



Council Agenda Report

To: Mayor Silverstein and the Honorable Members of the City Council

Prepared by: Kristin Riesgo, Community Services Director

Approved by: Steve McClary, City Manager

Date prepared: May 24, 2023 Meeting date: June 12, 2023

Subject: Amendment to Professional Services Agreement with Landscape Development Inc. for Landscape Maintenance Services

RECOMMENDED ACTION: Authorize the Mayor to execute Amendment No. 4 to the Professional Services Agreement with Landscape Development Inc., extending the term of the Agreement for landscape maintenance services at City Hall, City Parks, and the Civic Center area through June 30, 2024.

FISCAL IMPACT: Funding in the amount of \$549,840 for landscape maintenance services is included in the Proposed Budget for FY 2023-24 in Account Numbers 100-4010-5100-00 (Park Maintenance Professional Services), 103-9050-5610-00 (City Hall Facilities Maintenance), and 500-7008-5100-00 (Legacy Park Professional Services).

WORK PLAN: This item was included as item #8c in the Adopted Work Plan for Fiscal Year 2022-2023.

DISCUSSION: On June 25, 2019, Council approved a three-year Professional Services Agreement (Agreement) with Landscape Development Inc., dba Enhanced Landscape Management (Enhanced), to provide landscape maintenance services for City parks and medians. The Agreement includes general landscape maintenance, including mowing, brush clearance, litter and trash service, and irrigation inspection. Council approved separate amendments to the Agreement in 2020 and 2021, adding Charmlee Wilderness Park, City Hall, Civic Center Way, and weekend trash service to the scope of services. On June 13, 2022, Council approved a one-year extension to the Agreement and a service cost increase.

Since 2019, Enhanced has provided excellent landscape services while effectively communicating with staff to meet the City's high expectations. With the current

Amendment expiring on June 30, 2023, staff worked with Enhanced to prepare a proposal to extend the Agreement for one additional year through June 30, 2024. The proposal increases the annual cost by 5.7%, primarily related to increased labor and operating costs.

	<u>Monthly Cost</u>	<u>Annual Cost</u>
Current Agreement	\$43,226	\$518,712
Proposed Amendment	\$45,820	\$549,840
Total Increase	\$2,594	\$31,128

The Agreement allows up to three additional one-year extensions if both parties mutually agree, subject to City Council approval. If approved, this Amendment would represent the second extension of the Agreement under those terms.

ATTACHMENT: Amendment No. 4 to Professional Services Agreement with Landscape Development Inc.

AMENDMENT NO. 4 TO AGREEMENT

THIS AMENDMENT NO. 4 TO AGREEMENT is made and entered in the City of Malibu on June 12, 2023, by and between the CITY OF MALIBU, hereinafter referred to as City, and Landscape Development Inc., hereinafter referred to as Consultant.

The City and the Consultant agree as follows:

RECITALS

- A. On July 1, 2019, the City entered into an Agreement with Consultant for landscape maintenance services at city parks and medians (the "Agreement").
- B. On November 5, 2020, the City amended the Agreement to include landscape maintenance services at Charmlee Wilderness Park.
- C. On November 22, 2021, the City amended the Agreement to include landscape maintenance services at City Hall, Civic Center Way, and Malibu Bluffs Park.
- D. On June 13, 2022, the City amended the term of the Agreement by one year to June 30, 2023 and compensation for services to \$43,226 per month.
- E. The City desires to amend the Agreement to extend the term by one year, and the Consultant has submitted a proposal for this purpose that is acceptable to the City.

NOW THEREFORE, in consideration of their mutual promises, obligations and covenants hereinafter contained, the parties hereto agree as follows:

1. Section 1.0 – Term of Agreement is hereby extended to June 30, 2024.
2. Section 2.0 – Compensation for Services of the Agreement, is hereby amended to authorize compensation in the amounts set forth in Exhibit A attached hereto. The amended costs for services shall be \$45,820 per month.
3. The Parties agree that this Amendment will be considered signed when the signature of a party is delivered physically or by facsimile transmission or scanned and delivered via electronic mail. Such facsimile or electronic mail copies will be treated in all respects as having the same effect as an original signature.
4. All terms and conditions of the Agreement, Amendment No. 1, Amendment No. 2, and Amendment No. 3 not amended by this Amendment No. 4 remain in full force and effect.

This Agreement is executed on _____, 2023, at Malibu, California, and effective as of July 1, 2023.

CITY OF MALIBU:

BRUCE SILVERSTEIN, Mayor

ATTEST:

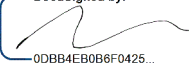
KELSEY PETTIJOHN, City Clerk
(seal)

APPROVED AS TO FORM:

THIS DOCUMENT HAS BEEN REVIEWED
BY THE CITY ATTORNEY'S OFFICE

TREVOR RUSIN, Interim City Attorney

CONSULTANT:

DocuSigned by:

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By: GREG EPSTEIN
Title: Executive Vice President

City of Malibu
Landscape Maintenance Services Fee Schedule Form

Community Services Department

Complete Fee Schedule Forms for landscape maintenance services, by location, as outlined in the specifications below:

Malibu Bluffs Park

	Monthly Cost	Monthly Labor Hours
5.0 Irrigation	\$ 613.49	13
6.0 Hardscape and Buildings	\$ 467.42	13
7.0 Aeration and Fertilization	\$ 337.08	4
8.0 Shrub, Tree and Groundcover	\$ 2,480.91	69
9.0 Brush Clearance	\$ 143.82	4
10.0 Mowing and Edging	\$ 1,222.48	34
11.0 Disease and Pest Control	\$ 143.82	4
13.0 General Maintenance and Inspection Control	\$ 424.72	9
14.0 Daily Litter and Trash Cleanup	\$ 862.92	24
15.0 Runoff Mitigation Control	\$ 287.64	8
Malibu Bluffs Park Monthly Total	\$ 6,984.30	182

Las Flores Creek Park

	Monthly Cost	Monthly Labor Hours
5.0 Irrigation	\$ 151.69	3
6.0 Hardscape and Buildings	\$ 107.87	3
8.0 Aeration and Organic Fertilization	\$ 84.27	1
8.0 Shrub, Tree and Groundcover	\$ 1,258.43	50
9.0 Brush Clearance	\$ 143.82	4
11.0 Disease and Pest Control	\$ 0.00	0
13.0 General Maintenance and Inspection Control	\$ 94.38	2
14.0 Daily Litter and Trash Cleanup	\$ 575.28	16
15.0 Runoff Mitigation Control	\$ 0.00	0
Las Flores Creek Park Monthly Total	\$ 2,415.74	79

Trancas Canyon Park

	Monthly Cost	Monthly Labor Hours
5.0 Irrigation	\$ 613.49	13
6.0 Hardscape and Buildings	\$ 539.33	15
8.0 Aeration and Organic Fertilization	\$ 168.54	2
8.0 Shrub, Tree and Groundcover	\$ 1,078.66	30
9.0 Brush Clearance	\$ 143.82	4
10.0 Mowing and Edging	\$ 503.37	14
11.0 Disease and Pest Control	\$ 0.00	0
13.0 General Maintenance and Inspection Control	\$ 188.76	4
14.0 Daily Litter and Trash Cleanup	\$ 791.01	22
15.0 Runoff Mitigation Control	\$ 215.73	6
Trancas Canyon Park Monthly Total	\$ 4,242.71	110

City of Malibu
Landscape Maintenance Services Fee Schedule Form

Community Services Department

Legacy Park

	Monthly Cost	Monthly Labor Hours
5.0 Irrigation	\$ 660.68	14
8.0 Aeration and Organic Fertilization	\$ 337.08	4
8.0 Shrub, Tree and Groundcover	\$ 12,656.23	352
9.0 Brush Clearance	\$ 0.00	0
10.0 Mowing and Edging	\$ 0.00	0
11.0 Disease and Pest Control	\$ 0.00	0
13.0 General Maintenance and Inspection Control	\$ 613.49	13
14.0 Daily Litter and Trash Cleanup	\$ 826.97	23
15.0 Runoff Mitigation Control	\$ 179.78	5
Legacy Park Monthly Total	\$ 15,274.22	411

Malibu Equestrian Park

	Monthly Cost	Monthly Labor Hours
6.0 Hardscape and Buildings	\$ 143.82	4
8.0 Shrub, Tree and Groundcover	\$ 215.73	6
9.0 Brush Clearance	\$ 179.78	5
11.0 Disease and Pest Control	\$ 0.00	0
13.0 General Maintenance and Inspection Control	\$ 94.38	2
14.0 Daily Litter and Trash Cleanup	\$ 251.69	7
15.0 Runoff Mitigation Control	\$ 0.00	0
Malibu Equestrian Center Monthly Total	\$ 885.40	24

Parkways and Medians

	Monthly Cost	Monthly Labor Hours
5.0 Irrigation	\$ 188.76	4
8.0 Aeration and Organic Fertilization	\$ 84.27	1
8.0 Shrub, Tree and Groundcover	\$ 323.60	9
9.0 Brush Clearance	\$ 0.00	0
11.0 Mowing and Edging	\$ 0.00	0
11.0 Disease and Pest Control	\$ 0.00	0
13.0 General Maintenance and Inspection Control	\$ 94.38	2
14.0 Daily Litter and Trash Cleanup	\$ 215.73	6
15.0 Runoff Mitigation Control	\$ 0.00	0
Parkways and Medians Monthly Total	\$ 906.75	22

Malibu City Hall

	Monthly Cost	Monthly Labor Hours
5.0 Irrigation	\$ 151.69	3
8.0 Aeration and Organic Fertilization	\$ 84.27	1
8.0 Shrub, Tree and Groundcover	\$ 575.28	16
9.0 Brush Clearance	\$ 143.82	4
11.0 Disease and Pest Control	\$ 94.38	2
13.0 General Maintenance and Inspection Control	\$ 94.38	2
14.0 Daily Litter and Trash Cleanup	\$ 249.44	7
15.0 Runoff Mitigation Control	\$ 0.00	0
Malibu City Hall Monthly Total	\$ 1,393.26	35

City of Malibu
Landscape Maintenance Services Fee Schedule Form

Community Services Department

Cross Creek (PCH to Civic Center)

	Monthly Cost	Monthly Labor Hours
5.0 Irrigation	\$ 613.49	13
6.0 Hardscape and Buildings	\$ 934.84	26
8.0 Shrub, Tree and Groundcover	\$ 1,869.67	52
9.0 Brush Clearance	\$ 0.00	0
11.0 Disease and Pest Control	\$ 0.00	0
13.0 General Maintenance and Inspection Control	\$ 283.15	6
14.0 Daily Litter and Trash Cleanup	\$ 862.92	24
15.0 Runoff Mitigation Control	\$ 0.00	0
Cross Creek Monthly Total	\$ 4,564.06	121

Civic Center Way (Webb Way to Malibu Canyon)

	Monthly Cost	Monthly Labor Hours
5.0 Irrigation	\$ 151.69	3
8.0 Hardscape and Buildings	\$ 107.87	3
8.0 Shrub, Tree, and Groundcover	\$ 1,500.01	59
9.0 Brush Clearance	\$ 143.82	4
11.0 Disease and Pest Control	\$ 94.38	2
13.0 General Maintenance and Inspection Control	\$ 94.38	2
14.0 Daily Litter and Trash Cleanup	\$ 249.44	7
15.0 Runoff Mitigation Control	\$ 0.00	0
Civic Center Way Monthly Total	\$ 2,341.58	80

Weekend Liner Service (City Parks)

	Monthly Cost	Monthly Labor Hours
5.0 Irrigation	\$ 0.00	0
6.0 Hardscape and Buildings	\$ 0.00	0
8.0 Shrub, Tree and Groundcover	\$ 0.00	0
9.0 Brush Clearance	\$ 0.00	0
11.0 Disease and Pest Control	\$ 0.00	0
13.0 General Maintenance and Inspection Control	\$ 0.00	0
14.0 Daily Litter and Trash Cleanup	\$ 4,495.12	70
15.0 Runoff Mitigation Control	\$ 0.00	0
Weekend Liner Service Monthly Total	\$ 4,495.12	70

Charmlee Wilderness Park

	Monthly Cost	Monthly Labor Hours
5.0 Irrigation	\$ 0.00	0
6.0 Hardscape and Buildings	\$ 280.90	6
7.0 Aeration and Organic Fertilization	\$ 0.00	0
8.0 Shrub, Tree and Groundcover	\$ 842.70	0
9.0 Brush Clearance	\$ 449.44	24
11.0 Disease and Pest Control	\$ 0.00	12
13.0 General Maintenance and Inspection Control	\$ 168.54	0
14.0 Daily Litter and Trash Cleanup	\$ 575.28	0
15.0 Runoff Mitigation Control	\$ 0.00	5
Charmlee Wilderness Park Monthly Total	\$ 2,316.86	59

City of Malibu
Landscape Maintenance Services Fee Schedule Form

Community Services Department

Cost Breakdown per Task and Classification per Hour

Item	Description	Labor Cost Per Unit Including Overhead
A.	Tree Removal with Stump Grind. Measurements at Diameter at Breast Height (DBH)	0" - 3" <u>\$100 - \$350</u> 3"-12" <u>\$200 - \$1,850</u> 12"-24" <u>\$650 - \$4,600</u>
B.	Tree Removal without Stump Grind. Measurements at DBH	0" - 3" <u>\$100 - \$300</u> 3"-12" <u>\$200 - \$1,750</u> 12"-24" <u>\$500 - \$4,000</u>
C.	Turf Maintenance Measured in Square Feet	.057 per sq. ft.
D.	Shrub and Groundcover Maintenance Measured in Square Feet	.057 per sq. ft.
E.	Xeriscape Maintenance Measured in Square Feet	.0095 per sq. ft.
F.	Trash, Litter, Pick-up and Removal Measured in Square Feet	
G.	Plant Tree and Stake. Measured Size	1 Gallon <u>\$30.00</u> 5 Gallon <u>\$85.00</u> 15 Gallon <u>\$195.00</u>
H.	Plant Shrub. Measured Size (Non-Native)	1 Gallon <u>\$17.00</u> 5 Gallon <u>\$55.00</u>
I.	Plant Groundcover Measured Per Flat	\$55.00
J.	Brush Clearance Measured in Square Feet	.57 per sq. ft.
K.	Apply Mulch Measured Per Cubic Yard	\$115.00
L.	Apply Seed Cover (Topper) Measured Per Cubic Yard	\$220.00

City of Malibu
Landscape Maintenance Services Fee Schedule Form

Community Services Department

Item	Classification	Labor Cost Per Hour Including Overhead
A.	General Laborer	\$60.00
B.	Skilled Laborer	\$65.00
C.	Irrigation Technician	\$75.00
D.	Weekend Labor (Overtime @ 1.5x)	\$90.00
E.	Holiday Labor (Double Time)	\$120.00

**City of Malibu
Landscape Maintenance Services Fee Schedule Form****Community Services Department**

Costs for All Areas Combined	
Total Monthly Cost:	\$45,820.00
Total Annual Cost:	\$549,840.00

Contractor Information:

Contractor: Enhanced Landscape Management	
Street Address: 28447 Witherspoon Parkway Valencia, CA. 91355	
Service Address, City, State and Zip Code: 1938 E. Thousand Oaks Blvd. Thousand Oaks, CA. 91362	
Phone: 805-557-2727 – Office 805-469-7688 – Greg Cell Phone	E-Mail: PCarrillo@enhancedlandscape.com Greg@enhancedlandscape.com
State License Number: C27, 1098153	
Authorized Representative: Greg Epstein	Title: Executive Vice President
Signature 	Date: 5-17-23