



Council Agenda Report

City Council Meeting
06-24-24

**Item
3.B.5.**

To: Mayor Uhring and the Honorable Members of the City Council

Prepared by: Cynthia Alba, Executive Assistant

Approved by: Steve McClary, City Manager

Date prepared: June 4, 2024 Meeting date: June 24, 2024

Subject: Commission Work Assignments for Fiscal Year 2024-25

RECOMMENDED ACTION: Approve work assignments for the Harry Barovsky Memorial Youth Commission, Malibu Arts Commission, Parks and Recreation Commission, Public Safety Commission, and Public Works Commission for Fiscal Year 2024-25.

FISCAL IMPACT: There is no fiscal impact associated with the recommended action.

STRATEGIC PRIORITY: This item is part of the day-to-day operations identified in the Adopted FY 2023-24 Strategic Priority Project List.

DISCUSSION: Each year, the City Council directs the City's commissions (except the Planning Commission) to focus attention on specific work assignments. Throughout the year, the Council may choose to modify those assignments or add new assignments, if appropriate. City staff prepares commission agendas based on these assignments. The commission assignments will be directed by the Council to align with established priorities within the Strategic Priority Project List for the assignments to be worked on.

Suggested lists of assignments have been discussed by each Commission and are presented to the Council for consideration and approval.

The Council is requested to approve the attached suggested assignments for each Commission. The Council may also add to or edit the suggested assignments, as appropriate.

ATTACHMENTS:

Suggested Fiscal Year 2024-25 Assignments:

1. Harry Barovsky Memorial Youth Commission
2. Malibu Arts Commission
3. Parks and Recreation Commission
4. Public Safety Commission
5. Public Works Commission



City of Malibu

MEMORANDUM

To: Steve McClary, City Manager

From: Harry Barovsky Memorial Youth Commission

Date: May 28, 2024

Re: PROPOSED Youth Commission Assignments for Fiscal Year 2024-25

At its Regular meeting on May 2, 2024, the Youth Commission recommended the following be included in its assignment in FY 2024-25:

1. Each Commissioner will volunteer at two City special events; Tiny Tot Olympics, Halloween Bu Bash Carnival, Breakfast with Santa, and Chumash Day
2. Coordinate bimonthly in-person community service learning opportunities
3. Coordinate bimonthly donation-based programs that benefit nonprofit organizations
4. Coordinate a community movie night or film screening focusing on teen wellness
5. Host three presentations from local government agencies and non-profit organization representatives regarding their career path and job responsibilities
6. Promote environmental sustainability by hosting a Beach Clean-Up Day
7. Develop social media content to promote Voter Registration and participation
8. Review opportunities for teen outreach and communication to increase attendance and awareness at programs and events
9. Review and provide feedback on City projects and programs
10. Make bimonthly oral reports as needed to City Council on Commission activity
11. Submit a mid-year written report to the City Council on Commission activity



City of Malibu

MEMORANDUM

To: Steve McClary, City Manager

From: Malibu Arts Commission

Date: April 23, 2024

Re: PROPOSED Malibu Arts Commission Assignments for Fiscal Year 2024-25

At its Regular meeting on April 23, 2024, the Malibu Arts Commission recommended the following be included in its assignment in FY 2024-25:

1. Facilitate regular art events at City facilities and businesses
2. Review and recommend policies, procedures, and projects in accordance with the Art in Public Places Ordinance
3. Provide feedback regarding advertising, marketing, website content on the Malibu Arts Commission website and arts programs and events within Malibu and outside City limits
4. Work with staff to facilitate arts programs, screenings, and events, including Arts in Education outreach in Malibu schools and partnerships with local organizations such as the Malibu Film Society
5. Provide opportunities for, and coordinate meetings, with Malibu business owners and artists to promote, recognize, invest, exhibit local artists, and promote the inclusion of art in business locations
6. Provide feedback regarding updates for arts events, programs and projects
7. Review and provide feedback regarding Commission branding
8. Assist Planning staff on the development of a Zoning Text Amendment (ZTA) regarding the display of art throughout the City
9. Provide input regarding the current Temporary Use Permit process to allow temporary pop-up galleries, performances, screenings, and events in spaces in Malibu
10. Explore the possibility of a Performing Arts Center and advise the City Council on Commission recommendations (revised)
11. Explore the possibility of an Artist in Residence Program (revised)
12. Explore developing relationships with commissions to exchange ideas and explore a partnership event (revised)
13. Explore the development of a Malibu creative directory
14. Coordinate with Malibu organizations and stakeholders to develop a unified approach to the arts in Malibu

15. Make oral reports as needed to the City Council on Commission activities
16. Submit a mid-year written report to the City Council on Commission activity



City of Malibu

MEMORANDUM

To: Steve McClary, City Manager

From: Parks and Recreation Commission

Date: April 16, 2024

Re: PROPOSED Parks and Recreation Commission Assignments for Fiscal Year 2024-25

At its Regular meeting on April 16, 2024, the Parks and Recreation Commission recommended the following be included in its assignment in FY 2024-25:

1. Review and provide feedback regarding the Permanent Skate Park permitting and fundraising efforts (revised)
2. Provide feedback and recommendations to the City Council regarding the design of the permanent snack shack, related facilities, and landscaping (revised)
3. Provide feedback regarding the Malibu Community Lands Outreach survey results (new)
4. Provide feedback regarding the development of a multigenerational recreation center with library services and a swimming pool utilizing Library set-aside funds on the Heathercliff property
5. Receive updates and provide feedback on the Legacy Park Rehabilitation Project and outdoor programming relating to rehabilitation or integration of native habitat (revised)
6. Provide oversight, feedback, and recommendations for public education, outreach, implementation, and awareness of the Earth Friendly Management Policy
7. Provide recommendations to the City Council regarding the removal of invasive species to decrease fire risk
8. Review and provide feedback and recommendations regarding the Charmlee Nature Center reopening
9. Facilitate public outreach and design meetings regarding amenities and potential placement of park enhancements or equipment in City parks
10. Review and provide feedback regarding Community Services Department programs and projects
11. Nominate and recommend recipient(s) for the 2025 Jake Kuredjian Citizenship Award to City Council
12. Review the Parks Master Plan and make recommendations regarding the priority of facilities and amenities at existing and potential future City Parks

13. Review and recommend to City Council revisions to the Park Rules, Dog Park Rules, and Municipal Code 12.08 - Parks, Beaches and Other Recreation Areas
14. Review and provide feedback on mentorship and docent programs to incorporate community leaders, retired professionals, athletes, business owners, or college students at City parks (revised)
15. Review information regarding Malibu youth sports organizations and related field space needs
16. Review and provide feedback regarding a permanent softball field at a City facility (new)
17. Review and provide feedback regarding monthly staff updates on parks, programs, facilities, and projects
18. Review and provide feedback regarding a dog park at Las Flores Creek Park
19. Make bi-monthly oral reports to the City Council on Commission activity
20. Submit a midyear written report to the City Council on Commission activities



City of Malibu

MEMORANDUM

To: Steve McClary, City Manager

From: Public Safety Commission

Date: May 1, 2024

Re: PROPOSED Public Safety Commission Assignments for Fiscal Year 2024-25

At its Regular meeting on April 3, 2024, the Public Safety Commission recommended the following be included in its assignment in FY 2024-25:

1. Provide feedback and recommendations regarding proposed and current Public Safety Department programs.
2. Provide feedback and recommendations about parking program education.
3. Provide feedback and recommendations on the Summer Beach Team deployment schedule.
4. Provide feedback and recommendations on current efforts to manage homelessness and minimize encampment fires.
5. Provide feedback and recommendations regarding updates to City Emergency Plans.
6. Conduct an annual review of Fire Department and Lifeguard services.
7. Conduct an annual review of Sheriff's Department services.
8. Review the Summer Beach Enforcement Operation Summary report.
9. Perform post-disaster assessment of City response, as needed.
10. Make recommendations for permanent locations for an impound site.
11. Staff a booth at the 2024 Public Safety Expo.
12. Make bimonthly oral reports to the City Council on Commission activity.
13. Submit a mid-year written report to the City Council on Commission activities.



City of Malibu

MEMORANDUM

To: Steve McClary, City Manager

From: Public Works Commission

Date: April 25, 2024

Re: PROPOSED Public Works Assignments for Fiscal Year 2024-25

At its Regular meeting on April 24, 2024, the Public Works Commission recommended the following be included in its assignment in FY 2024-25:

1. Review and make recommendations to the City Council on Capital Improvement and Disaster Projects
2. Review and make recommendations to the City Council for an updated five-year Capital Improvement Projects Plan
3. Report on the status of Los Angeles County Waterworks, District 29 infrastructure and make recommendations toward long-term solutions
4. Review utility undergrounding options within the City
5. Review parking issues citywide
6. Review and make recommendations regarding a Green Fleet Policy
7. Review and make recommendations regarding a Neighborhood Beautification Program
8. Review the maintenance and monitoring of the City's landslide assessment districts
9. Review and make recommendations on the Pavement Management Plan
10. Review the operation and maintenance of the wastewater and stormwater treatment facilities
11. Review and make recommendations on offsite Private Development mitigation measures that are constructed within the public right-of-way
12. Incorporate discussion of alternative transportation modes, such as bike lanes, in all road improvement projects
13. Make bimonthly oral reports to the City Council on Commission activity
14. Submit a mid-year written report to the City Council on Commission activities