plant, and recycled water treatment and distribution system operation, maintenance, and repair.
- Assumes management responsibility for Public Works vehicle fleet maintenance, and vehicle replacement.
- Participates in the development and implementation of goals, objectives, policies, and priorities for assigned service areas, programs, and operations; recommends and administers policies and procedures.
- Monitors and evaluates the efficiency and effectiveness of service delivery methods and procedures; recommends, within division and departmental policy, appropriate service, and staffing levels.
- Assists the Director in planning, organizing, and directing the Department in the fiscal and administrative activities of the assigned divisions of the Public Works Department.
- Assists the Director in the development and administration of the annual budget; forecasts funds needed for staffing, equipment, materials, and supplies; monitors and approves expenditures; makes adjustments.
- Assists the Director in planning, organization, and direction of the Department in construction, maintenance, and repair of City-owned and operated facilities.
- Prepares agenda items and makes public presentations to the City Council, Public Works and Public Safety Commissions, and other advisory committees administered by the Department.
- Assists with the preparation of operating and capital improvement budgets and control of expenditures, including the preparation of long-term maintenance management models.
- Supervises and assists subordinate supervisors in the operations and maintenance of City infrastructure, particularly streets, traffic, wastewater, and storm drainage systems; establish long-range plans and goals.
- Selects, trains, motivates, and evaluates assigned personnel; provides or coordinates staff training; works with employees on performance issues; responds to staff questions and concerns; makes disciplinary action recommendations to the Director.
- Coordinates Departmental activities with other department staff and outside agencies and organizations; provides staff assistance to the Public Works Director/City Engineer; prepares and presents staff reports and other necessary correspondence.
- Participates in the Capital Improvement Program (CIP) planning activities; provides input into the conceptual design of engineering projects; manages the construction management and inspection activities related to CIP projects.
- Meets and confers with contractors, engineers, a variety of outside agencies, and the general public in acquiring information and coordinating matters related to the City's streets, traffic signals, storm drainage, wastewater collection system, recycled water distribution system, wastewater and stormwater treatment plants, and related facilities.
- May serve as acting Director in the absence of the Public Works Director/City Engineer.

- Performs related tasks as required.

QUALIFICATIONS

Knowledge of:

- Organizational and management practices as applied to analysis and evaluation of departmental programs, policies, procedures, organizational structure, and operational needs.
- Principles of project planning, development, coordination, and direction for operations functions and services.
- Principles and practices of municipal budget preparation, monitoring, and administration.
- Principles, practices, equipment, and methods used in public works maintenance, construction, and operations work.
- Federal, state, and local laws specifications, rules, and regulations relating to the functions and operations of the department.
- General knowledge of principles and practices of management necessary to plan, analyze, develop, evaluate, and direct the diverse and complex activities of major departmental programs, including organizing, budgeting, staff development, and supervision.
- Principles, practices, methods and techniques of public administration and management; federal, state, local laws specifications, and rules and regulations relating to construction and maintenance of public works facilities.
- Principles and practices utilized in the planning and construction of major capital improvement projects.
- Principles, practices, methods and techniques of public administration and management.
- Operations, plans, policies, procedures, rules, and regulations common to local government.
- Principles of supervision, training, management, and public works administration.
- Principles of budget preparation and expenditure control.
- Principles and practices of public administration labor relations and public personnel management.
- Principles and practices as applied to the field of operating and maintaining the city infrastructure.
- Technical, legal, and financial issues related to the conduct of municipal public works program.
- National Pollution Discharge Elimination Systems (NPDES) permitting and compliance.
- Methods of preparing designs, plans, specifications, estimates, reports, and recommendations relating to proposed public works projects.
- Procedures, materials, equipment, and methods used in all areas of public works activities.
- Administrative principles and practices, including goal setting, program development, implementation, and evaluation, and supervision of staff.
- Public agency budgetary, contract administration, administrative practices, and general principles of risk management related to the functions of the assigned area.
- Organizational and management practices as applied to the analysis and evaluation of projects, programs, policies, procedures, and operational needs; principles and practices of municipal government administration.
- Principles and practices of public works program development, maintenance, and management in a municipal setting.

- Federal, State, and local laws, regulatory codes, ordinances, and procedures relevant to assigned area of responsibility.
- Principles and practices of employee supervision, including work planning, assignment, review and evaluation, and the training of staff in work procedures.

Skill in:

- Interpreting and applying various state statutes, ordinances, and codes that pertain to public work functions to ensure that activities are carried out in accordance with the law.
- Planning, organizing, and directing the budget, construction, and maintenance of public works projects. Interpreting and applying pertinent laws, rules, and regulations.
- Evaluating divisional policy and program practices, defining problem areas, developing, and directing the implementation of policy decisions and practices to improve divisional operations.
- Overseeing and coordinating the activities of a number of sections within the Department.
- Assisting with the preparation of departmental operating and capital improvement budgets and control budget expenditures.
- Reviewing and interpreting cost estimates.
- Performing a variety of technical research and preparing reports of findings.
- Record keeping principles and procedures.

Ability to:

- Direct, control, and evaluate a group of subordinates and maintain consistency with program objectives and standards of the department.
- Initiate, plan, organize, evaluate, and coordinate work assignments with a minimum of direction and control.
- Prepare and enforce department procedures relating to personnel, training, budget, and organization.
- Understand and interpret to others the aims, concepts, principles, and practices of public works engineering and the operations.
- Communicate and interact with personnel at all organizational levels.
- Instruct, persuade, negotiate, and motivate individuals with diverse backgrounds and business interests.
- Effectively represent the Department before the Council, Council Committees, boards, commissions, public agencies, and private groups.
- Prepare clear and concise written reports and develop appropriate recommendations.
- Effectively manage assigned areas of the departmental program.
- Establish and maintain cooperative relationships with those contacted during the course of work.
- Manage a large staff of field, office, professional and technical staff.

Education and Experience:

Any combination of training and experience that would provide the required knowledge, skills, and abilities is qualifying. A typical way to obtain the required qualifications would be:

Education: A bachelor's degree from an accredited college or university with a major in civil engineering, business or public administration, or a closely related field.

Substitution: Additional qualifying experience may be substituted for the education on a year-for-year basis.

Experience: At least eight (8) years of progressively responsible work experience performing a variety of public works construction, mechanics, and/or infrastructure repair and maintenance to include at least five (5) years of supervisory and/or management responsibilities.

License:

Must possess and maintain a valid California class C driver license and have a satisfactory driving record.

PHYSICAL DEMANDS

Position requires sitting, standing, walking on level and slippery surfaces, reaching, twisting, turning, bending, stooping, crouching, grasping, and making repetitive hand movement in the performance of daily duties. The position also requires both near and far vision when inspecting work and operating assigned equipment. The need to lift, carry, and push tools, equipment, and supplies weighing 25 pounds or more is also required. Additionally, the incumbent may work outdoors in all weather conditions, including wet, hot, and cold. The incumbent may use cleaning and lubricating chemicals, which may expose the employee to fumes, dust, and air contaminants, and may be exposed to mechanical hazards. The nature of the work may also require the incumbent to drive motorized vehicles, work in heavy vehicle traffic conditions, and often work with constant interruptions. The incumbent may be required to respond to after-hours emergency call outs and perform routine standby duties.

Some of these requirements may be accommodated for otherwise qualified individuals requiring and requesting such accommodations.

ENVIRONMENTAL ELEMENTS

Employees work in an office environment with moderate noise levels, controlled temperature conditions and no direct exposure to hazardous physical substances. Employees may interact with upset staff and/or public and private representatives in interpreting and enforcing departmental policies and procedures.



CITY OF MALIBU

ENGINEERING TECHNICIAN

Class Description
April 2023

FLSA: Non-Exempt

DEFINITION

Under direct supervision, performs a variety of technical paraprofessional and support related activities in the Public Works Department; maintains project files and engineering records; conducts field surveys and minor inspections; prepares engineering related exhibits using specialized software and maintains related databases; receives and reviews a variety of City permits for completeness; researches engineering topics and prepares reports; performs engineering calculations; provides technical information to the public; and performs a variety of technical tasks related to an assigned area of responsibility.

SUPERVISION RECEIVED AND EXERCISED

General supervision is provided by the Public Works Director/City Engineer. Technical or functional supervision may be received from the Assistant Public Works Director/Assistant City Engineer and the Deputy Public Works Director.

CLASS CHARACTERISTICS

This classification performs a variety of civil engineering tasks and duties in support of the Public Works Department which requires the application of fundamental engineering knowledge, skills, and abilities. The work has technical aspects, requiring the interpretation and application of policies, procedures and regulations and involves frequent contact with the public.

EXAMPLES OF ESSENTIAL JOB FUNCTIONS (Illustrative Only)

Management reserves the right to add, modify, change, or rescind the work assignments of different positions and to make reasonable accommodations so that qualified employees can perform the essential functions of the job.

- Assists in the preparation/distribution of engineering plans and specifications; coordinates required advertising for bids, reviews construction bids, and makes recommendations based on review of bids, competency of vendors and selection criteria.
- Assists in the review of private development plans for compliance with codes regulations and standards; assesses adequacy of applications for permits, determines completeness of submittals and recommends conditions of approval.
- Performs basic design and drafting duties in connection with streets, storm drains, traffic engineering and other projects.
- Reviews applications for encroachment, transportation, street vendors, special events and other Public Works related permits and may issue routine permits.
- Researches and provides technical assistance and information to the public and responds to inquiries from contractors, developers, property owners, staff, and the general public.
- Creates engineering exhibits using specialized software.

- Organizes and compiles data and maintains computer databases.
- Organizes, maintains, and updates department records, tracking lists, permit records and engineering plans.
- Calculates the amount of fees, and deposits necessary to issue related development permits, processes/maintains bonds for acceptance/release, and tracks deposit amounts.
- Performs engineering records research on a variety of topics, such as right of way, easements, and property ownership.
- Assists in the preparation of plans, specifications, and estimates pertaining to the construction, maintenance, operation of a variety of engineering, land development and capital improvement projects.
- Performs basic design and drafting duties in connection with streets, storm drains, utilities, and other projects; prepares exhibits using computer aided design software.
- Assists in interagency coordination such as securing encroachment permits from other agencies.
- Performs field inspections related to permits, capital improvement projects, and maintenance items including signs, sidewalks, curbs, and gutters and other public improvement condition assessments.
- Responds to inquiries from developers, contractors, and the general public regarding City requirements relative to the construction, alteration, and maintenance of public works facilities.
- Utilizes GIS applications to develop and maintain asset management system data collection and work management and inventory reporting.
- Performs related tasks as required.

QUALIFICATIONS

Knowledge of:

- Civil Engineering principles and practices in a municipal setting.
- Basic design and construction practices of streets, underground facilities, and related public works infrastructure.
- Drafting, surveying techniques and practices.
- Engineering plans, maps, legal descriptions, title reports, local codes, and ordinances.
- Engineering mathematics, geometry, and trigonometry.
- General knowledge of Caltrans Traffic and Design manuals, the MUTCD, and Watch handbook.
- Engineering plan types, review practices, and permit filings and approval procedures.
- Applicable Federal, State, and local laws, codes, and regulations.
- Principles and practices of record keeping.
- Modern office procedures, methods, and computer equipment including personal hardware/software (Word, Excel, Access, etc., AutoCAD, GIS, and other specialized engineering software).
- Technical report writing practices/procedures.
- Techniques for providing a high level of customer services by effectively dealing with the public, vendors, contractors, and City staff.
- English usage, grammar, spelling, vocabulary, and punctuation.

Skill in:

- Preparing a variety of plans, specifications, maps, cost estimates, and technical engineering reports.

- Preparing and updating maps and engineering documents related to City infrastructure.
- Organizing, filing, and maintaining engineering records.
- Making and recording accurate field engineering observations.
- Preparing clear and concise reports, correspondence, policies, procedures, and other written materials.
- Organizing and prioritizing tasks to meet deadlines.
- Accurately performing moderately complex mathematical calculations.
- Communicating clearly and concisely, both oral, and in writing.
- Using tact, initiative, and appropriate judgment within established policy, procedural and legal guidelines.

Ability to:

- Read, interpret, understand, and prepare engineering plans, specifications, and subdivision maps.
- Perform responsible technical engineering support work with accuracy with established timeframes.
- Establish and maintain effective working relationships with those contacted in the course of duty.
- Follow oral and written instructions.
- Communicate complex technical information, orally, and in writing to contractors, developers, property owners, employees, consultants, other government agency representatives, City officials and the general public.
- Operate a personal computer, use productivity and specialized engineering software, including spreadsheets, GIS, and AutoCAD.

Education and Experience:

Any combination of training and experience that would provide the required knowledge, skills and abilities is qualifying. A typical way to obtain the required qualifications would be:

Equivalent to graduation from high school. College level coursework in engineering or a related field is desirable. Three (3) years of experience of previous experience in civil engineering, construction, or related industries. Experience in dealing with the public and working in a public agency setting is desirable.

License:

Must possess and maintain a valid California class C driver license and have a satisfactory driving record.

PHYSICAL DEMANDS

Must possess mobility to work in a standard office setting and use standard office equipment, including a computer; to inspect various City infrastructure and development sites, including climbing ladders, stairs and other temporary or construction access points, attend meetings and to operate a motor vehicle; vision to read printed materials and a computer screen and make inspections; and hearing and speech to communicate in person, before groups and over the telephone. The job may involve field inspection work requiring frequent walking to inspection site areas to monitor performance and to identify problems or hazards. Finger dexterity is needed to access, enter, and retrieve data using a computer keyboard or

calculator and to operate standard office equipment. Positions in this classification occasionally bend, stoop, kneel, reach, climb, push, and pull drawers open and closed to retrieve and file information. Positions in this classification occasionally lift, move, and carry objects that typically weigh up to 40 pounds.

ENVIRONMENTAL ELEMENTS

Employees work in an office environment with moderate noise levels, controlled temperature conditions and no direct exposure to hazardous physical substances. Employees may interact with upset staff and/or public and private representatives in interpreting and enforcing departmental policies and procedures.

WORKING CONDITIONS

May be required to work on evenings, weekends, and holidays. Participates in an after-hours emergency response program for on-call and callback assignments.

RESOLUTION NO. 23-33

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MALIBU
ESTABLISHING THE CITY PAYS THE EMPLOYER AND EMPLOYEE
PORTION OF CALPERS RETIREMENT CONTRIBUTION FOR CLASSIC
MEMBERS AND RESCINDING RESOLUTION NO. 14-66.

The City Council of the City of Malibu does hereby find, order and resolve as follows:

SECTION 1. The City participates in the CalPERS Retirement System.

SECTION 2. CalPERS has established different contribution rates for employees hired prior to January 1, 2013 (Classic Members) and for employees hired after January 1, 2013 (Public Employees' Pension Reform Act (PEPRA) Members).

SECTION 3. Each year, CalPERS provides the City with a contribution rate for the upcoming fiscal year for the Employer and Employee rates. The Employer rate fluctuates on an annual basis.

SECTION 4. This resolution establishes that the combined Employer and Employee rate for Classic Member employees will be paid by the City.

SECTION 5. The City will continue to be responsible for the Employer Rate for all employees and PEPRA Member employees will continue to be responsible for the Employee Rate.

SECTION 6. Resolution No. 14-66 is hereby rescinded.

SECTION 7. The City Clerk shall certify to the passage and adoption of this resolution and enter it into the book of original resolutions.

PASSED, APPROVED, and ADOPTED this 26th day of June 2023.

BRUCE SILVERSTEIN, Mayor

ATTEST:

KELSEY PETTIJOHN, City Clerk
(seal)

APPROVED AS TO FORM:

THIS DOCUMENT HAS BEEN REVIEWED
BY THE CITY ATTORNEY'S OFFICE

TREVOR RUSIN, Interim City Attorney

RESOLUTION NO. 23-34

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MALIBU AMENDING PERSONNEL SYSTEM RULES SECTION 3 OF RESOLUTION NO. 15-08

The City Council of the City of Malibu does hereby find, order and resolve as follows:

SECTION 1. On January 21, 2015, the Personnel System Rules were adopted by the City Council by Resolution No. 15-08.

SECTION 2. Section 24.2 of RULE XXIV of the Personnel System Rules established pension plan contribution rates.

SECTION 3. The City of Malibu hereby amends 24.2 of RULE XXIV of the Personnel System Rules as follows:

RULE XXIV. PENSION PLAN

24.2 Contribution Rates

- A. Classic Members. The City offers a 2% at 55 formula for miscellaneous members with a one-year highest average of compensation being used as the base for the formula for employees who were employed before January 1, 2013 (Classic Members). The minimum retirement age is 50. The City pays the employer and employee portion of retirement contribution. The City does not contribute to Social Security.
- B. Public Employees Pension Reform Act (PEPRA). PEPRA establishes a set formula for employees hired after January 1, 2013, by the City who are not eligible for reciprocity with another California public retirement system or who have had a break in service of employment greater than six months with a CalPERS agency (New Members) of 2% at age 62. Full benefits reach 2.5% at age 67. New Members pay the employee portion. Minimum retirement age is 52.

SECTION 4. The City Clerk shall certify to the passage and adoption of this resolution and enter it into the book of original resolutions.

PASSED, APPROVED, and ADOPTED this 26th day of June 2023.

BRUCE SILVERSTEIN, Mayor

ATTEST:

KELSEY PETTIJOHN, City Clerk
(seal)

APPROVED AS TO FORM:
THIS DOCUMENT HAS BEEN REVIEWED
BY THE CITY ATTORNEY'S OFFICE

TREVOR RUSIN, Interim City Attorney